

## RECORD OF PROCEEDINGS

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Hotchkiss Board of Trustees

July 12, 2018

1. Mayor Wilkening called the meeting to order at 6:30 p.m. Those present were Esther Koontz, Mary Hockenbery, Pat Medina, Jim Roberts and John Marta. Absent was Sheila Maki.
2. Those present recited the Pledge of Allegiance.
3. Minutes for June 14, 2018  
Pat Medina said that in #4 at the end of paragraph one, Coyote and restaurant should not be one word.  
Mary Hockenbery moved to approve the minutes with the noted change. Jim Roberts seconded and the motion passed with all in favor.
4. Special Events Liquor Licenses
  - 1) Kirby Clock represented the Delta Area Chamber of Commerce and told the Board that the beer garden of the Delta County Fair will be in the same location as it was last year and adults will be able to take beer into the stands to drink while watching the events. A security company has been hired to monitor the alcohol and make sure that there is no underage drinking. A wrist band will be given to all adults buying the beer and the beer will be bought using tickets instead of cash.  
The beer garden will be held on August 7th, 9th, 10th and 11th from the hours of 6:00 p.m. until 11:00 p.m.  
Marshal Miller reviewed the plan and has no problem with it.  
Jim Roberts moved to approve the above noted Special Events Liquor License for the Delta Area Chamber of Commerce. Mary Hockenbery seconded and the motion passed with all in favor.
  - 2) Jackie Parks represented the Jamaica Outreach/Kids Pasta Project. This is the 4th annual fundraiser for the Project held at Shadescapes. The only children present are usually the servers and Jamaica Outreach provides their own bartenders. This event will be held on Monday, July 23rd from the hours of 6:00 p.m. until 8:00 p.m. The event board polices the alcohol to make sure that there is no underage drinking.  
Mary Hockenbery moved to approve the above mentioned Special Events Liquor License for the Jamaica Outreach / Kids Pasta Project. Pat Medina seconded and the motion passed with all in favor.
5. Farm to Fiddle-Update for the 2018 Festival  
None given.
6. Fairfield Specialty Eggs-Liz Heidrick  
Realtor Liz Heidrick represented Fairfield Specialty Eggs to ask the Board a few questions concerning a piece of property that they are interested in on Highway 92 across from Todd's Lumber. Fairfield Specialty Eggs would like to build a warehouse on the property that would be used for storage of eggs gathered from local farmers and shipping them out for processing.

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6. (cont.) Eventually, they would like to expand to washing and grading the eggs as well. The property is a little bigger than what they need and they are trying to plan for the future. This property was annexed to the Town in 2008 and was split into two parts in 2015. There were some concerns about chemicals being used and put through into the sewer. After several minutes of discussion the Board said that the area would need to be rezoned for use and encouraged Fairfield Specialty Eggs to start with the Planning Commission once their plans are finalized.
7. DCED-Stacy Voigt  
Stacy told the Board that she just moved here from Loveland and loves it here. Stacy explained some of the programs that DCED (Delta County Economic Development) has been working on around the County. Stacy talked a little about the opportunity zones around the County and Mayor Wilkening noted that the Town of Hotchkiss had been left out of the opportunity zone mapping. Stacy said that the mapping happened very quickly and it will be ten (10) years before it will be done again.  
Stacy said that she would be happy to come quarterly to the Town meetings and give updates to the Board.
8. Resolution 2018-07- Ballot Question for the November Election  
This Resolution was discussed last month with voter approval needed before any Town property can be sold. Attorney Nerlin explained the Resolution to the Board. Attorney Nerlin also stated that he gave a copy of this Resolution to Robin Cook to look over. Robin works with the Title Company and will let her underwriters look it over as well. There may be a need for a second possible Resolution adoption in August after Robin looks it over. It was discussed that if the Resolution should pass, the property does not have to be sold.  
Esther Koontz moved to approve Resolution 2018-07, a Resolution of the Board of Trustees of the Town of Hotchkiss, Colorado, authorizing the submission of a ballot question to the voters of the Town of Hotchkiss concerning the sale of real property. Mary Hockenbery seconded and the motion passed with all in favor.
9. Change of the August Meeting Date  
Esther Koontz moved to approve the change of the Town meeting date from Thursday, August 9th to Thursday, August 16 due to Fair activities that week. Jim Roberts seconded and the motion passed with all in favor.
10. Five Minute Public Appearance  
None.

