

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

October 8, 2020

1. CALL THE MEETING TO ORDER

Mayor Wilkening called the meeting to order at 6:30 p.m. Verbal roll call was taken and those present were Mary Hockenbery, Patrick Webb, Pat Medina and Jim Wingfield (Calling in). Absent was John Marta.

Those present recited the Pledge of Allegiance.

2. CONSENT AGENDA

MINUTES FOR SEPTEMBER 10, 2020

Patrick Webb moved to approve the minutes as presented, Mary Hockenbery seconded. A verbal vote was taken with all Trustees voting "Yes". Motion passed.

3. CONSIDERATION OF BILLS

Engineer Joanne Fagan asked the Board for permission to pay Pitt Construction once all of their work on the Water Tank is finished and also requested that two (2) Resolutions be placed on November's agenda for the Health Department declaring that the Water Tank has been completed. One of Resolutions will be for Pitt Construction and the other will be for Doughty Steel.

Mary Hockenbery moved to approve payment of all bills as presented including Pitt Construction once their part of the Water Tank Project is complete. Pat Medina seconded. A verbal vote was taken with all Trustees voting "Yes". Motion passed.

PROCLAMATION FOR MARLENE SEARLE

At this time, Mayor Wilkening asked Patrick Webb to tell Retired Town Clerk Marlene Searle about a project that he has been working on. Patrick told the Board that he went to all of the businesses in Town to ask for contributions to give to Marlene for her retirement. Marlene worked for the Town of Hotchkiss for thirty-eight (38) years and will be missed. Patrick presented her with a basket of items that each business gifted to her.

Mary Hockenbery read a Proclamation proclaiming today, October 8, 2020 Marlene Searle Day. Marlene thanked the Board and the citizens of the community. She said that it has been a pleasure working for the Town for the last thirty-eight (38) years.

4. PUBLIC HEARINGS

None

5. OLD BUSINESS

2018 BUILDING CODE-BOARD OF ADJUSTMENTS DISCUSSION

This item was discussed at the September meeting with the Board tabling it until October in order to gauge the amount of interest there is from the citizens to be on this Board.

The Board would consist of four (4) residents of the Town and one (1) Planning Commission member. There would only be a meeting if the Chairman of this Board called one in the case of a dispute. Tom Wills has submitted a letter of interest and is the only volunteer so far.

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5. OLD BUSINESS (cont.)

BUILDING CODE- RATE STRUCTURE DISCUSSION/POSSIBLE ADOPTION

Jim Wingfield and Patrick Webb looked over the rate table for building costs presented by the new Building Inspector, Bruce Stanley. Bruce proposes taking the National building code rates and slashing the cost by twenty percent (20%). After several minutes of discussion it was decided that Mayor Wilkening would talk to Bruce and come up with a spread sheet that the Board can look at in the November meeting.

POSSIBLE NEW TRUSTEE APPOINTMENT

At this time the Possible New Trustee Appointment was moved up so that Trustee Jim Wingfield could have a vote since he needed to go.

There were two (2) letters of interest submitted for the open seat created by the resignation of Esther Koontz. The letters were from Terry O'Brien and Kristine Hillman.

Mayor Wilkening welcomed the two (2) candidates and asked them to introduce themselves to the Board and tell about themselves.

Kris Hillman told the Board that she worked at the Post Office for many years. The last Board meeting that Kris attended pertained to the Mobile Home regulations. When Kris heard that Esther had resigned she submitted her letter of interest.

Terry O'Brien told the Board that he thought that Kris would be a great Trustee and withdrew his letter of interest from consideration.

Mary Hockenbery moved to appoint Kristine Hillman as the new Trustee finishing Esther Koontz's term which will end in 2022, seconded by Pat Medina. A verbal vote was taken with all Trustees voting, "Yes". Motion passed.

At this time Town Clerk Ginger Redden swore in new Trustee Kristine Hillman.

Jim Wingfield removed himself from the meeting.

HOTCHKISS CHAMBER OF COMMERCE UPDATE-KIM SHAY

Kim told the Board that she would like a letter of support for the grant that she talked about at the last meeting. This grant would help will help pay for the installation of car charging stations to be placed by the museum. The Chamber already has matching money needed. Signs will be installed to let people know where they are located and a phone app will have the information on it as well. The museum will receive the revenue generated from these stations.

There will not be an in-person craft fair this year but a virtual one is being talked about.

The Chamber needs new Board members. President Nathan Sponseller is stepping down at the end of the year.

