

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

November 9, 2023

1. **CALL THE MEETING TO ORDER**

Mayor Jim Wingfield called the meeting to order at 6:30 p.m. A verbal roll call was taken. Present were Pat Medina, Tricia McFarland, Sven Edstrom, and John Marta. Absent was Patrick Webb and Custer McLeod.

Those present recited the Pledge of Allegiance.

2. **CONSENT AGENDA**

MINUTES FOR OCTOBER 12, 2023.

Pat Medina moved to approve the minutes as presented, Tricia McFarland seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

MINUTES FOR OCTOBER 30, 2023.

John Marta moved to approve the minutes as presented, Sven Edstrom seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

3. **CONSIDERATION OF BILLS**

Deputy Town Clerk Ashley Rodarte read the additional bills.

Sven Edstrom moved to approve payment of all bills as presented, Pat Medina seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

4. **NORTH FORK MINERS STUDENT COUNCIL-UPDATE ON HIGH SCHOOL HAPPENINGS**

No one was present to represent the High School.

5. **PUBLIC HEARINGS**

ZONING USE REVIEW-JOEL REED, REQUEST FOR ADDITIONAL DWELLING UNIT-553 N CEDAR DRIVE

BOARD DELIBERATION

Mayor Wingfield read off the rules for Public Hearings. He said that Joel Reed is converting a garage into a second dwelling unit. The Planning Commission recommended approval.

APPLICANT PRESENTATION

Joel Reed said that for scale the garage is 750 square feet and that there is plenty of parking for both residences.

PUBLIC COMMENT

There were no comments.

Pat Medina motioned to approve the zoning use review request for a second dwelling unit, Tricia McFarland seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

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5. PUBLIC HEARINGS (cont.)
NEW LIQUOR LICENSE-RICK AND JEAN DEANE DBA 320 LLC-320 WEST BRIDGE STREET

BOARD DELIBERATION

Mayor Wingfield and Chief Green both said that the license looked all in order.

APPLICANT PRESENTATION

The Deane's were not present.

John Marta motioned to approve the Liquor License for 320 LLC, 320 West Bridge Street, Tricia McFarland seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

6. OLD BUSINESS
HOTCHKISS CHAMBER OF COMMERCE UPDATE/ONE DELTA COUNTY UPDATE-ALEX LAMMERS

Alex Lammers said that next week is a big week. Tuesday, November 14th, is the Chambers annual meeting. There are three (3) craft fairs in Town on Friday, November 17th and Saturday, November 18th. Those craft fairs will be at Heritage Hall, Memorial Hall, and the Senior Center.

PARKING ORDINANCE UPDATE

Mayor Wingfield said that there have been a couple of great meetings to discuss the Parking Ordinance and it should be introduced in the December meeting.

BUDGET 2024 UPDATE

Mayor Wingfield said that the updated lines for the budget were grant funds to pave the public parking lot in Town, as well as signs for the parking lot and crosswalks. Elevate Internet for the departments, flood control for the sewer fund, 20% increase for the garbage fund due to landfill increases, Town cleanup for Spring and Fall, a side-by-side in CPF for Public Works and on-call pay funded with the Back the Badge Funds for the Officers.

UPDATE ON WATER SHARES

Mayor Wingfield said that he heard back from the water lawyers that the Vandenberg Ditch will not be applicable for the Town's use. Further investigation will be put into the Smith's McKnight Ditch.

7. PUBLIC COMMENT

Public comment opened at 6:42 p.m.

Melissa Culotta, 179 West Bridge Street, Melissa said that this is the second time that her request to be on the agenda has been denied by the mayor, thus denying her right to due process. She said that she has come forth due to the bench that blocks her property from having access to

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7. PUBLIC COMMENT (cont.)
Highway 92. She said that if she cannot get on the agenda then she will have to bring this matter before the Secretary of State for abuse of power.
Public comment ended at 6:44 p.m.
8. MAYOR REPORT
Mayor Wingfield said that the Town is looking into replacing the water line that has had 2 breaks in the last week. He also said that he wants to thank the Public Works and Police Department for all their hard work lately.

