

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

October 13, 2022

1. CALL THE MEETING TO ORDER

Mayor Jim Wingfield called the meeting to order at 6:30 p.m. A verbal roll call was taken. Present were Patrick Webb, John Marta, Pat Medina and Tricia McFarland. Absent was Sven Edstrom (Arriving Later) and Custer McLeod.

Those present recited the Pledge of Allegiance.

2. CONSENT AGENDA
AGENDA MODIFICATION

Pate Medina moved to place the Executive Session to discuss the RFP's (Request for Proposals) to the end of the agenda under New Business, seconded by Tricia McFarland. A verbal vote was taken with all Trustees voting in favor. Motion passed.

MINUTES FOR SEPTEMBER 8, 2022

John Marta moved to approve the minutes as presented, Patrick Webb seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

MINUTES FOR SEPTEMBER 1, 2022

Patrick Webb moved to approve the minutes as presented, Sven Edstrom seconded. A verbal vote was taken with all Trustees voting in favor, motion passed.

3. CONSIDERATION OF BILLS

Town Clerk Ginger Redden read the additional bills.

Pat Medina moved to approve payment of all bills as presented, John Marta seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

4. PUBLIC HEARINGS

BOUNDARY ADJUSTMENT-680 & 682 E BRIDGE STREET-DON DYBALA
STAFF PRESENTATION

The Planning Commission recommended approval of this Boundary Adjustment.

APPLICANT PRESENTATION

Don Dybala told the Board that he and Dan Bolton are making this adjustment to square up the property line between their properties.

PUBLIC COMMENT

The Public Hearing was opened at 6:36 p.m.

Hearing no Public Comment, the Public Hearing was closed at 6:36p.m.

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4. PUBLIC HEARINGS (cont.)
BOARD DELIBERATION
Pat Medina moved to approve the Boundary Adjustment between the properties of 680 and 682 E Bridge Street to square up the properties, seconded by Tricia McFarland. A verbal vote was taken with all Trustees voting in favor. Motion passed.

5. OLD BUSINESS
HOTCHKISS CHAMBER OF COMMERCE UPDATE/ONE DELTA COUNTY UPDATE-
KIM SHAY
CHAMBER OF COMMERCE
Kim was not present.

ONE DELTA COUNTY UPDATE
No update given.

EMPLOYEE WAGE SURVEY UPDATE

Chris Lowe of GPS (Government Professional Solutions) told that Board that all the job descriptions have been updated and reviewed. Chris met with several of the employees and reviewed the questionnaires with them to come up with a more accurate list of job duties. Once all the data is collected from the other Towns that the Board chooses for comparison, the information will be put into a more structured report. This report will build in more room for the growth of the employees.

Right now, the jobs are more compressed. The Board chose ten (10) Towns for Chris to use as comparisons for the study.

The Towns consist of : City of Delta, County of Delta, Town of Paonia, City of Ouray, Town of Cedaredge, Dolores, Town of Olathe, Town of Fairplay, Town of Kremmling and Town of Deer Trail.

Sven Edstrom came into the meeting at 6:45 p.m.

Chris will work diligently to get this study done in a timely manner and make the study a top priority.

NOVEMBER 8, 2022, ELECTION UPDATE

Attorney Nerlin told the Board the Tabor Notice was turned into the County and Ballots will be mailed next week.

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6. PUBLIC COMMENT

Tom Wills, 159 W Main Street, told the Board that he sent a memo to all the Board Members in reference to updating the Master Plan for the Town. The plan is supposed to be updated every five (5) years and the last update was completed in 2018. Tom suggested that this be put into the Budget for 2023 and suggested that a DOLA (Department of Local Affairs) may have a grant available to help with the costs. The Master Plan Update is usually undertaken by the Planning Commission.

Mary Hockenbery, 188 N 1st Street, complimented Marvin and Taylor on all of the hard work that she has seen them doing around Town.

Larry Wilkening, 634 Aspen Lane, wanted to remind everyone that the Willow Heights Irrigation Water will be shut of on October 15th.

7. MAYOR'S REPORT

The work on Highway 92 is almost complete. There is one person that would like to see diagonal parking, but CDOT (Colorado Department of Transportation) is against that.

DEPARTMENT REPORTS

PUBLIC WORKS

Mike had a prior engagement but sent a newsletter updating the Board on all of Public Works activities.

