

## RECORD OF PROCEEDINGS

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Hotchkiss Board of Trustees

October 13, 2016

1. Mayor Wendell Koontz called the meeting to order at 6:30 p.m. Those present were Larry Jakubiak, Mary Hockenbery, Jim Roberts, Lindee Cantrell, John Marta and Tom Wills. Mayor Koontz read two quotes, one from Abraham Lincoln and one from Theodore Roosevelt.
2. Those present recited the Pledge of Allegiance.
3. Minutes for September 8, 2016  
Tom Wills said that in #4 the Planning Commission recommended approval of the variance for Delta County Memorial Hospital not approved the variance. #16 should read as an Executive Session not an execution and in #24 it is Michelle Haynes not Hayes.  
Jim Roberts moved to accept the minutes for September 8, 2016 with the above noted corrections. Larry Jakubiak seconded and the motion passed with all in favor.
4. Public Hearings  
Dan Bolton-Keeping of Livestock Temporarily in the Town Limits  
Dan Bolton asked the Board to approve his request to keep sheep on his property at 340 Cedar Drive. The sheep will be put on the property on November 1st and should be gone by the end of November. Dan has been putting sheep on this property for several years now and there has never been a problem.  
The Public Hearing was opened at 6:33 p.m. Hearing no public comments for or against this request the hearing was closed at 6:34 p.m.  
Larry Jakubiak moved to approve Dan Bolton's request to keep sheep at 340 Cedar Drive in the month of November. Jim Roberts seconded and the motion passed with all in favor.  
  
Ordinance 2016-05 Possible Mobile Home Regulation Update First Reading  
Tom Wills explained the changes to the Mobile Home Regulations and said that the Planning Commission recommended approval of the changes made. The Public Hearing was opened at 6:42 p.m.  
Some concerns with the changes are:
  - Trailers coming into Town should be 1976 or newer, not a 25 year limit.
  - People concerned about the sale and or their heirs taking ownership of a trailer that is older.
  - Affordable housing would be more limited without the availability of older trailers.  
Lower income families cannot afford to pay more rent or a higher house payment.The Public Hearing was closed at 6:54 p.m. Mayor Koontz asked for the Board input. After several minutes of discussion it was decided that the First Reading of this Ordinance will be at the November 10, 2016 meeting.
5. Farm to Fiddle Update  
Marsy Moore told the Town that they really appreciate all of the support they were given during the Farm to Fiddle Festival that was held in August. The Festival was very successful and they are looking for people that would like to serve on the Board for future planning and decisions. They are planning to be bigger and better next year and would like the Town and the Chamber to

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5. (cont.) be more involved. Their next meeting will be Thursday, October 20th at 5:30 p.m. at Tucker's for anyone that is interested in attending. Larry Jakubiak said that he would attend the meeting and report back to the Town.
6. William's Construction Disbursement Adjustment Discussion  
Engineer Joanne Fagan met with William's Construction and it was decided that the Town would accept and pay what William's Construction was asking. There were some questions about the bill but it was agreed by both parties that the Town would pay the bill. The final payment to William's Construction is \$64,641.78.
7. Liquor License Renewal-Tucker Ray, LLC  
Attorney Bo Nerlin said that he had no problems with the application for renewal. Marshal Miller does not have any problems with this renewal.  
Larry Jakubiak moved to approve the Liquor License Renewal for Tucker Ray, LLC. Tom Wills seconded and it passed with all in favor.
8. Five Minute Public Appearance  
Roya Beklik told the Board that she is the new owner of the lots at 191 E. Bridge Street formerly owned by the First State Bank of Colorado. She is working under the name Bridge Street Market, LLC. Roya is fine with people continuing to park in the lot and she has some ideas on how to utilize it. One being a weekend flea market and she would like to use the lot to beautify the Town.
9. Trish Thibodo-DCED-Update and 2017 Investor Request  
Trish Thibodo represented DCED (Delta County Economic Development) to update the Board on DCED activities in the area. DCED is a nongovernmental organization that helps local businesses start up or expand their operations.  
There is a Community Leadership Training November 2-4 in Durango and Lynda Cannon will be attending to represent Hotchkiss and report back to the Board. Trish said that DCED would like the Town to consider increasing their support in 2017 from \$500 to \$1000. Mayor Koontz told her that the Board would have to discuss the Budget and the options before a decision could be made in that regard.
10. Michelle Haynes-Region 10 Broadband Update  
Michelle Haynes represented Region 10 to give the Board an update on how Broadband is progressing in the area. Michelle says that they are not asking for an increase in dues for the year and pointed out the many ways that Region 10 supports the residents of the Hotchkiss Community.  
Region 10 is working with DMEA (Delta Montrose Electric Association) on some aspects of Broadband. Region 10 is focusing more on getting Broadband to the communities where DMEA is focusing on that as well as getting it available to consumers homes in those communities.

