

## RECORD OF PROCEEDINGS

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Hotchkiss Board of Trustees

May 12, 2022

1. CALL THE MEETING TO ORDER

Mayor Wingfield called the meeting to order at 6:30 p.m. A verbal roll call was taken. Present were Pat Medina, Sven Edstrom, Patrick Webb, John Marta, Custer McLeod and Tricia McFarland.

Those present recited the Pledge of Allegiance.

2. CONSENT AGENDA

MINUTES FOR APRIL 14, 2022

John Marta moved to approve the minutes as presented, Pat Medina seconded. A verbal vote was taken with five (5) Trustees voting in favor and one (1) voting against. Motion passed.

3. CONSIDERATION OF BILLS

Town Clerk Ginger Redden read the additional bills. Pat Medina moved to approve payment of all bills as presented, Tricia McFarland seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

4. PUBLIC HEARINGS

VARIANCE REQUEST-BUILDING OF A SECOND HOME-410 DUKE HILL ROAD-  
ELIZABETH MEINERS

Mayor Wingfield read the rules of the Public Hearing to all present. This request was presented to the Planning Commission on April 27, 2022

STAFF PRESENTATION

Mayor Wingfield told the Board that the Planning Commission recommended that the Board grant this request.

After some discussion amongst the Board about the availability of water taps, Attorney Nerlin said that according to the meeting last year, the water was in good shape and in Town taps would not be a problem. Mrs. Meiners knows that a water and sewer tap must be purchased for the new residence.

APPLICANT PRESENTATION

Elizabeth Meiners told the Board that there is a manufactured home right now in the place where she would like to build the new home. Her husband is disabled, and she looks forward to building this home in order to take better care of her husband.

PUBLIC COMMENT

The Public Comment Portion of this hearing was opened at 6:42 p.m. Tom Wills of 159 West Main Street said that he was in support of this request.

The Public Hearing was closed at 6:43 p.m.

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4. PUBLIC HEARINGS (cont.)  
BOARD DELIBERATION

Patrick Webb moved to approve the Variance Request for 410 Duke Hill Road to allow for the building of a second home on the property and knowing that a new water and sewer tap must be purchased for the new residence, seconded by Pat Medina. A verbal vote was taken with all Trustees voting in favor. Motion passed.

5. OLD BUSINESS  
ORDINANCE 2022-01 FENCING ORDINANCE-SECOND READING

Mayor Wingfield read a letter to the Board that was submitted by Tera Hegy. (Attached to the original minutes) The Board discussed the letter. They concluded that the Ordinance was for safety and that the hard work on this Ordinance should stand.

John Marta moved to approve the second reading and adoption of Ordinance 2022-01 an ordinance of the Board of Trustees of the Town of Hotchkiss, Colorado, adding provisions to the Town of Hotchkiss Municipal Code for fencing regulation as a second reading and adoption, seconded by Pat Medina. A verbal vote was taken with all Trustees voting in favor. Motion passed.

HOTCHKISS CHAMBER OF COMMERCE UPDATE/ONE DELTA COUNTY UPDATE-  
KIM SHAY/SHELLY WARE  
CHAMBER OF COMMERCE

No one was present.

ONE DELTA COUNTY UPDATE

No update given.

TOWN SIDEWALK REPAIR DISCUSSION

Mayor Wingfield spoke with Public Works Director Mike Owens. After the project that CDOT (Colorado Department of Transportation) is doing in Town, they would like to get bids. The bid process may take up to six (6) weeks. Once the bid is granted the Town will follow former Mayor Wilkening's list to repair the worst sidewalks first.

The Board would also like to contact some of the homeowners and maybe come up with some options for the homeowners that cannot afford to pay half of the cost.

This item will be revisited once the Highway 92/Bridge Street Project is finished.

MUNICODE UPDATE

Mayor Wingfield told the Board that progress is being made. Mayor Wingfield, Chief Scott Green and Town Clerk Ginger Redden had a Zoom meeting with Municode on the first draft and it is going to be a good product once it is finished. Attorney Nerlin said that before the final work is completed, the Town will have a work session that will involve the public. The work session will be for comments, cleaning up for the final draft and formatting.

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5. OLD BUSINESS (cont.)

FAMLI LEAVE ACT DISCUSSION (FAMILY MEDICAL LEAVE INSURANCE PROGRAM)

Mayor Wingfield said that this item needs to have a decision soon. The cost of the insurance will be 0.9% of the total wage of the employee. The Town can absorb the cost and make it an added benefit to the employees, or the Town and the employees can split the difference. All Municipalities are included in the plan by default unless the Board chooses to opt out. Mayor Wingfield said that he would like to see this become an additional benefit for the employees of the Town. If this item is approved, it will be worked into the budget for 2023 with premiums being paid starting January of 2023 and leave can be taken starting in 2024. Patrick Webb moved to approve the FAMLI leave act as a benefit to all full-time employees of the Town of Hotchkiss, seconded by Tricia McFarland. A verbal vote was taken with all Trustees voting in favor. Motion passed.

