

## RECORD OF PROCEEDINGS

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Hotchkiss Board of Trustees

September 8, 2022

1. CALL THE MEETING TO ORDER

Mayor Pro Tem Pat Medina called the meeting to order at 6:30 p.m. A verbal roll call was taken. Present were Patrick Webb, John Marta, Custer McLeod and Tricia McFarland. Absent was Sven Edstrom and Mayor Jim Wingfield.

Those present recited the Pledge of Allegiance.

2. CONSENT AGENDA

MINUTES FOR AUGUST 11, 2022

Patrick Webb said that he thought there was a misunderstanding with item number seven (7). Patrick would like the mosquito larvicide to be available at the Town Hall and free to the Citizens of the Town.

Patrick Webb moved to approve the minutes as presented with the above notation, Sven Edstrom seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

MINUTES FOR SEPTEMBER 1, 2022

Patrick Webb moved to approve the minutes as presented, Sven Edstrom seconded. A verbal vote was taken with all Trustees voting in favor, motion passed.

3. CONSIDERATION OF BILLS

Town Clerk Ginger Redden read the additional bills.

Sven Edstrom moved to approve payment of all bills as presented, John Marta seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

4. PUBLIC HEARINGS

VARIANCE REQUEST FOR BUSINESS ACCESS FROM OAK-185 W BRIDGE STREET- DANIEL ROMAN

Daniel Roman showed up a little late. Pat Medina noted that a letter was received from the Department of Health and Human Services (196 W Hotchkiss Avenue). This letter was read to the Board. (Letter is attached to the Original Minutes)

STAFF PRESENTATION

The Board discussed concerns about losing some parking, accessing the Water Fill Station and the Health and Human Services letter. The Planning Commission recommended approval of this item contingent upon Public Works Director Mike Owens having no problems with it.

APPLICANT PRESENTATION

Daniel explained to the Board that the access from Oak Avenue would help with the turning and unloading of his trailers. The access would be very beneficial to his business.

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4. PUBLIC HEARINGS (cont.)

PUBLIC COMMENT

The Public Hearing was opened at 6:52

Tom Wills, 159 W Main Street, told the Board that he was in favor of this Variance. He does have a concern about the Water Fill Station but said that it will not be used twenty-four (24) hours a day.

The Public Hearing was closed at 6:54 p.m.

BOARD DELIBERATION

The Board discussed the entry for the new access and the specifications needed.

Tricia McFarland moved to approve the Variance Request for Business Access off Oak Avenue for 185 W Bridge Street contingent upon Daniel Roman working with Public Works Director Mike Owens to build the entrance to the proper specifications, Sven Edstrom seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

5. OLD BUSINESS

HOTCHKISS CHAMBER OF COMMERCE UPDATE/ONE DELTA COUNTY UPDATE-  
KIM SHAY

CHAMBER OF COMMERCE

Kim was not present.

ONE DELTA COUNTY UPDATE

No update given.

OLD PUBLIC WORKS SHOP BUILDING UPDATE

Mary Hockenbery submitted an update in writing. Town Clerk Ginger Redden read it to the Board. (Attached to the original minutes.)

EMPLOYEE WAGE SURVEY UPDATE

Chris Lowe of GPS (Government Professional Solutions) introduced himself to the Board. He invited the Board to call him anytime with any questions they may have. Chris is a former City Manager and looks forward to working with the Town of Hotchkiss.

Questionnaires have been sent to all department heads and employees to fill out so that the job descriptions will be matched as close as possible. Chris would like to compare the salaries and wages to a least ten (10) other Cities and Towns around the State to come up with a compensation and benefits structure that is fair to all. Chris would like the Board's input on which Cities and Towns they would like to see in comparison. Once all the surveys are received, Chris would like to interview the employees and department heads and gather as much information as possible. When all the information is gathered it will only take a couple of weeks for a report to be generated for the Board.

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5. OLD BUSINESS (cont.)  
NOVEMBER 8, 2022, ELECTION UPDATE  
Town Clerk Ginger Redden reported that the ballot question has been revised and sent to the County.

#### MOSQUITO ABATEMENT DISCUSSION

Patrick Webb has done research on mosquito abatement and read an educational piece to the Board. The Board was very supportive. The Board directed staff to place the educational piece on the website and plan a time for a Public Meeting to start the education of the citizens of Town.

6. PUBLIC COMMENT  
None given.

7. MAYOR'S REPORT

Mayor Pro Tem Pat Medina told the Board a letter was received from the Hotchkiss Sheep Camp Stock Dog Trials. Due to low funding and lack of volunteers they will no longer be hosting the event.

The Colorado Grand comes through Town on September 13<sup>th</sup>.

#### DEPARTMENT REPORTS

##### PUBLIC WORKS

Public Works Director Mike Owens said that there is a job opening in Public Works due to Marcus Garcia leaving. The PALL membranes and CDOT all seem to be in limbo.

##### POLICE DEPARTMENT

Police Chief Scott Green said that the Lexipol program is close to having the first part of the policy pushed out.

Municode is still being worked on.

James McArtor will start as the new Police Department Sergeant starting October 17<sup>th</sup>.

Chief Green is looking into ALPR (Automatic License Plate Reader) technology. The company is here to talk to the Board. These cameras would help capture data needed to help solve crimes such as a stolen vehicle or a missing child.

##### FLOCK SAFETY-ANDREW WARREN

These cameras are the size of a football and are solar powered. This is a subscription service based out of Atlanta. The cameras do not track speed, they take pictures of license plates coming through Town and run them through a database. An alert can be sent out within ten (10) to twelve (12) seconds of the plate coming back with a hit that it is involved in illegal activity or an Amber or Silver Alert.

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7. MAYOR'S REPORT (cont.)  
FLOCK SAFETY-ANDREW WARREN  
Golden has the highest stolen vehicle recovery rate since installing this system and Montrose is seeing great results as well.  
The subscription is \$2500.00 per year per camera with a one time set up fee of \$350.00 per camera. There is a minimum requirement of five (5) cameras, but Andrew has received approval for the Town of Hotchkiss to contract three (3). One for each main road coming into Town. Chief Green would like to receive Council approval and investigate grants for this program as well. Andrew stated that the standard contract is two (2) years, but he is happy to start with one (1) year. Andrew said that this system also sets a precedent in Town. Once word gets out that this system is in Town, criminals tend to avoid the area.  
The Board was in favor of this system and had discussions about which fund it should come out of. Town Clerk Ginger Redden will ask the Auditor Pete Blair about this tomorrow and let Chief Green know.

### TOWN HALL UPGRADE INFORMATION

A Press Release was sent out requesting bids for the upgrade.

8. NEW BUSINESS  
SPECIAL EVENTS LIQUOR LICENSE  
HOTCHKISS ELKS LODGE BPOE #1807-ESTHER KOONTZ  
Esther Koontz told the Board that the Elks Lodge is hosting the Charity Ball on Saturday, October 15<sup>th</sup>. This is the largest fundraising event of the year. They will hold the Charity Ball from the hours of 4:00 p.m. to 2:00 a.m.  
Sven Edstrom moved to approve the above noted Special Events Liquor License for the above noted day and time, Tricia McFarland seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.
9. ADJOURNMENT  
John Marta moved to adjourn the meeting at 7:46 p.m., Patrick Webb seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

Respectfully Submitted,

Ginger R. Redden, Town Clerk