

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

December 12, 2019

1. CALL THE MEETING TO ORDER
ROLL CALL

Mayor Wilkening called the meeting to order at 6:30 p.m. Roll call was taken and those present were Mary Hockenbery, Patrick Webb, Esther Koontz and Pat Medina. Absent were John Marta and Sheila Maki.

PLEDGE OF ALLEGIANCE

Those present recited the pledge of allegiance.

2. CONSENT AGENDA

Mayor Wilkening found an error in item #5, Bruce Stanley's last name was spelled without an 'e'. Esther Koontz moved to approve the minutes with the above noted correction. Mary Hockenbery seconded, motion passed.

3. CONSIDERATION OF BILLS

Esther Koontz moved to pay all bills as presented. Pat Medina seconded, motion passed.

4. PUBLIC COMMENT

Tom Wills said that he attended the Chamber of Commerce meeting yesterday and the Town Hall won the Christmas Light Decoration contest for the Commercial category. Tom said that the Chamber also expressed concerns about the ban on camping at the Hotchkiss Fair Grounds. He encouraged the Board to come up with a plan to reinstate this program. The third item that the Chamber discussed was the idea of adding a charging station or two (2) for people who drive electric vehicles. There is State funding available to help finance the project.

5. OLD BUSINESS

BUILDING CODE UPGRADE UPDATE

Mayor Wilkening compiled all of the notes and suggestions that were taken during meetings with John Marta, Patrick Webb and building inspectors John Caven and Bruce Stanley and sent them to Attorney Bo Nerlin. Attorney Nerlin will look them over and put them into an amendment to the Building Code Ordinance for the possible first reading in January.

Some other items of discussion in the new building code are; having a Board of Appeals and the energy code that the Board would like to follow. Some discussion of having the 2015 energy code was had. Attorney Nerlin will survey other Municipalities in our area and how they handle the Energy Code and the Board of Appeals situations. Attorney Nerlin will apprise the Board of the survey results in January.

6. PUBLIC HEARINGS

None

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7. NEW BUSINESS

ORDINANCE 2019-02-ADOPTION OF 2020 BUDGET

Mayor Wilkening explained this Ordinance and pointed out the increase in sales tax revenue as compared to last year.

Esther Koontz moved to adopt Ordinance 2019-02, an Ordinance adopting a budget for the Town of Hotchkiss, Colorado for the calendar year 2020. Mary Hockenbery seconded, motion passed.

ORDINANCE 2019-03-ADOPTION OF 2020 MILL LEVY

Mayor Wilkening explained that the Mill Levy is figured with a formula using 5.5% tax rate and a formula for TABOR. The lowest percentage rate that is figured in these formulas is the one that is chosen.

Mary Hockenbery moved to adopt Ordinance 2019-03, an Ordinance amending established rate of tax to be levied upon all taxable property within the Town of Hotchkiss, Colorado for Municipal purposes for the calendar year 2019. Esther Koontz seconded, motion passed.

ORDINANCE 2019-04-ADOPTION OF 2019 APPROPRIATIONS AS AN EMERGENCY

Mayor Wilkening explained that this Ordinance must be adopted as an emergency in order for the Town to be able to pay all of the bills coming due in the month of January.

Esther Koontz moved to adopt Ordinance 2019-04, an Ordinance appropriating sums of money to defray expenses and liabilities of the Town of Hotchkiss, Colorado for the 2020 calendar year and declaring an emergency. Pat Medina seconded, motion passed.

RESOLUTION 2019-04-RESOLUTION TO APPROPRIATE ADDITIONAL SUMS OF MONEY

Deputy Town Clerk Ginger Redden explained to the Board that this resolution was to let the State know why the Town overspent the projected budget for 2019. The two (2) funds overspent in were the Water Fund and the Garbage Fund.

Esther Koontz moved to adopt Resolution 2019-04, a Resolution appropriating sums of money to defray expenses in excess of amounts budgeted for the Town of Hotchkiss, Colorado. Mary Hockenbery seconded, motion passed.

OPENING AND REWARDING SEALED BIDS FOR VEHICLES FROM PUBLIC WORKS AND THE POLICE DEPARTMENT

Mayor Wilkening told the Board that two (2) bids were received. The vehicles up for bid are a 2006 Ford Explorer from the Police Department and a 2001 Chevy 1500 Pickup from the Public Works Department.

Mayor Wilkening opened the first bid. The bid was in the amount of \$500.00 for the 2006 Ford Explorer submitted by Don Ludwig. This vehicle has 90,000 miles on it and is in good shape. Marshal Miller said that he tried to give it to another Town but they refused.

There were several minutes of discussion about the bid being low. Attorney Nerlin told the Board that they had the right to refuse the bid.

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7. NEW BUSINESS

OPENING AND REWARDING OF SEALED BIDS FOR VEHICLES FROM PUBLIC WORKS AND THE POLICE DEPARTMENT (cont.)