RESOLUTION 2022-04 RESOLUTION EXTENDING THE TDS FRANCHISE AGREEMENT

Attorney Nerlin explained to the Board that the Town received late notice that this agreement was expiring. He would like to have time to go over the agreement like the Town did with the DMEA franchise agreement and come up with a template that can be used over again. The agreement will be ready for adoption in July.

Sven Edstrom moved to approve Resolution 2022-04 a resolution of the Board of Trustees of the Town of Hotchkiss, Colorado, extending the TDS Franchise Agreement, seconded by Pat Medina. A verbal vote was taken with all Trustees voting in favor. Motion passed.

6. PUBLIC COMMENT

None given.

7. MAYOR'S REPORT

Mayor Wingfield reported that he and Sven Edstrom attended the Miner's Trail meeting with County Commissioner Wendell Koontz. There are a lot of details to work through. The trail will be a total of 1.2 miles and will include a new pedestrian bridge over the river at the Fair Grounds. Right now, materials and prices are a challenge. There will be another meeting tomorrow that will focus on River Ridge Road and the possibility of moving it fifty (50) feet to put the path alongside of it.

Mayor Wingfield and Public Works Director Mike Owens met with CDOT. They will start setting up signs on Monday May 16<sup>th</sup> and hope to start breaking ground on Wednesday, May 18<sup>th</sup>. No wheeled vehicles will be used during this work, only tracked machines so that there will be less damage as they work.

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7. MAYOR'S REPORT (cont.)  
DEPARTMENT REPORTS  
TOWN CLERKS REPORT

Deputy Town Clerk Karen Laing told the Board that the quote on the table is for a new projector in the Chambers. The quote is for \$5373.71. This includes a fixed screen, projector and the company installing it. The Board was agreeable to the new projector and appreciated Karen's work on getting it.

#### PUBLIC WORKS

Public Works Director Mike Owens is on vacation this week.

Mayor Wingfield told the Board that the Public Works Crew has been awesome getting everything ready for the Hotchkiss Sheep Camp Stock Dog Trials and the work to be done on Bridge Street/Highway 92.

#### POLICE DEPARTMENT

Police Chief Scott Green said that a citizen has voiced concerns that the speed limit through Town while the CDOT work is going on will still be 25 mph. Attorney Nerlin said that the speed is set by CDOT. Mayor Wingfield said that maybe we can ask them to lower it.

Chief Green told the Board that he has ordered additional equipment for the Police Department that will activate the Officer's body cameras if the taser is used, the gun clears their holsters or if the lights are activated on the car. Once activated the camera will go back fifteen (15) to thirty (30) seconds so that the activity leading up to the event can all be captured on video. The State Mandates require recordings of everything that the Officers do. Also, at any time, Chief Green can remote into the Officer's body cameras to see if he needs to respond and help and to make sure the Officer stays safe.

The lidars are working much better than the radars and are more accurate.

Chief Green is also looking at in board cameras for the cars. This will help with more Officer safety as well as being more compliant with the State mandates.

Chief Green told the Board that he will be conducting an oral board for the new police department candidate. The oral board will start at 2:00 p.m. if anyone would like to join in. The candidate is Cody Prentice. Cody graduated from the academy on May 3<sup>rd</sup> and could possibly start work within the next couple of weeks.

#### TOWN HALL UPGRADE INFORMATION

Deputy Town Clerk Karen Laing told the Board that the as-builts are completed and on April 25<sup>th</sup> another walk through will be done.

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8. NEW BUSINESS

SPECIAL EVENTS LIQUOR LICENSE-NORTH FORK CHAPTER OF THE ROCKY MOUNTAIN ELK FOUNDATION-WENDELL KOONTZ

Wendell Koontz was not present.

John Marta moved to approve the Special Events Liquor License for the North Fork Chapter of the Rocky Mountain Elk Foundation, seconded by Pat Medina. A verbal vote was taken with all Trustees voting in favor. Motion passed.

LIQUOR LICENSE RENEWAL-LANGE'S TACO HUT-301 E BRIDGE STREET

John Marta moved to approve the Liquor License Renewal for Lange's Taco Hut, seconded by Pat Medina. A verbal vote was taken with all Trustees voting in favor. Motion passed.

LETTER OF SUPPORT DISCUSSION-DELTA HEALTH FOUNDATION-OEDIT ENTERPRISE ZONE CONTRIBUTION

Darnell Place-Wise attended the meeting via Zoom. Darnell said that they have received this contribution since 2017 but need to get approved every year. With the funds available from this contribution, Delta Health would like to purchase a new PET (Positron Emission Tomography) scanner and a CT (Computerized Tomography) scanner. These items would help patients that need this service to not have to leave the County to obtain it. Delta Health's Oncology Unit sees a lot of people outside of Delta County so this would benefit them as well.

Patrick Webb moved to approve the support letter from the Town of Hotchkiss for Delta Health's application, seconded by Pat Medina. A verbal vote was taken with all Trustees voting in favor. Motion passed.

9. ADJOURNMENT

Pat Medina moved to adjourn the meeting at 7:46 p.m., seconded by Patrick Webb. A verbal vote was taken with all Trustees voting in favor. Motion passed.

Respectfully Submitted,

Ginger R. Redden, Town Clerk