

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

September 12, 2024

1. CALL THE MEETING TO ORDER

Mayor Jim Wingfield called the meeting to order at 6:29 p.m. A verbal roll call was taken. Present were Roger Christian, Pat Medina, and Jim Jorgensen. Absent was Custer McLeod, Sven Edstrom, and Randy Thalmann.

Those present recited the Pledge of Allegiance.

2. CONSENT AGENDA

MINUTES FOR AUGUST 8, 2024

Roger Christian moved to approve the minutes as presented, Pat Medina seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

VALLEY HIGH LLC MARIJUANA LICENSE RENEWAL INFORMATION

Town Clerk Ginger Redden explained that Marijuana Enforcement does the investigation and renews their license.

Pat Medina made a motion to approve the renewal of Valley High LLC Marijuana License, Roger Christian seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

3. CONSIDERATION OF BILLS

Town Clerk Ginger Redden read off the additional bills.

Pat Medina moved to pay the bills, Jim Jorgensen seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

4. NORTH FORK MINERS STUDENT COUNCIL-UPDATE ON HIGH SCHOOL HAPPENINGS

Mayor Wingfield said that the Chief talked with the school to have the high schoolers reinstate High School happenings, as well as Homecoming week happening at the end of September.

5. PUBLIC COMMENT

No public comment was given.

6. STAFF COMMENT

There was no staff comment.

7. PUBLIC HEARINGS

VARIANCE REQUEST FROM 7 ½ FOOT SETBACK FROM THE SIDE PROPERTY LINE-392 E MAIN STREET-CUSTER MCLEOD

This public hearing was tabled for more information.

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8. OLD BUSINESS

BRUIN WASTE RECYCLING UPDATE/PROFESSIONAL SERVICES AGREEMENT RATIFICATION

Attorney Bo Nerlin stated that there were no changes in the agreement, but a fee schedule was added. This information was given to the Board in the August meeting. Further discussion was held pertaining to commercial services.

Pat Medina made a motion to adopt the agreement with Bruin Waste, Roger Christian seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

FOUR DAY WORK WEEK INFORMATION REFRESHER

Mayor Wingfield read the list of pros and cons that were turned in by the clerks. Ginger Redden explained that the hours of service that the clerks wish to work within. Bo Nerlin stated that nothing needed to be amended in the HR Policy. This change in service would need to be read in as a Resolution and the public needs to be informed of the change in service hours for at least six (6) weeks after the Resolution passes. Concern was brought up over water shutoff dates falling usually on the last Wednesday of the month. Jim Jorgensen stated that he thought the four (4) day work week was a great idea, Roger Christian agreed. Ginger Redden said that a suggestion was brought to her about staggering the work week. She mentioned that with the clerk's office being a two (2) person crew, she preferred to work those hours of service together. Pat Medina said that she would like the hours to be open to at least 5:00 p.m. to help those that work later. Public Works Department Head Marvin Jackson stated that Public Works would not be able to align with the four (4) day work week. There are too many unpredictable occurrences with his department to make it feasible. Pat Medina suggested a test run for a couple of months to see how it works out for the office. Chief Scott Green asked if his officers would be able to accept the payments for the utilities and then inform Public Works for utilities to be turned back on.

9. MAYOR'S REPORT

Mayor Wingfield said that there has been a lot of progress being made on the budget.

PUBLIC WORKS

Marvin Jackson said that there was a water break on 4th Street.

POLICE DEPARTMENT

Chief Scott Green said that the North Fork Night Out at the Hotchkiss Fire Department went well and that he would like to make this an annual event. The Safer Streets Grant has been approved and he is asking the Board where they want to delegate the funds from this grant within Town. Mayor Wingfield said that he liked the idea of lights at the parking lot near the annex. The Chief stated that near the fields of the K-8, they can't install lights as that is the school's property. He suggested solar powered path lighting that would be small but able to offer a lit path. The Homeland Security Grant for the generator was voted for in September and the funds should be made available in October. Chief Green stated that he may need more funds outside of the grant

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9. MAYOR'S REPORT (cont.)
POLICE DEPARTMENT

to install the outlet for the generator and that it may have to come out of the CPF fund. A Smart Wage Grant was approved through the State for \$61,966.00 to put toward a stipend for a cadet to go through the academy. This grant will also give a one-time retention bonus of \$2,000.00 for the newly hired officers, \$7,000.00 bonus for the Corporal, and \$5,000.00 for current officers and admin. He stated that he was interested in making Officer Jarred Haskins the SRO. He stated that he has had conversations with the schools as far as the K-8 pick-up and drop-off and is looking to the Board for any suggestions to bring to the school district.

TRUSTEE TRAINING INFORMATION REFRESHER

Bo Nerlin tabled this due to a lack of present Trustees.

10. NEW BUSINESS

BASSET BRIDGE, LLC-122 E BRIDGE STREET-JULIA FERRY LITTLEFIELD
MEMORIAL POCKET PARK MAINTENANCE DISCUSSION-HEIDI HOUSTON

This was tabled as applicants weren't present.

SUICIDE PREVENTION PROCLAMATION-TRI COUNTY HEALTH NETWORK

Mayor Wingfield stated that he would like to stand alongside the County for suicide prevention month. Jim Jorgensen stated that the VA is doing it as well.

Jim Jorgensen motioned to approve the Tri County Health Network Suicide Prevention Proclamation, Pat Medina seconded. A verbal was taken with all Trustees voting in favor. Motion passed.

SPECIAL EVENTS LIQUOR LICENSE-HOTCHKISS ELKS CLUB

Tristen Todd, stated that this event is a very beneficial fundraising event to assist with the Christmas food baskets prepared for families in need and assisting in unexpected circumstances.

Pat Medina motioned to approve the Special Events Liquor License for Hotchkiss Elks Club, Roger Christian seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

COUNTY GRANT FUNDING SUPPORT LETTER-WENDELL KOONTZ

Mayor Wingfield said that he is looking to renew the old letter that was issued when Larry Wilkening was Mayor to help with grant funds for the County.

Pat Medina motioned to approve a revised letter to the County to support grant funding, Jim Jorgensen seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

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10. NEW BUSINESS (cont.)
SPONSORSHIP REQUEST-HOTCHKISS SHEEP CAMP STOCK DOG TRIALS-
JOLIE CLARK
Jolie Clark said that she had a total of 328 entries last year. This year she said that the trials will be for the handlers. Information will be given at the gate, she plans a clinic to be held. The instructor is from Scotland. She is trying to get more education at the event for children. She is still doing hug a sheep on October 26th. They are looking to attract more of the community this year.
Pat Medina made a motion to approve for the Sponsorship of the Hotchkiss Sheep Camp Stock Dog Trails for \$500.00, Jim Jorgensen seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

11. ADJOURNMENT
The meeting was adjourned at 7:21 p.m.

Respectfully Submitted,

Ashley M. Rodarte, Deputy Town Clerk