

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

June 14, 2018

1. Mayor Wilkening called the meeting to order at 6:31 p.m. Those present were Mary Hockenbery, Esther Koontz, Sheila Maki, Pat Medina and Jim Roberts. Absent was John Marta.
2. Those present recited the Pledge of Allegiance.
3. Minutes for May 10, 2018
Jim Roberts moved to approve the minutes as presented. Esther Koontz seconded and the motion passed with all in favor.
4. Public Hearings

1) Roya Beklik-Zoning Variance Request for Storage Units-191 E Bridge Street

Roya explained to the Board where her property is located and the plan that she would like a Variance Request for. She would like to install two four unit storage units on the back side of the lot. Each unit will be 6 (six) feet by 10 (ten) feet and she has already paid to have one made. She brought pictures of the units and said that she would like to save the rose bush that is there and place one of the units against the broken concrete by the other property that used to be the Coyote restaurant.

Mayor Wilkening noted to the Board that rentable storage units are not allowed within the zoning at this property unless permission is given by the Board.

Sheila Maki said that security was discussed with Roya at the Planning Commission meeting and a motion was made but died for a lack of a second.

The Public Hearing was opened at 6:38 p.m.

Several letters sent to the Town Hall voiced concerns about placing storage units at this location. Sheila Maki asked Roya if security and lighting issues were looked into and Roya said that she has not addressed these questions.

The Public Hearing was closed at 6:40 p.m. and reopened at 6:42 p.m. when there were a few more questions for Roya. The Public Hearing was closed at 6:43 p.m.

After several minutes of discussion by the Board, no motion was made so therefore the Variance Request for the above noted property died due to a lack of a motion.

Roya asked if she could place a storage shed on her property for her own personal use. She was directed to come visit with staff again and start a new process with that question.

2) Marcus Brozina-Set Back Variance Request-542 Aspen Lane

Marcus told the Board that he would like to place a shed in the back corner of his property and would like a Set Back Variance from 10 (ten) feet to 4 (four) feet. There is an apple tree in that area that he would have to remove for the 10 (ten) feet and he would like to keep it. Marcus spoke with DMEA (Delta Montrose Electric Association) and they told him that they could not tell him yes or no about building on their right of way. They did say that if he does put it up that it may be moved at any given moment if DMEA needs the access.

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4. (cont.) Sheila Maki told the Trustees that the Planning Commission recommended approval contingent on Marcus talking to DMEA.
The Public Hearing was opened at 6:50 and closed at 6:54 with no one speaking for or against the request and no letters being sent to the Town Hall.
Jim Roberts moved to approve the Set Back Variance request from 10 (ten) feet to 4 (four) feet for the above mentioned property at 542 Aspen Lane. Mary Hockenbery seconded and the motion passed with all in favor.
5. Farm to Fiddle Update
None given.
6. Mike Savarro-Farm to Fiddle Festival Concerns
Mike Savarro told the Board that he had concerns about the parking situation by his business during the Farm to Fiddle Festival last year. Oak Avenue was closed off for vendors to set up and Mike claims that he did not know that was going to happen. Mike also said that a section of his fence got knocked down after the Festival last year. He would like to have designated parking in front of his business during the festival so that he can still do business without interruption. Mayor Wilkening told Mike that there were no plans to close off Oak Street this year and the parking in front of his business is public parking so the Town cannot designate it for just his business, otherwise they would have to do the same for every business in Town.
Marshal Miller explained the parking laws and Public Works Director Mike Owens said that if someone does park there, they cannot be asked to move.
Attorney Nerlin said that this is a difficult issue to enforce since it is a public street.
After several more minutes of discussion about Bridge Street being a Highway and the restrictions CDOT (Colorado Department of Transportation) has on placing signs on the roadway, Mike Savarro was told that he could place a sign by 2 (two) of the parking spaces asking people to be courteous and not park there unless they were a customer going to get a haircut. The Board and the Marshal also told Mike that if someone did park in the spot that was signed, they could not ask them to move.
7. Donation Request-HopeWest-Nancy Hovde
Nancy Hovde told the Board about HopeWest and the services that they provide to the patients in their care. They provide Hospice care as well as grief counseling to families, are not reimbursed by insurance and they do not turn people away. HopeWest spends an average of \$1,000 per patient. Nancy said that HopeWest is asking for a donation of \$1,000 or whatever the Board feels that they can afford.
After several minutes of discussion about the Budget and the limited funds, no motion was made and this item died due to lack of a motion.

