

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

June 22, 2021

1. CALL THE MEETING TO ORDER

Mayor Wilkening called the meeting to order at 6:33 p.m. Verbal roll call was taken and those present were Mary Hockenbery, John Marta, Patrick Webb, Jim Wingfield, and Sven Edstrom. Absent was: Pat Medina

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

2. NEW BUSINESS

MARSHAL'S OFFICE UPDATE AND DISCUSSION

Mayor Wilkening explained to the Board the need for this Special Meeting. The Town has received three (3) applications for the position of Marshal. These candidates are all good and the possible hiring of one (1) should involve the whole council. Attorney Nerlin sent a memo stating the options to the Town. (Attached) The Town is unique in the fact that there is no Town manager to conduct the interviews and then make a recommendation to the Board.

There are three (3) options available to the Board, Bo listed two (2) in his memo.

- 1) An interview committee which would involve two (2) council members conducting the interviews and then reporting their findings to the Board. Once the Board has the committee report they could choose a Marshal based on the committee recommendations. An Executive Session would be held in a regular meeting for the Board to have a discussion. (See Attorney Nerlin's Memo)
- 2) A Trustee Work Session which would have the Board schedule a work session where all Trustees could be a part of the interview process. The work session would allow the Trustees to ask questions and be involved in would help them make a decision. An Executive Session would be held in a regular meeting for the Board to have a discussion. (See Attorney Nerlin's Memo)
- 3) Have a regular meeting with the interviews held in an Executive Session. This option may not have enough transparency for the public.

With any of the options chosen, the Town would have to appoint the new Marshal at an open meeting.

The Board discussed all options at length. All three candidates are good, and all Trustees would like to be involved to make an informed choice for the citizens of the Town. The Board also discussed that having interviews in a public meeting is not fair to the candidate or the Board. Seeing the candidates and having some personal interaction with them was very important to all Trustees as was seeing their applications and resumes.

After several minutes of discussion, it was decided that Monday would be the best day to hold the interviews with a meeting time start of 5:00 p.m. Interviews would be scheduled at 5:00 p.m., 6:00 p.m. and 7:00 p.m.

The Board would like to do the interviews in an executive session with a list of questions to ask each candidate.

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2. NEW BUSINESS (cont.)

Mayor Wilkening will contact Bo to ask if an executive session would be an appropriate choice to conduct interviews in. The Board will hold another special meeting on Thursday, June 24th at 6:00 p.m. to make the final decision on interview options and come up with a list of questions for the candidates. There will only be a couple of people asking questions so the rest of the Trustees can take notes during the interviews. The Trustees will also come in at their convenience and look over the applications and resumes.

3. ADJOURNMENT

Mary Hockenbery moved to adjourn the meeting at 7:47 p.m., seconded by Patrick Webb. A verbal vote was taken with all Trustees voting in favor. Motion passed.

Respectfully Submitted,

Ginger Redden
Town Clerk