

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

September 10, 2020

1. CALL THE MEETING TO ORDER

Mayor Wilkening called the meeting to order at 6:30 p.m. Verbal roll call was taken and those present were Mary Hockenbery (Calling In), Patrick Webb, Pat Medina and John Marta. Esther Koontz has resigned her position and Jim Wingfield was absent.

Those present recited the Pledge of Allegiance.

2. CONSENT AGENDA

MINUTES FOR JULY 9, 2020

Mary Hockenbery moved to approve the minutes as presented, John Marta seconded. A verbal vote was taken with all Trustees voting "Yes". Motion passed.

3. CONSIDERATION OF BILLS

John Marta moved to approve all bills as presented, Pat Medina seconded. A verbal vote was taken with all Trustees voting "Yes". Motion passed.

4. PUBLIC HEARINGS

SPECIAL ZONING USE REVIEW-164 E BRIDGE STREET

Mayor Wilkening explained the rules followed for a Public Hearing.

Jeff Hirsch told the Board that he and his wife Susie would like to open a vet clinic at this location. It would be for small animals only and there would not be any animals left in the clinic overnight. The clinic will see a patient every thirty (30) minutes so parking should not be a problem. The clinic would start out with part time hours and then would eventually have a doctor on staff full time.

PUBLIC COMMENT

Mayor Wilkening opened that Public Comment portion of this hearing at 6:41 p.m.

Several members of the community spoke in favor of this request. People speaking at this time were: Kim Shay 11778 3100 Road (owner of Gambles)

Terry O'Brien-176 E Orchard

Jodi Pitt-35793 Back River Road

Carlla Wyatt-Owner of Who Does Your Hair? Carlla

Rebecca Drbholav-158 E Bridge Street (North Fork Family Dentistry)

Myles Roberts- 8701 3200 Road

There were no comments against this request.

Mayor Wilkening closed the public comment portion of the hearing at 6:45 p.m.

BOARD DISCUSSION

Mayor Wilkening told the Board that the Planning Commission heard this request at their Planning Meeting and recommended approval to the Board of Trustees. After several minutes of discussion, Patrick Webb moved to approve the Special Zoning Use Review Request submitted by Jeff and Susie Hirsch for a small animal veterinary clinic at the above noted address, seconded by Pat Medina.

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4. PUBLIC HEARINGS (cont.)
SPECIAL ZONING USE REVIEW-164 E BRIDGE STREET
A verbal vote was taken with all Trustees voting “Yes”. Motion passed.

VARIANCE REQUEST FOR MOBILE HOME REGULATIONS-495 E BRIDGE STREET
Bill Swanson passed out paperwork to the Board. Bill talked to the Board at the last meeting regarding this request and was asked to follow the proper channels of going through the Planning Commission first. He did make a change on the plot plan to allow for a ten (10) foot set back for sheds to be placed for each new mobile home. The original plan had an eight (8) foot set back. Bill would like to bring in three (3) brand new mobile homes to set up and have as rental properties at this location. There is one trailer there currently making the total number of trailers four (4). There will be a fence around each of the trailers along with a shed for each trailers storage.

PUBLIC COMMENT

Mayor Wilkening opened that Public Comment portion of this hearing at 6:53 p.m.
Tom Wills-159 W Main Street spoke in favor of this request. He also typed up a memo for the Board about this item.

There were no comments against this request.

Mayor Wilkening closed the public comment portion of the hearing at 6:55 p.m.

BOARD DISCUSSION

Mayor Wilkening told the Board that the Planning Commission heard this request at their Planning Meeting and recommended approval to the Board of Trustees with some conditions.

These conditions include: Adherence to overall size

Adherence to the lot size

Setbacks be followed as they are on submitted plan

Parking followed on the submitted plan

After several minutes of discussion, Pat Medina moved to approve the Variance Request with the conditions suggested by the Planning Commission. At this time Patrick Webb said that he would like a copy of the memo that Tom Wills gave the Board attached to the minutes. The motion made by Pat Medina died due to a lack of a second.

Mary Hockenbery moved to approve the Variance request with the requested conditions by the Planning Commission of lot size, setbacks and parking introduced in the plan submitted by Bill Swanson, Pat Medina seconded. A verbal vote was taken with all Trustees voting “Yes”. Motion passed.

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5. OLD BUSINESS

2018 BUILDING CODE-BOARD OF ADJUSTMENTS DISCUSSION

This item was discussed at the August meeting with the Board tabling it until September so that the Board of Adjustment Ordinance passed in 2008 could be reviewed.

The Board would consist of four (4) residents of the Town and one (1) Planning Commission member. There would only be a meeting if the Chairman of this Board called one in the case of a dispute. There was some discussion about whether a five (5) person Board could be filled. Attorney Nerlin said that they can amend the number of people but it cannot be less than three (3).

After further discussion, Patrick Webb moved to direct Town Staff to start advertising for the Board of Adjustments to see if any Town of Hotchkiss residents might be interested in being on that Board, seconded by Pat Medina. A verbal vote was taken with all Trustees voting "Yes". Motion passed.