POLICE DEPARTMENT

Police Chief Scott Green is out sick.

Mayor Wingfield said that all department heads and their departments are doing a great job.

TOWN HALL UPGRADE UPDATE

The Town is still waiting for the contractor to bring in the plans he has drawn up for the Board to look over.

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8. NEW BUSINESS

PLURAL TAPPING REQUEST-NORTH FORK MINERS HIGH SCHOOL-JOHN MCHUGH

John McHugh told the Board that they would like to put bathrooms by the football field. They would only be used during games and events that were held at the field. The school would like to plural tap into the existing tap at the Nature Connection building. The tap is a three quarter (3/4) inch now and they would like to upgrade it to a one (1) inch. If the Board approves this, they would like to have it done in this fiscal year. They will also eventually add baseball fields in that area.

Pat Medina moved to approve the plural tapping of the Nature Connection water tap for the North Fork Miners High School to put bathrooms in by the football field, seconded by Tricia McFarland. A verbal vote was taken with all Trustees voting in favor. Motion passed.

LIQUOR LICENSE RENEWALS

CITY MARKET #29

Pat Medina moved to approve the Liquor License renewal for City Market #29, seconded by John Marta. A verbal vote was taken with all Trustees voting in favor. Motion passed.

HOTCHKISS ELKS LODGE BPOE #1807

Pat Medina moved to approve the Liquor License Renewal for Hotchkiss Elks Lodge BPOE #1870, seconded by Tricia McFarland. A verbal vote was taken with all Trustees voting in favor. Motion passed.

DELTA COUNTY PLANNING & COMMUNITY DEVELOPMENT LAND USE CODE UPDATE

The County Planning Commission will be at the Town Hall on Thursday, October 20th at 3:00 p.m. to go over the current Land Use Plan and start discussion on the MOU (Memorandum of Understanding) with the Town.

2023 BUDGET HANDOUT/SET POSSIBLE WORK SESSION

A work session was set for Tuesday, October 25th at 5:00 p.m.

DONATION REQUEST-NORTH FORK COMMUNITY DINNERS

Pat Medina represented the North Fork Community Dinners. Larry Jakubiak has been cooking for and hosting dinners that are free to the Community on Thanksgiving and Christmas for over twenty-three (23) years.

John Marta moved to approve a donation of \$500.00 to the North Fork Community Dinners, \$250.00 for Thanksgiving and \$250.00 for Christmas, seconded by Patrick Webb. A verbal vote was taken with all Trustees voting in favor. Motion passed.

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8. NEW BUSINESS (cont.)
OLD PUBLIC WORKS SHOP BUILDING UPDATE EXECUTIVE SESSION
Pat Medina moved to go into Executive Session pursuant to 24-6-402(4)(b) for the purpose of receiving legal advice and 24-6-402(4)(e) for matters subject to negotiation regarding the possible sale of the Hotchkiss Shop Building, 222 W Bridge Street, Hotchkiss, Colorado, seconded by Tricia McFarland. A verbal vote was taken with all Trustees voting in favor. Motion passed.

The recording of the Executive Session was stopped at 7:19 p.m. due to Attorney/Client Privilege.

RETURN TO OPEN MEETING

The recording of the meeting was turned back on at 8:17 p.m.

Mayor Wingfield read the following.

The time is now 8:17 p.m., and the executive session has been concluded. The participants in the executive session were Mayor Jim Wingfield, Patrick Webb, Tricia McFarland, Pat Medina, John Marta, Sven Edstrom, Attorney Bo Nerlin, Larry Wilkening, Mary Hockenbery, Town Clerk Ginger Redden and Deputy Town Clerk Ashley Rodarte.

For the record, if any person who participated in the Executive Session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the Executive Session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. Seeing none, the next agenda item is....

POSSIBLE MOTION FROM THE EXECUTIVE SESSION

No motion was made. The two (2) RFP's (Requests for Proposals) for the Public Works Shop Building were: Hickam/Broadhead
 Bone/Levine

The Board directed Larry Wilkening and Mary Hockenbery to get some uniform questions together to ask the submitters due to some deficiencies in each proposal. This item will be addressed again at the meeting in November.

9. ADJOURNMENT
The meeting adjourned at 8:19 p.m.

Respectfully Submitted,

Ginger R. Redden, Town Clerk