Esther Koontz moved to accept the bid from Don Ludwig in the amount of \$500.00 for the 2006 Ford Explorer. Having no second to this motion, motion failed.

Mayor Wilkening opened the second bid. The bid was in the amount of \$778.52 for the 2001 Chevy 1500 Pickup. This vehicle is in poor condition and the mileage cannot be certified. Pat Medina moved to accept the bid in the amount of \$778.52 from Don Ludwig for the 2001 Chevy 1500 Pickup. Esther Koontz seconded, motion passed.

CLOSING AT NOON ON CHRISTMAS EVE-TUESDAY DECEMBER 24TH

There were several minutes of discussion about whether to close the Town Hall at noon or all day.

Mary Hockenbery moved to close the Town Hall all day on Christmas Eve, Tuesday, December 24th. Pat Medina seconded, motion passed.

BUILDING BETTER PLACES DISCUSSION-MARY HOCKENBERY

Mary said that she had nothing to discuss on this subject right now but will in the future.

8. STAFF REPORTS

TOWN ENGINEER REPORT

Engineer Joanne Fagan told the Board that Mike Pitt is hoping to finish up the water tank but it probably will not be until Spring. The parts have to be special ordered and it is not good to have exposed water lines this time of year.

The Public Works crew is working on the road from the Public Works Shop Building, footers have been poured and the cement for the backside of the awning will be done soon. They are hoping to have all of the concrete done by December 23rd or 24th and then will shut down until January. The flooring for the shop will be poured after the steel building is erected in January.

TOWN MARSHAL'S REPORT

Marshal Miller wished everyone a Merry Christmas. The Police Department has entered into a contract with Julia Thompson. The Police Department will pay for part of the academy for her and then she will work for the Town for the next three (3) to five (5) years. Julia is currently a dispatcher for both Delta and Montrose.

TOWN PUBLIC WORK'S REPORT

Public Works Director Mike Owens said that the Bruce Stanley, Building Inspector for this project brought up the subject of Radon. The site was tested and did test high. After several minutes of discussion, Mayor Wilkening will research the 2006 Building Code and see if anything applies to this situation and how to handle it.

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8. STAFF REPORTS (cont.)
TOWN PUBLIC WORK'S REPORT
Public Works Director Mike Owens told the Board that the Town received an Award for Excellence for water fluoridation.

TOWN CLERK'S REPORT
Deputy Town Clerk Ginger Redden told the Board that there will be an election held in 2020. Three (3) Trustee seats are up for election and all are four (4) year terms. The seats up for election are John Marta, Sheila Maki and Patrick Webb. Petitions will be available January 7th and need to be returned January 27th. April 7th is Election Day.
The Secret Santa Program will be in full swing starting tomorrow with Santa delivering presents on December 20th. Santa will deliver to 11 families and 24 children.
9. COMMITTEE REPORTS
Patrick Webb gave an update on Building Permits.
Mary Hockenbery said that Doug Fritz installed the bench that he made by Gambles. There is only one more bench to go and it will be installed by the bank.
10. MAYOR'S REPORT
Mayor Wilkening thanked the Department Heads and Employees for all of the hard work that they do to watch the Budget.
Kudos were extended to Larry Jakubiak for all of the hard work that he did for the free Community Thanksgiving dinner. 120 people were served in house and approximately 75 people were delivered meals. Larry Jakubiak will also host a free Community Christmas dinner from 11:00 a.m. to 2:00 p.m. on Christmas day.
The Mayor wished all Citizens and Staff a Merry Christmas.
11. UPCOMING EVENTS
Creamery Arts Center opens tomorrow
Free Community Christmas dinner December 25
The Chamber of Commerce will judge the residential light displays this week
12. POSSIBLE ITEMS FOR THE NEXT AGENDA
Mobile Home Regulations
Radon Issue for Public Works Shop Building

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13. EXECUTIVE SESSION

Esther Koontz moved to go into an Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy of negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402 (4)(e) pertaining to the Public Works Shop Project. Seconded by Esther Koontz, motion passed. The time was 7:46 p.m.

RETURN TO OPEN MEETING

Mayor Larry Wilkening read the following;

The time is now 8:01 p.m., and the executive session has been concluded. The participants in the executive session were; Mayor Larry Wilkening, Patrick Webb, Pat Medina, Mary Hockenbery, Esther Koontz, Attorney Bo Nerlin, Deputy Town Clerk Ginger Redden, Public Works Director Mike Owens, and Engineer Joanne Fagan.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. Seeing none, the next agenda item is....

14. ADJOURNMENT

Mary Hockenbery moved to adjourn the meeting at 8:01 p.m. Pat Medina seconded, motion passed.

Respectfully Submitted,
Ginger R Redden, Deputy Town Clerk