

## RECORD OF PROCEEDINGS

---

Hotchkiss Board of Trustees

January 10, 2019

1. Mayor Wilkening called the meeting to order at 6:31 p.m. Roll call was taken and those present were Sheila Maki, Mary Hockenbery, Patrick Webb, Esther Koontz and Pat Medina. Absent was John Marta.

Those present recited the Pledge of Allegiance.

2. Consent Agenda

Minutes for December 13, 2018

Larry Wilkening said that in item #14, Patrick Webb was not listed as a participant in the executive session.

Patrick Webb moved to approve the minutes for December 13, 2018 with the above noted correction. Mary Hockenbery seconded, motion passed.

Minutes for December 18, 2018

Patrick Webb moved to approve the minutes as presented. Seconded by Pat Medina, motion passed.

3. Consideration of Bills

Esther Koontz moved to pay all bills as presented. Seconded by Sheila Maki, motion passed.

4. Public Comment

None

5. Old Business

AspenWhite Boundary Adjustment Official Transfer

Attorney Bo Nerlin said that this item was approved at the last meeting. The Quit Claim Deed has been drafted and Mayor Wilkening needs the approval from the Board to execute it with his signature.

Sheila Maki moved to authorize Mayor Wilkening to sign the Quit Claim Deed to execute a conveyance of transfer for the boundary adjustment for AspenWhite LLC at 244 W Main Street. Seconded by Esther Koontz, motion passed.

6. Public Hearings

None

7. New Business

Hotchkiss Sheep Dog Camp Stock Dog Trials-Gordon Hebenstreit

Gordon is working with Richard Bailey and will eventually take over the Hotchkiss Sheep Dog Camp Stock Dog Trials. This is the 16th (sixteenth) year and it will be held over Mother's Day weekend, May 10th -12th. Last year over 2500 people attended and competitors come from all over the United States.

## RECORD OF PROCEEDINGS

---

### Hotchkiss Board of Trustees

Page 2  
1/10/19

7. (cont.) Sheila Maki moved to approve a Commercial Sponsorship in the amount of \$500.00 for the Hotchkiss Sheep Dog Camp Stock Dog Trials. Seconded by Mary Hockenbery, motion passed.

#### Donation Request-Rural Philanthropy Days-Sheila Maki

Sheila told the Board that in October she asked the Board to consider a donation to the Rural Philanthropy Days to help fund the conference that will be held in the North Fork area in June of this year.

After several minutes of discussion, this item was tabled until the February meeting to allow Sheila to bring more information about how the money will be spent and give ideas about some in kind donations as well.

#### Donation Request-The Center for Mental Health

After some discussion, this item was tabled until the February meeting. The Board would like a representative from The Center for Mental Health to come to the meeting and tell them more about this program.

#### Resolution 2019-01-Official Notice Location and Official Paper

Esther Koontz moved to approve Resolution 2019-01 a resolution designating the official public notice location and the official newspaper of general circulation for the Town of Hotchkiss. Sheila Maki seconded, motion passed.

#### Resolution 2019-02-Policy Concerning the Destruction, Disposal and Protection of Records Containing Personal Identifying Information

Attorney Nerlin explained that there was a State law change in 2018 that required the Town to have such a policy in place. The Board noted that the word draft was on the copy received and they would like a clean copy for the Mayor's signature.

Sheila Maki moved to approve Resolution 2019-02 a Resolution of the Town Council of the Town of Hotchkiss, Colorado adopting a policy concerning the destruction, disposal and protection of records containing personal identifying information with the above noted stipulation. Seconded by Pat Medina, motion passed.

#### Permanent Modification of Premises-City Market #29

Tony Redden, Manager of the City Market in Hotchkiss, told the Board that a new refrigerated case was brought in to replace an older one. They were both the same size so it was just a swap out. He also told the Board that starting this year, full strength beer will be available to buy at City Market.

