

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

April 11, 2019

1. CALL THE MEETING TO ORDER

Mayor Wilkening called the meeting to order at 6:30 p.m. Roll call was taken and those present were John Marta, Esther Koontz, Patrick Webb, Sheila Maki and Mary Hockenbery. Absent was Pat Medina.

Those present recited the Pledge of Allegiance.

2. CONSENT AGENDA

MINUTES FOR MARCH 14, 2019

Esther Koontz wanted clarification in item #5 that Lenore Cambria represented the North Fork Pool, Park and Recreation District and that she applied for and received the grant money when she attended the Rural Philanthropy Days conference in Montrose. Also in item #8 engineer is missing an 'e'.

Mary Hockenbery moved to approve the minutes for March 14, 2019 with the above noted corrections. Sheila Maki seconded, motion passed.

3. CONSIDERATION OF BILLS

John Marta moved to pay all bills as presented. Esther Koontz seconded, motion passed.

4. PUBLIC COMMENT

None

5. OLD BUSINESS

POSSIBLE ADOPTION OF TOWN OF HOTCHKISS PROCUREMENT POLICY

Moved to the May meeting.

COLORADO CODE CONSULTING INFORMATION-BUILDING CODE UPDATE

Moved to the May meeting.

ORDINANCE 2019-01 AMENDMENT TO 17.060 OF THE TOWN CODE-2ND READING

Mary Hockenbery moved to adopt Ordinance 2019-01 an Ordinance of the Town of Hotchkiss, Colorado amending the trespass provision of the Town Code 17.060. Sheila Maki seconded, motion passed.

6. PUBLIC HEARINGS

None.

7. NEW BUSINESS

BACK TO THE BADGE-SHERIFF MARK TAYLOR

Sheriff Mark Taylor gave a presentation to the Board to advocate for a 1% sales tax increase to help law enforcement throughout Delta County. The question will be on the November ballot. If passed this sales tax increase would amount to approximately \$2.9 million annually.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 2
4/11/19

7. (cont.) DISCUSSION OF REZONE AND NO IMPACT SUBDIVISION OF TOWN PROPERTY ON BARROW MESA

Attorney Bo Nerlin told that Board that the property the Town just purchased on Barrow Mesa Road is currently zoned DR (Developing Resources). In order to put a Municipal building on this property will need to be rezoned to a C2 MU. Public Works Director Mike Owens will be considered the applicant and the Planning Commission and the Board of Trustees would consider this application just like they would any other. The applicant would like to do a concurrent review with the zoning request change and add a no impact subdivision request to divide the land. This subdivision would be in place in the event that the Town would like to sell part of the property in the future.

Esther Koontz moved to authorize Public Works Director Mike Owens to act on behalf of the Town for the Town property located on Barrow Mesa to: #1. Request a rezone of the property from a DR to a C2MU; #2. Request a No Impact Subdivision to be started at the April 24th Planning Commission Meeting and be finalized at the May 9th Board of Trustees meeting. Sheila Maki seconded, motion passed.

STREET CLOSURE REQUEST-1ST STATE BANK OF COLORADO

Don Chance, Branch Market President and Cindy Fulk, Branch Manager told the Board that it is time for the Customer Appreciation picnic. This is an annual event held the Friday of the Hotchkiss Sheep Camp Stock Dog Trials. They are requesting a street closure on May 10th to close 1st Street from Bridge Street to Main Street.

John Marta moved to approve the above noted street closure for the 1st State Bank of Colorado. Esther Koontz seconded, motion passed.

GEORGE HAMM EASEMENT REQUEST-ROBERT GALLEGOS, ENGINEER

Robert Gallegos represented George Hamm for this request. George has purchased .15 cfs (cubic feet per second) of the JS Johnson ditch. He is requesting an easement to place a four (4) inch pipeline along the East fence line of the recently purchased Town property to bring this water to his property. Public Works Director Mike Owens walked the piece of property that Robert Gallegos is talking about and said if the line is installed properly there should not be a problem with the request.

The Board directed Public Works Director Mike Owens to talk more with Robert Gallegos and prepare an exhibit of this easement to present at the May meeting with a better idea of the exact terms and ideas for the request.

WATER TANK PROJECT CONTRACT WITH ENGINEER FAGAN

Engineer Joanne Fagan explained that she has a contract with the Town and whenever a project is being worked on a Work Order contract for each project is drawn up for Insurance purposes. The Work Order for the Water Tank Project is #13.

Mary Hockenbery moved to approve Work Order #13, an attachment to contract for engineering services between Town of Hotchkiss and Consolidated Consulting Services for Barrow Mesa Tank Replacement. Seconded by Sheila Maki, motion passed.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 3
4/11/19

7. (cont.) PUBLIC WORKS BUILDING CONTRACT WITH ENGINEER FAGAN
Sheila Maki moved to approve Work Order #14, an attachment to contract for engineering services between Town of Hotchkiss and Consolidated Consulting Services for the Public Works Facility. Esther Koontz seconded, motion passed.

COLORADO DOWNTOWN STREETS WORKSHOP APRIL 23-MARY HOCKENBERY
Region 10 recommended that the Down Town Steering Committee could benefit from a work shop on how to deal with having a State Highway going through Town and how to increase economic development. Mary Hockenbery applied for and received a grant to host this work shop. The work shop is open to all who want to attend, RSVP is required.

8. STAFF REPORTS
TOWN ENGINEER REPORT
Engineer Joanne Fagan said that there is a roof on the water tank. More work will be required before it can be tightened and some house cleaning needs to be done before it can come online.

The Public Works Shop Building has advertised for proposals and a pre-bid meeting will be held next week.

TOWN MARSHAL'S REPORT
The Marshal's Department is working with the school staff on active shooter trainings.

PUBLIC WORKS REPORT
No additions to the written report.

TOWN CLERK'S REPORT
None.

9. COMMITTEE REPORTS
Sheila Maki reported that the Planning Commission answered general questions for Michael Humecki at the last meeting and Rich Kramer attended and expressed interest in the vacant seat.

Patrick Webb reported that there are more building permits for last month than there were the month before.

10. MAYOR'S REPORT
Mayor Wilkening attended the Fair Ground Utilization meeting.
Hotchkiss Prosperity Plan meeting was today.
Delta County Planning Commission meeting was held in the Town Hall's Chamber last night.
Mayor Wilkening appointed Rich Kramer to the Planning Commission.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 4
4/11/19

11. UPCOMING EVENTS
 - 4/12 Hotchkiss High School Home Show at 6:30 p.m.
 - 4/20 Easter Egg Hunt at the Fair Grounds sponsored by the FFA (Future Farmers of America)
 - 4/27 Delicious Orchards hosting a play at 2:00 p.m., admission is free
 - 4/27 E Waste program at the Fair Grounds sponsored by the Hotchkiss Chamber of Commerce from 9:00 a.m. to 1:00 p.m.

12. POSSIBLE ITEMS FOR THE NEXT AGENDA
 - George Hamm Easement Request
 - Possible Adoption of Town of Hotchkiss Procurement Policy
 - Colorado Code Consulting Information-Building Code Update

13. EXECUTIVE SESSION
 - Cancelled.

14. ADJOURNMENT
 - Sheila Maki moved to adjourn the meeting at 8:01 p.m. John Marta seconded, motion passed.

Respectfully Submitted,
Ginger R Redden, Deputy Town Clerk