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8. Liquor License Renewal-Saddleback
Sheila Maki moved to approve the Liquor License renewal for Saddleback. Esther Koontz seconded and the motion passed with all in favor.
9. Hotchkiss Church of Christ-Pastor Windell Howard-Use of Willow Heights Park
Windell Howard told the Board that on June 25th and 26th the Church of Christ would like to use the Willow Heights Park from 2:00 p.m. to 4:00 p.m. to host a church camp for children from the ages of 3 to 12. They would also like to have a Parents night on June 26th from 5:00 p.m. to 7:00 p.m. They have used the park in the past and always have a lot of children attend. Sheila Maki moved to approve the use of the above noted park for the Church of Christ on June 25th and 26th. Esther Koontz added the stipulation that they provide an insurance liability document to the Town. Pat Medina seconded and the motion passed with all in favor.
10. Philanthropy Days-Sheila Maki and Elaine Brett
Elaine Brett and Sheila Maki explained that Rural Philanthropy Days is a state wide program that provides nonprofit businesses with the resources to help them find funding. Colorado Rural Philanthropy Days would like the North Fork Valley to be considered as one of the places to host the Rural Philanthropy Days in June of 2019.
The information shared tonight is just to let the Town know a little bit about this program and see if it would be in support of such an opportunity. The Host Community will be announced in August of 2018. Sheila and Elaine will keep the Board updated.
11. Ordinance 2018-03-Possible Adoption as an Emergency-Amendment to Vendor/Solicitors Regulations
Mayor Wilkening explained that this was discussed last month and the changes have been put into place. Town Clerk Marlene Searle said that the fees were all raised by \$5.00 to cover the cost of lanyards and Town identification cards. The Town will also give Vendors/Solicitors a tag to place in their vehicle.
Attorney Nerlin said that this is the busy time of year for Vendors/Solicitors so it will be good to have it in place.
Sheila Maki moved to approve Ordinance 2018-03 an Emergency Ordinance of the Board of Trustees of the Town of Hotchkiss, Colorado, amending certain sections of Chapter 8 Section 1 of the Town of Hotchkiss Municipal Code. Mary Hockenbery seconded and the motion passed with all in favor.
12. North Fork Creative Coalition-Susie Kaldis, Spencer Lightfoot
Susie Kaldis and Spencer Lightfoot told the Board that the Creative Coalition, in order to be a successful Creative District, must be walk able and contiguous. When the Creative Coalition was started in 2011 it included the whole North Fork Valley. When the application was submitted, the committee just submitted Paonia as the Creative District. They will include Hotchkiss in art and agriculture tours marketing projects are being planned for next year.

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12. (cont.) Sheila Maki thanked them for coming to the meeting and told them that the Town had no idea that this was going on. Susie asked if the Town would like to keep the brackets that the banners were on and Public Works Director Mike Owens said that they can come down.
13. **Ballot Question Discussion-Selling Town Owned Land**
Attorney Nerlin told the Board that according to the State Statute, before any Town property can be sold it must be approved by a vote of the people. The Town has talked about building a new shop for the Public Works department at the site of the old waste water plant and selling the one on Bridge Street. Since there is an election in November the Town needs to be proactive and see if the voters will approve the sale.
After several minutes of discussion, the Board directed Attorney Nerlin to come up with a Resolution for a ballot question and place it on the July Agenda for possible adoption.
14. **Additional Expenses for Building Code Enforcement**
Town Clerk Marlene Searle told the Board that there are several building projects around Town and some of them are commercial. The current Town Building Inspector is residential only. An independent contractor is being looked into to inspect these commercial sites which will raise Building Code expenses in the budget.
15. **Five Minute Public Appearance**
Mary Hockenbery said that the bike rack in front of Gambles was painted by the staff and it looks nice.
16. **Hotchkiss Senior Citizens Update-John Marta**
Due to John's absence this item is held over to next month.
17. **Town Engineer Report**
The manholes for the Effluent line project should be here at the end of the week and then Pitt Construction can start.
The foundation cannot be started on the Water Tank Project until the Doughty project engineer gives the plans to Dean Bosworth, the structural engineer for the Town, to look over. They are 4 or 5 weeks behind.
18. **Delta County Housing Task Force Update-Pat Medina**
None.
19. **Leroux Creek Planning Update-Esther Koontz**
None.

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20. Department Reports
Marshal Miller had nothing to add to his written report. He did say that there is a burn ban in effect for the whole county. Fireworks will not be allowed in the Town limits.

Public Works Director Mike Owens said that he would like to implement an odd and even day watering restriction. He does not want to get to the point where there is an emergency. All residents will water according to their addresses. Even numbered addresses water on even calendar days, odd numbered addresses water on odd calendar days.
Sheila Maki moved to approve the above noted restrictions on water. Esther Koontz seconded and the motion passed with all in favor.
21. Hotchkiss Planning Commission Update
Sheila Maki said that the Planning Commission is almost full again but no chairperson has been selected. Deputy Lloyd was the administrative appointment for a four (4) year term. Roger Christian submitted a letter of interest and Mayor Wilkening appointed him as a citizen member of the Planning Commission.
22. Hotchkiss Chamber Update
Pat Medina said that the Chamber Membership is up to 107 members. The Colorado Grand will be coming through Town on September 14. The Chamber is putting in free Wi-Fi at the kiosk by the Hotchkiss Inn and Pat got Weather Port to donate a shade structure for that area. Pat also reported that there is discussion about merging the Chambers for the Paonia and Hotchkiss areas.
23. Mayor's Report
Mayor Wilkening thanked Gary Oberle for painting the Mayor's dog house and making it look nice. He also thanked Gambles for painting the bike rack in front of their building.
Region 10 applied for a REDI (Rural Economic Development Initiative) grant from DOLA (Department of Local Affairs) for the Colorado Main Street Program and received it. The Chamber will start discussing how this will benefit the Town at the end of July.
Mayor Wilkening has had a couple of complaints about abandoned trailers and flooding but is looking into these with the staff.
24. Town Clerk Report
Deputy Town Clerk Ginger Redden reminded the Trustees of the upcoming training on July 19th at 6:30 p.m.
25. Consideration of Bills
Esther Koontz moved to pay all bills as presented. Jim Roberts seconded and the motion passed with all in favor.

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26. Upcoming Events/Schedule
Farmer's Markets at the Creamery every Saturday from 10:00 a.m. until 2:00 p.m.
June Classic at the Fair Grounds this weekend
June 25-North Fork Ambulance Association Hearing on Mill Levy application
June 22-Farm Runners Station Grand Opening
27. New Business
None.
28. Adjournment
Pat Medina moved to adjourn at 8:40 p.m. Sheila Maki seconded and the motion passed with all in favor.

Respectfully Submitted,
Ginger R. Redden, Deputy Town Clerk