Sheila Maki moved to approve the permanent modification of the premises for City Market #29. Seconded by Pat Medina, motion passed.

## RECORD OF PROCEEDINGS

---

Hotchkiss Board of Trustees

Page 3  
1/10/19

7. (cont.) Special Events Liquor License-Tammy Egidi, Hotchkiss Elks Lodge  
There was no representative present from the Elks Lodge. Esther Koontz said that this license is for February 2nd from the hours of 12:00 p.m. to 12:00 a.m. It is for a Valentine's Day event that they would like to open up to the public. Mayor Wilkening noted that they checked the no box for the question that asked if there was currently a liquor license at this premises. Attorney Nerlin said that the Board could approve the license with the stipulation for the change or not approve the license at all. Sheila Maki moved to approve the Special Events Liquor License for the above noted Hotchkiss Elks Lodge Valentines dance with the stipulation that the correct box be checked on the application under question #7. Pat Medina seconded, motion passed.

At this time Mayor Wilkening reported that the North Fork Pool, Park and Recreation District will have a ground breaking ceremony Saturday at 10:00 a.m. for the new ball fields and he encouraged everyone to attend. There will also be a meeting at Memorial Hall and paperwork was handed out to the Board noting the improvements that had been made and inviting their attendance.

Mayor Wilkening also asked for an informal poll on whether the Board members would be in favor or opposed to a 1% sales tax increase to improve public safety. This issue is being worked on by the Sheriff's Department and the City of Delta. They would like to have the question on the ballot for the next election.

Mary Hockenbery would like more information about the question before she voted either way. The rest of the Board was informally in favor of the increase.

8. Staff Reports

Town Engineer Report

Engineer Joanne Fagan said that it has been pretty quiet for the most part. The dome for the Water Tank is tentatively scheduled to be placed the last week in February. She is working on closing out the last of the Effluent Line paperwork and the survey and soil testing on the new property will be done soon.

Town Marshal's Report

Marshal Miller said that the year has started out with more calls than they had last year. It has helped having an Officer besides him on during the day to deal with the heavier case load.

Town Public Works Report

Public Works Director Mike Owens introduced the new Public Works Supervisor, Marvin Jackson to the Board. Marvin started January 2nd.

The air compressors at the water plant have had some major issues and he thinks that it will be cheaper in the long run to purchase new ones rather than fixing the current ones over and over. The snow removal equipment has needed repairs but they are trying to keep up with the snow.

## RECORD OF PROCEEDINGS

---

### Hotchkiss Board of Trustees

Page 4  
1/10/19

8. (cont.) Town Clerk's Report  
Deputy Clerk Ginger Redden told the Board that they are busy closing out 2018 and doing all of the items to get 2019 going.
  
9. Committee Reports  
Mary Hockenbery said that she attended the DCED (Delta County Economic Development) quarterly meeting today. Welcome packets for new businesses were discussed as well as the Engage Business Challenge that DCED is doing.  
  
Patrick Webb gave the Board a handout of the building permits for the end of 2018.  
  
Mayor Wilkening said that the Delta County Planning Commission has asked to hold some of their meetings in the Hotchkiss Town Hall in the Chambers.
  
10. Mayor's Report  
There was a power outage on January 1st that lasted just over two (2) hours. The Fire Department set up a temporary shelter but there were no serious issues.  
The Mayor attended the Fire Mountain Canal ground breaking ceremony.  
Mayor Wilkening thanked the Public Works Department for all of their hard work doing the snow removal.  
There is still a vacancy on the Planning Commission's Board.
  
11. Possible Items for the Next Agenda  
Donation Request-Rural Philanthropy Days-Sheila Maki  
Donation Request-The Center for Mental Health
  
12. Executive Session  
No session was needed.
  
13. Adjournment  
Pat Medina moved to adjourn the meeting at 7:45 p.m. Sheila Maki seconded, motion passed.

Respectfully Submitted,

Ginger Redden, Deputy Town Clerk