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10. (cont.) The County is funding one location for Broadband to be installed in each Community. Region 10 is hoping to have all of the Broadband in place and have service available to everyone in 2017.  
Mayor Koontz stated that he would like to have a meeting with the County, Schools, Library, Fire Department and Region 10 to further discuss how it will work for the Town and the funding that the Town will need to provide. Michelle said that she would set up a meeting with all mentioned in the future and let Mayor Koontz know when and where it will be. The dates of November 7th through the 9th were said to be the best time to set something up.
11. Emergency Management Discussion-Larry Jakubiak  
John Marta and Larry Jakubiak went to the emergency management meeting and learned that the Town must have an Ordinance in place for emergencies to receive any federal funding in the case of an emergency. It was a very informative meeting.
12. Revocable Encroachment Permit Process Discussion  
Attorney Nerlin said that he had forwarded the template in August to Public Works Director Mike Owens and is waiting for his approval. The only thing that they have not decided on is the cost. He would like to have everything in place to start with the permit on January 1, 2017.
13. Budget 2017 Preliminary- Work Session Date  
A date of October 25 at 6:00 p.m. was set.
14. North Fork Valley Creative Coalition Update  
Mary Hockenbery said that the fundraising dinner was really nice. The Creative Coalition meeting was moved from this week to next Monday and Larry Jakubiak may attend since Mary will be out of Town.
15. Town Engineer Report  
Engineer Joanne Fagan said that there is not a lot to report. The 'as built's' are being worked on to finish up the sewer line project. The effluent line tiered limits will be up in January.
16. BLM Resource Management Plan Update  
Tom Wills stated that he had a change that he would like to make to the letter. The Town should not endorse any of the options stated. Tom Wills read a replacement paragraph that he thought would fit well on page 2, paragraph one.  
Mary Hockenbery moved to approve the letter to the BLM with the suggested edit on page two, paragraph one. Jim Roberts seconded and the motion passed with all in favor.

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17. **Downtown Improvements Discussion**  
After 5 seasons Mary Hockenbery has stepped down from being the main caretaker of the flowers to being a consultant when needed. Tom Wills will take over the caretaking and flower purchasing for the time being.
18. **Delta County Housing Task Force Update**  
No meeting was held.
19. **Leroux Creek Planning Update**  
No meeting was held.
20. **Department Reports**  
Public Works Director Mike Owens submitted a written report but was not at the meeting. Leonard McCulloch had to leave the meeting early.  
Marshal Miller said they will be sponsoring the drug take back event on October 22. Lorraine Mees has passed all of her back ground checks and is going to voluntarily work with the Police Department doing record keeping. In November, Deputy Shaklee will be in class for two weeks so the Reserve Officer will be covering.
21. **Hotchkiss Planning Commission Update**  
Tom Wills reported that they had a Public Hearing regarding the possible update to the Mobile Home Regulations and the Planning Commission recommended approval to the Board of Trustees. They are working on the Master Plan revisions and are close to completing the survey questions to be sent out.
22. **Hotchkiss Chamber Update**  
Mary Hockenbery said that the annual meeting will be held on November 9. Board members are needed if anyone is interested.
23. **Mayor's Report**  
The Disc Golf Course was dedicated at the Fair Grounds. The Nature Connection is applying for a grant from DOLA (Department of Local Affairs) to build a bridge across the river and to continue a trail out to the High School. Mayor Koontz would like to write a letter in support of the grant.  
Next month's Town meeting on November 10 will be here with the High School Student Government. The Raise the 'H' project is almost complete.  
The Hillman House has had a lot of volunteers helping out and they are getting ready to stucco the outside of the house and are laying the rock for landscaping.  
At the Delta County Quarterly Meeting, Elyse Ackerman said that DOLA will continue with the freeze on grants.  
Delta County Memorial Hospital has put their building out to bid and should break ground in late November or early December.

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23. (cont.) An offer for a buyout on the cell tower land lease was received, but the amount is less than what the Town would make receiving a yearly payment from the current contract.
24. Town Clerk Report  
Deputy Town Clerk Ginger Redden reminded everyone that the budget that they received is very preliminary and will change several times before it is adopted in December.
25. Upcoming Events/Schedule  
October 28-Reggae Costume party at the Creamery  
October 17-Fine Arts Association meeting and seminar  
The whole month of October is a glass show at the Creamery  
October 25-Trustee Budget Work Session  
October 26-Planning Commission Meeting  
November 10-Next Town meeting at the Town Hall with the HHS student government
26. New Business  
None
27. Possible Items for the Next Agenda  
Possible First Reading of Ordinance 2016-05, Possible Trailer Regulation Update
28. Consideration of Bills  
Lindee Cantrell moved to approve all bills as presented. Larry Jakubiak seconded and the motion passed with all in favor.
29. Adjournment  
The meeting was adjourned at 8:58 p.m.

Respectfully Submitted,

Ginger R. Redden, Deputy Town Clerk