BUILDING CODE- RATE STRUCTURE DISCUSSION/POSSIBLE ADOPTION

This item was tabled until the October meeting.

ORDINANCE 2020-03-2020 MODEL TRAFFIC CODE-FIRST READING

Attorney Nerlin told the Board that the current traffic code is from 2010. This code is modeled after the State's code and needs to be updated every ten (10) years. This update will help the Town be able to enforce more of the traffic laws and also gives authority to the Public Works Director to close streets as needed. It also covers texting and other cell phone laws.

Patrick Webb moved to approve this as a first reading of Ordinance 2020-03 an Ordinance of the Town of Hotchkiss, Colorado amending the Town code and adopting by reference the 2020 edition of the model traffic code repealing all Ordinances in conflict therewith; and providing penalties for violation thereof, seconded by John Marta. A verbal vote was taken with all Trustees voting, "Yes". Motion passed.

6. PUBLIC COMMENT

Ben Graves of the Nature Connection told the Board that the Nature Connection is applying for a grant and would love a letter of support from the Town of Hotchkiss. This grant would fund a study of what would be needed to build a trail that would connect the High School to the Town of Hotchkiss. The Board told Ben that he could be on the agenda in October for the possible approval of a support letter. Ben left some information for the Board of Trustees to look over.

At this time Mayor Wilkening told the Board that he would like to give them an update of the things that have been happening around Town.

The trash contract is up for bid, the current one expires November 1, 2020. This contract expires every five (5) years.

Budget season has started and he requested that the department heads continue to watch their spending.

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6. PUBLIC COMMENT (cont.)

The audit was finished and Mayor Wilkening congratulated the Clerk's office and all departments for doing such a great job.

The East lawn White House Christmas Tree will be cut from the forest above Montrose. There will be a stop in Paonia on November 12th between 10:00 a.m. and 11:00 a.m. The Paonia Mayor, Mary Bachran, asked if he would say a few words at that time.

Mayor Wilkening will be on vacation from Saturday September 12th until the end of the month.

7. NEW BUSINESS

HOTCHKISS CHAMBER OF COMMERCE UPDATE-KIM SHAY

Kim told the Board that the Chamber of Commerce is replacing the welcome sign at the Highway 92 entrance of Town coming from Crawford. She apologized for not including the Town in this project. Kim invited the Trustees to come to a Chamber of Commerce meeting which is the last Wednesday of the month and also to the two (2) Merchant meetings held each month. Kim is also working on getting electric vehicle chargers that would be placed by the museum. The Chamber has the matching money needed already and would like a letter of support from the Town. The Chambers from the different communities are talking about merging to become consolidated into one and become the North Fork Valley Chamber of Commerce. Hotchkiss and Crawford are willing to consolidate so far and there is a meeting on Monday with Delta to see if they have any interest as well. Kim is unsure about Paonia and their decision on this merge. Kim will be back next month to give another update and would like to be on the agenda for a support letter as well.

APPOINTMENT OF GINGER REDDEN AS TOWN CLERK

Mayor Wilkening introduced Karen Laing as the new Deputy Town Clerk and welcomed her. Mary Hockenbery moved to appoint Ginger Redden as the new Town Clerk due to the retirement of Marlene Searle, former Town Clerk, Patrick Webb seconded. A verbal vote was taken with all Trustees voting, "Yes". Motion passed.

ESTHER KOONTZ RESIGNATION

Mayor Wilkening thanked Esther for her dedication and preparedness in being a Town Trustee as well as serving on the Planning Commission. She has done a great job and will be missed. Esther resigned due to no longer being a resident of the Town of Hotchkiss.

Patrick Webb moved to advertise in the paper as well as on Social Media for letters of interest to replace the newly resigned Esther Koontz, Pat Medina seconded. A verbal vote was taken with all Trustees voting "Yes". Motion passed.

COUNTY LAND USE IGA/UGA DISCUSSION

Mayor Wilkening has a phone conference in the morning with the County to discuss the land use. There have been some changes made and Mayor Wilkening will update the Board about the outcome of the meeting in October.

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7. NEW BUSINESS (cont.)
BIDS FOR CODIFYING ORDINANCES DISCUSSION
Town Clerk Ginger Redden explained to the Board the codification process and how it would be handled. She explained the bid and the importance of the process.
Mary Hockenbery moved to approve Municode updating and codifying the Town Ordinances, Patrick Webb seconded. A verbal vote was taken with all Trustees voting, "Yes". Motion passed.

LIQUOR LICENSE RENEWAL-CITY MARKET
John Marta moved to approve the liquor license renewal for City Market, seconded by Pat Medina. A verbal vote was taken with all Trustees voting, "Yes". Motion passed.
8. ADJOURNMENT
Pat Medina moved to adjourn the meeting at 8:05 p.m., seconded by Patrick Webb. A verbal vote was taken with all Trustees voting, "Yes". Motion passed.

Respectfully Submitted,

Ginger R. Redden, Town Clerk