October 27th is the deadline to nominate citizen of the year, business of the year and nonprofit of the year. The annual meeting will be held on Wednesday November 18th at 6:00 p.m. at Heritage Hall.

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5. OLD BUSINESS (cont.)

Mary Hockenbery moved to approve the letter of support for the grant that is being applied for by the Chamber of Commerce for the car charging stations that will be installed by the museum. Patrick Webb seconded. A verbal vote was taken with all Trustees voting, "Yes". Motion passed.

ORDINANCE 2020-03 MODEL TRAFFIC CODE-SECOND READING

Mary Hockenbery moved to approve the second reading of Ordinance 2020-03 amending the Town code and adopting by reference the 2020 edition of the model traffic code repealing all ordinances in conflict therewith; and providing penalties for violation thereof, seconded by Patrick Webb. A verbal vote was taken with all Trustees voting, "Yes". Motion passed.

6. PUBLIC COMMENT

Kim Shay thanked Patrick Webb for all of his hard work collecting the gifts for retired Town Clerk Marlene Searle. Patrick said that it was his honor. Marlene needed to know that she was appreciated for all of her years here.

7. NEW BUSINESS

TRASH FEE WAIVER DISCUSSION-JEREMIAH WEBER

Jeremiah was not present at this meeting.

OPENING OF TRASH BIDS-POSSIBLE AWARDING OF BID

The Town contract with Double J expires every five (5) years on November 1st. The only bid received this year was from Double J. The bid was read to the Board by Mayor Wilkening. Rachel from Double J was present to answer questions and explain the bid. Rachel said that Double J is very happy to continue providing the Town of Hotchkiss with the quality service they provide. There will be an increase in the fees charged to the residents of Hotchkiss. Patrick Webb moved to approve acceptance of the bid from Double J disposal for five (5) years with the increase in trash fees. Mary Hockenbery seconded. A verbal vote was taken with all Trustees voting, "Yes". Motion passed.

DONATION REQUEST-CENTER FOR MENTAL HEALTH

Mayor Wilkening explained the request and stated that they do have an office located in the North Fork Ambulance Building.

Patrick Webb moved to approve the Center for Mental Health Donation Request in the amount of \$458.00, seconded by Mary Hockenbery. A verbal vote was taken with all Trustees voting, "Yes". Motion passed.

NATURE CONNECTION SUPPORT LETTER

Ben Graves of the Nature Connection spoke in the five (5) minute public appearance at the last meeting and updated the Board on a Planning Grant that the Nature Connection was applying for. The grant will be used to study how a walking trail can be built that will connect the Town of Hotchkiss to the High School.

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7. NEW BUSINESS (cont.)

Mary Hockenbery moved to approve the support letter for the Nature Connection planning grant. Kris Hillman seconded. A verbal vote was taken with all Trustees voting, "Yes". Motion passed.

PUBLIC WORKS OLD SHOP BUILDING SALE DISCUSSION

Public Works Director Mike Owens told the Board that the Public Works crew has moved almost everything out of the old building. The yard items cannot be moved to the new shop until the fence can be built around the property. Mayor Wilkening said that Community Builders has restarted their meetings and they are looking to find grants to help clean up any chemicals that may be in the soil.

Attorney Bo Nerlin said that the appraisal for this building needs to be updated and should be on the November agenda for discussion.

Accepting bids for the building was discussed as well as having a work session at some point to iron out how the sale and clean up will be handled.

PRELIMINARY 2021 BUDGET

Mayor Wilkening encouraged the Board to look over the Budget and have any questions ready to be answered at the work session.

A work session was set for October 20th at 5:30 p.m.

RESOLUTION 2020-08 AUTHORIZATION OF SIGNORS

Town Clerk Ginger Redden explained the need for this Resolution. Since former Town Clerk Marlene Searle retired the signors for certain legal documents needed to be changed to add Ginger Redden as Town Clerk and Karen Laing as Deputy Town Clerk. The other signors for the Town include Mayor Wilkening and Mayor Pro-Tem Hockenbery.

Mary Hockenbery moved to adopt Resolution 2020-08 a Resolution of the Board of Trustees authorizing the legal signors for the Town of Hotchkiss, seconded by Pat Medina. A verbal vote was taken with all Trustees voting, "Yes". Motion passed.

8. ADJOURNMENT

Pat Medina moved to adjourn the meeting at 7:52 p.m., seconded by Mary Hockenbery. A verbal vote was taken with all Trustees voting, "Yes". Motion passed.

Respectfully Submitted,

Ginger R. Redden, Town Clerk