

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

February 13, 2020

1. CALL THE MEETING TO ORDER

Mayor Wilkening called the meeting to order at 6:32 p.m. Roll call was taken and those present were; Sheila Maki, Mary Hockenbery, Patrick Webb, Esther Koontz and John Marta. Absent was Pat Medina.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

2. EXECUTIVE SESSION-MOVED UP FROM ITEM #13

Sheila Maki moved to amend the Agenda by moving the Executive Session from Item #13 to Item #2 and also moved to go into an Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy of negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402 (4)(e) pertaining to the Public Works Shop Project. Seconded by Mary Hockenbery, motion passed. The time was 6:35 p.m.

RETURN TO OPEN MEETING

Mayor Larry Wilkening read the following;

The time is now 6:53 p.m., and the executive session has been concluded. The participants in the executive session were; Mayor Larry Wilkening, Patrick Webb, Mary Hockenbery, Esther Koontz, Attorney Bo Nerlin, Deputy Town Clerk Ginger Redden, Town Clerk Marlene Searle Public Works Director Mike Owens, and Engineer Joanne Fagan.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. Seeing none, the next agenda item is....

3. CONSENT AGENDA

MINUTES FOR JANUARY 9, 2020

Esther Koontz moved to approve the minutes as presented. Patrick Webb seconded, motion passed.

4. CONSIDERATION OF BILLS

John Marta moved to approve payment of all bills as presented. Seconded by Sheila Maki, motion passed.

5. PUBLIC COMMENT

Mike Morgan, Foreman of the Public Works Shop Building Project introduced himself to the Board.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 2
2/13/20

6. **OLD BUSINESS**
BUILDING CODE UPGRADE UPDATE-MAYOR WILKENING
Mayor Wilkening told the Board that he sent all of the information gathered for the Building Code Update to Attorney Nerlin. Attorney Nerlin will create an Ordinance for this upgrade with the possible first reading in March.

ORDINANCE 2020-01 POSSIBLE FIRST READING - MOBILE HOME REGULATIONS
Attorney Nerlin stated that this is just the possible first reading. For the final reading and adoption in March there will be a clean copy handed out to the Board.
Sheila Maki moved to approve the first reading of Ordinance of 2020-01, an Ordinance of the Board of Trustees of the Town of Hotchkiss, Colorado, Amending certain sections of Chapter 10, Article 7 of the Town Code. Seconded by Mary Hockenbery, motion passed.
7. **PUBLIC HEARINGS**
BOUNDARY ADJUSTMENT REQUEST-415 E LORAH LANE-SCOTT AND LEAH KEATING
Mayor Wilkening explained the rules of a Public Hearing. The Planning Commission discussed this item at length and recommended approval to the Board.
Stephan Cragg of Cragg Surveying completed the survey and explained to the Board the adjustments needed. The School will have an easement to be able to access their irrigation water and the Town will still have a right of way after the adjustments are completed. When the Keatings bought the property they did not realize that their irrigation pump was on school property. There was also a portion of the property that was still owned by Ron Heatherington that has since been quit claimed to the Keatings. The School Board has agreed to this adjustment to clean up the boundaries for both properties.
The Hearing was opened for Public Comment at 7:09 p.m. Hearing none, the Public Comment was closed at 7:09 p.m.
Esther Koontz moved to approve the Boundary Adjustments for the property located at 415 Lorah Lane. Sheila Maki seconded, motion passed.
8. **NEW BUSINESS**
SPONSORSHIP REQUEST-HOTCHKISS SHEEP CAMP STOCK DOG TRIALS-GORDON HEBENSTREIT
Gordon Hebenstreit told the Board that this is the 17th Annual Hotchkiss Sheep Camp Stock Dog Trials. Gordon is the current president of this event. Richard Bailey is still very involved but does not drive after dark any more. Registration for this event opened February 3rd and there are one hundred (100) dogs already registered. 2019 had the best attendance so far and they are asking for a sponsorship in the amount of \$500.00. The Trials are held over Mother's Day weekend each year.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 3
2/13/20

8. (cont.) SPONSORSHIP REQUEST-HOTCHKISS SHEEP CAMP STOCK DOG TRIALS-GORDON HEBENSTREIT

Mary Hockenbery moved to approve the Sponsorship for the Hotchkiss Sheep Camp Stock Dog Trials in the amount of \$500.00. Esther Koontz seconded, motion passed.

SPECIAL EVENTS LIQUOR LICENSE-HOTCHKISS ELKS CLUB

John Marta excused himself from the Board and represented the Elks Club for this request. John told the Board that the Elks Club would like to have a corned beef and cabbage dinner open to the public on March 21st from the hours of 4:00 p.m. to 12:00 a.m. The Elks Club recently fixed the roof that was leaking and is in the process of painting the inside of the building. Esther Koontz moved to approve the Special Events Liquor License for the above mentioned day and time for the Hotchkiss Elks Lodge. Patrick Webb seconded, motion passed.

STREET CLOSURE REQUEST-DUCKWORKS AUTO PARTS

John Marta returned to the table.

Brandon Dowell represented Duckworks Auto Parts to request the street closure for their annual customer appreciation BBQ to be held on March 13th. This is the 26th year and Taco Hut will also be participating. They are requesting to close S 3rd from Bridge Street to the alley from 9:00 a.m. to 2:00 p.m.