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11. Hotchkiss Senior Citizen's Update-John Marta  
John Marta talked to some of the Senior Citizen's in the area. One of the biggest concerns that they have is affordable housing in the area. Some other concerns were public transportation needed at a more affordable price and the need for more benches on Bridge Street. The Senior Citizen's center is offering blood pressure checks the first Wednesday of every month starting at 11:00 a.m. and the check is free for anyone that would like to utilize it.
12. Building Information-Jim Roberts  
Jim Roberts gave the Board a report on some of the building going on around Town. Town Clerk Marlene Searle noted that most of the building permits issued are reroofing or general fixing up of homes in Town.
13. Town Engineer Report  
Joanne Fagan reported that the Effluent line is almost ready to test and the project should hopefully be wrapped up next week.

The Health Department will be here next week to look over the Water Tank Project.

Tomorrow there will be a meeting with Doughty Steele to go over the plans for the Water Tank Project and set up a time line. They are hopeful that everything but the roof will be done by September and the dome can be built and placed by the end of October.

Change Order # 1 for the Water Tank Project has been submitted and needs approval by the Board. This change order addresses a removal of a waiver for phalange bolts to be used in the water tank, adding a strainer to the project, increasing the diameter of the second vault from five (5) feet to six (6) feet, and modifying vaults 1, 3 and 4 to cast in place rectangular vaults. These changes will increase the budget for the Water Tank project by \$14,656.68. Esther Koontz moved to approve the above mentioned change order for the Water Tank Project. John Marta seconded and the motion passed with all in favor.

Joanne and some of the Town staff met with DOLA (Department of Local Affairs) to discuss grants and funding for the building of a new shop. She would like to apply for an off cycle planning/design grant that would be a 50-50 funding match; 50% of the money from DOLA and 50% of the money from the Town.

Esther Koontz moved to allow Engineer Joanne Fagan to pursue a planning grant from DOLA and authorizing the Mayor to sign any documents needed. Mary Hockenbery seconded and the motion passed with all in favor.

14. Delta County Housing Task Force Update- Pat Medina  
No meeting was held. Pat said that she would ask about Senior housing at the next meeting.

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15. **Leroux Creek Planning Update-Esther Koontz**  
A County Planning meeting was held yesterday and they are recommending that the smaller committees, such as the Leroux Creek Planning, be done away with.
16. **Department Reports**  
Marshal Miller told the Board that Hotchkiss is under Stage II drought conditions. The Town follows the County restrictions. Attorney Bo Nerlin said that before the Trustee Training next week he would like to have a short meeting to adopt an Emergency Ordinance to let the Town designate the Stages of drought.  
  
Public Works Director Mike Owens reported that the Public Works Department is down to a three man crew again. Terry Holybee recently quit and a new person will need to be hired.
17. **Hotchkiss Planning Commission Update**  
Due to Sheila Maki being absent, Mayor Wilkening updated the Board on the Planning Commission. The County will hold an IGA (Intergovernmental Agreement) training on either July 27th or 28th that some or all of the members will attend. Annexation regulations and trailer regulations have also been discussed.
18. **Hotchkiss Chamber Update**  
Pat Medina did not make it to the recent meeting.
19. **Mayor's Report**  
Mayor Wilkening said that he received an email from Sundee Hintz of the Bulldog Booster Club stating that they would like to work on building a relationship with the community. They would like to be involved in activities around Town. Mayor Wilkening will relay information to Sundee about items that the High School can help with.
20. **Town Clerk Report**  
Town Clerk Searle told the Board that since the Town meeting was moved from the 9th of August to the 16th, the bills would need to be paid in advance.  
Mary Hockenbery moved to authorize the payment of all bills before the meeting on August 16th and be ratified at that meeting. Esther Koontz seconded and the motion passed with all in favor.
21. **Consideration of Bills**  
Pat Medina moved to pay all bills as submitted. Mary Hockenbery seconded and the motion passed with all in favor.

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22. Upcoming Events/Schedule  
Blood Mobile will be at City Market on Monday  
The Creamery will feature Jerry Wedekind and Michael Cleverly on August 3  
Farm to Fiddle Festival-August 10th and 11th during Fair week
23. New Business  
None
24. Possible Items for Next Agenda  
None
25. Adjournment  
Pat Medina moved to adjourn the meeting at 8:25 p.m. Esther Koontz seconded and the motion passed with all in favor.

Respectfully Submitted,

Ginger R. Redden, Deputy Town Clerk