PUBLIC WORKS

Marvin Jackson said the Scinor technician came out October 30th to install the membranes and ran into a few issues to where they could only install one skid. With the water line breaking on November 4th and November 7th, it had put the tank inspection behind schedule. He said that he got a quote for pipe to replace the water line but is unsure when a contractor will be available to do the work.

POLICE DEPARTMENT

Chief Green said that the department has had a lot of calls lately, most of them being in the evenings. The department has been enforcing loud motorbikes that have been going through Town. Officer Prentice said that the Chief gave the officers the task of finding something that would help improve the department. Officer Prentice suggested getting Dechokers, that come in three (3) sizes. He said that the Police Officers are usually the first response team to show up at a scene and these can be vital, even if it is only to save one (1) life. The officers all received training to operate the device. He also stated that the batteries were replaced in the AED's and that replacement First Aid kits were bought for all the patrol vehicles.

TOWN HALL UPDATE

Mayor Wingfield said that there was a leak in the roof on the Senior side of the building and that there are still little things to finish up.

9. NEW BUSINESS
ORDINANCE 2023-02 FRANCHISE AGREEMENT WITH CHARTER
COMMUNICATIONS-POSSIBLE FIRST READING

Attorney Bo Nerlin said that he was candid with Charter with what the Board is asking from them. They should be sending back a red line agreement back to the Board shortly.

DONATION REQUEST-NORTH FORK CHILDREN'S CHRISTMAS PARTY

This program has been happening for 34 years now. The Board said that they would like to keep this tradition continuing. They are asking for a three hundred (\$300) donation. Tricia McFarland motioned to approve the donation request; Pat Medina seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

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9. NEW BUSINESS (cont.)

SPECIAL EVENTS LIQUOR LICENSE-DELTA COUNTY LIVESTOCK ASSOCIATION-ZACH HOTCHKISS

Chief Green said that the license is all in order with no violations.

John Marta motioned to approve the special events liquor license for the Delta County Livestock Association, Pat Medina seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

EMPLOYEE/TRUSTEE YEAR END BONUS DISCUSSION

Mayor Wingfield said that the Trustees receive a fifty-dollar (\$50) gift card for City Market and the cleaning lady Jan McCabe gets a two hundred- and fifty-dollar (\$250) gift card for City Market. The Town employees received heated jackets with Town of Hotchkiss embroidered on them.

Pat Medina made a motion to approve the end of year bonus gift cards, John Marta seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

LIQUOR LICENSE RENAVAL REQUEST-476 EATERY-107 WEST BRIDGE STREET

Chief Green said that the renewal was all in order and there were no violations.

Pat Medina made a motion to approve the liquor license renewal for 476 Eatery, Tricia McFarland seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

LIQUOR LICENSE RENEWAL REQUEST- HOTCHKISS ELKS CLUB BPOE #1807

Chief Green said that the renewal was all in order and there were no violations.

Pat Medina made a motion to approve the liquor license renewal for Hotchkiss Elks Club BPOE #1807, Sven Edstrom seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

LIQUOR LICENSE RENEWAL REQUEST-BLACK CAT PIZZA- 221 EAST BRIDGE STREET

Chief Green said that the renewal was all in order and there were no violations.

Pat Medina made a motion to approve the liquor license renewal for Black Cat Pizza, Tricia McFarland seconded. A verbal vote was taken will all Trustees voting in favor. Motion passed.

RESOLUTION 2023-06 RESOLUTION OF SIGNORS ON THE CLOSING OF THE OLD PUBLIC WORKS SHOP BUILDING

Bo Nerlin said that the buyers are in good standing with the Towns conditions and closing will be held on November 21, 2023.

Pat Medina made a motion to approve Resolution 2023-06 Resolution of Signors to allow Mayor Wingfield to sign for the closing of the Old Public Works Shop Building, Tricia McFarland seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

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10. ADJOURNMENT

Pat Medina moved to adjourn the meeting at 6:59 p.m.

Respectfully Submitted,

Ashley M Rodarte, Deputy Town Clerk