Esther Koontz moved to approve the above noted request on March 13th from the hours of 9:00 a.m. to 2:00 p.m. Seconded by John Marta, motion passed.

OPENING OF SEALED BIDS FOR POLICE VEHICLE

Mayor Wilkening told the Board that the vehicle being bid on is the 2006 Ford Expedition that is no longer in use by the Marshal's department.

The first bid was \$60.00 from Logan Smith whom wanted to add his bid to his mother's bid. His mother is Peyton Pipher.

Peyton Pipher placed a bid in the amount of \$1505.00 bringing the total bids to \$1565.00.

Rachel Beck placed a bid in the amount of \$1100.00

Mary Hockenbery moved to award the bid in the amount of \$1565.00 for the 2006 Ford Expedition to Peyton Pipher and Logan Smith. Seconded by Sheila Maki, motion passed.

LIQUOR LICENSE RENEWAL-JOHNNYDOG, LLC DBA PJ'S PUB

Sheila Maki moved to approve the liquor license renewal for Johnnydog, LLC DBA PJ's Pub. Seconded by Esther Koontz, motion passed.

POSSIBLE APPROVAL OF MOU BETWEEN DOLA & UNIVERSITY OF COLORADO & COLORADO CENTER FOR COMMUNITY DEVELOPMENT AND THE TOWN

Mayor Wilkening explained the program and the need for the MOU (Memorandum of Understanding).

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 4
2/13/20

8. (cont.) POSSIBLE APPROVAL OF MOU BETWEEN DOLA & UNIVERSITY OF COLORADO & COLORADO CENTER FOR COMMUNITY DEVELOPMENT AND THE TOWN
Mary Hockenbery said that this program is to be done on Bridge Street. Christopher Edreson has been the contact person for this project. Students from the University of Colorado come up with ideas and submit them. There will be several public meetings to get the community input. Mary Hockenbery moved to approve the signing of the above mentioned MOU. Esther Koontz seconded, motion passed.

9. STAFF REPORTS
TOWN ENGINEER REPORT
Engineer Joanne Fagan told the Board that the Water Tank Project is nearing completion. Pitt Construction is working on another project at the moment but will be finishing up when the frost is out of the ground. Once Pitt finishes, Doughty can disinfect the tank and it can be filled.

Ford Construction is here to request that the Town approve them working through the weekend to get the steel erected for the new Public Works Shop Building. The only inspection that will be needed is on the bolts once it is done.
Mary Hockenbery moved to approve Ford Construction working weekends to get the steel erected for the new Public Works Shop Building. Seconded by John Marta, motion passed. Esther Koontz had concerns about the start time on the weekends and asked that they let the neighbors know when they will be starting.
Engineer Joanne Fagan said that pay applications from Ford Construction have some things that need to be worked through. She asked the Board to approve Staff negotiating them and allowing payment once negotiated.
Esther Koontz moved to approve Town Staff negotiating payment applications and payment to Ford Construction once it is all worked out. Seconded by Sheila Maki, motion passed.

TOWN MARSHAL'S REPORT
Marshal Miller told the Board to be aware of fraud and the scams that are going on. Deputy Sparks is patrolling on his own and Julia is doing well in school. Julia will graduate May 1st.

TOWN PUBLIC WORKS REPORT
Public Works Director Mike Owens told the Board that the dump truck has been fixed and the sewer line for the new Public Works Shop Building will be installed starting Tuesday of next week.

TOWN CLERK'S REPORT
Deputy Town Clerk Ginger Redden noted that in the last meeting, the motion for Pat's Bar and Grill did not mention an ownership change.
Sheila Maki amended her motion from the last meeting to include the ownership change that was missed. Seconded by Mary Hockenbery, motion passed.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 5
2/13/20

9. (cont.) TOWN CLERK'S REPORT

Deputy Town Clerk Ginger Redden also told the Board that the County would like the Town to put a reminder about the census on the bills that will be mailed out in March. The Board directed the staff to include such a note on the bills that will be mailed out in March.

Town Clerk Marlene Searle told the Board that new Christmas Lights have been order for the Town and that the purchase was made under budget.

10. COMMITTEE REPORTS

Patrick Webb said that there were no building permits for the month of Jaunuary.

Mayor Wilkening updated the Board on the Planning Commission.

Marshal Miller introduced Julia Thompson to the Board.

Mary Hockenbery said that Community Builders Committee is in the early stages.

John Marta encouraged new people to come and eat at the Senior Center on Mondays, Wednesdays and Fridays. Meals are served between 12:00 and 12:30 p.m.

11. MAYOR'S REPORT

One Delta County Meetings have been weekly. The name has been changed to One Delta County Economic Alliance.

Mayor Wilkening will be on vacation next week.

12. UPCOMING EVENTS

February 14th-Creamery is having a Valentine's Event starting at 5:30 p.m.

February 14th-Elks is hosting a Valentine's Supper

13. POSSIBLE ITEMS FOR THE NEXT AGENDA

Mobile Home Regulations-2nd reading

Building Code Update Ordinance-Possible First Reading

14. ADJOURNMENT

Mary Hockenbery moved to adjourn the meeting at 8:05 p.m. Seconded by Esther Koontz, motion passed.

Respectfully Submitted,

Ginger R Redden, Deputy Town Clerk