

## RECORD OF PROCEEDINGS

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Hotchkiss Board of Trustees

May 10, 2018

1. Mayor Wilkening called the meeting to order at 6:30 p.m. Those present were Esther Koontz, Pat Medina, Sheila Maki, John Marta and Jim Roberts. Absent was Mary Hockenbery.
2. Those present recited the Pledge of Allegiance.
3. Minutes for April 12, 2018  
Mayor Wilkening noted that in item numbers 10 and 26, Hotchkiss Sheep Camp Stock Dog Trials was stated in two different ways. After researching the correct title for the Trials, it should be as stated above.  
Jim Roberts moved to approve the minutes with the above noted correction. Sheila Maki seconded and the motion passed with all in favor.
4. Liquor License Renewal-Taco Hut  
Pat Medina noticed that the Optional Premises on the renewal was not checked and a fee was not provided.  
Sheila Maki moved to approve the Liquor License Renewal for Taco Hut contingent upon the paperwork being corrected and the proper fee being paid. Jim Roberts seconded and the motion passed with all in favor.
5. Farm to Fiddle-Update for 2018 Festival  
Marsy Moore thanked the Town for allowing the Festival to be a rider on the Town's insurance and said that plans for this year are going well. She also thanked the Town for allowing the festival to use the Town lot next to the Delta County Annex to set up booths. There is a lot of good musical entertainment lined up to play at the Creamery and volunteers are still needed.
6. Special Events Liquor License-NF Chapter of the Rocky Mountain Elk Foundation  
Wendell Koontz of the North Fork Chapter of the Rocky Mountain Elk Foundation told the Board that this Chapter was founded in 2010. This is the eighth year that the Foundation has had their fundraising dinner. It will be held August 18, 2018 at Heritage Hall from 4:00 p.m. to 12:00 a.m. and it will be limited to 150 people this year. There will be trained volunteers to ensure that no one underage will have access to alcohol.  
Sheila Maki moved to approve the above noted Special Events Liquor License for the North Fork Chapter of the Rocky Mountain Elk Foundation. John Marta seconded and the motion passed with Esther Koontz (Wendell's wife) abstaining.
7. Letter of Support Request-Creamery Arts Center  
Linda Tullis told the Board that this letter is in support of an Operational Grant in the amount of \$4000.00. They hope to receive the grant to help them make it through the winter months. Linda then read the letter to the Board.  
Esther Koontz moved to approve the letter of support for the Creamery Arts Center. Sheila Maki seconded and the motion passed with all in favor.

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8. Appointment of Trustees to Boards/Commission/Committees/Task Forces  
Mayor Wilkening talked to some of the Board Members about their interests in representing the Town on some of the different groups in the area.  
Esther Koontz is willing to be on the Leroux Creek Planning Committee if it survives the cuts after the County finalizes the Master Plan.  
John Marta will report on activities and concerns for the Senior Community.  
Mary Hockenbery will report on meetings for Region 10, Colorado Main Street Program and the Art Community.  
Pat Medina will report on Hotchkiss Chamber of Commerce as well as the Delta County Housing Task Force.  
Sheila Maki is the current Planning Commission Secretary so she will report on their activities. Sheila would also like to be involved with the CRC (Community Resource Center). This group helps non-profit businesses in the area.  
Jim Roberts said that he is willing to do anything but enjoys construction the most and would be willing to report on the current projects going on in Town such as the Water Tank.  
Mayor Wilkening said that he would like to be involved with the economic development aspect of things and he would like to coordinate with Delta County.
9. Amended Vendors/Solicitors Regulations  
These regulations needed to be changed to go along with the fee increase that took place in July of last year. Town Clerk Searle and Deputy Town Clerk Redden started the changes and are looking to the Board for approval before the Vendor season starts in the summer. Some suggestions were made by the Board to add to the Regulations such as:
  - A) Some type of identification for the Vendor to wear that makes it easily recognizable that they have been to the Town Hall and paid the appropriate fees. (ex: A lanyard worn around the neck with a picture I.D.)
  - B) Finding the appropriate fine and or jail time for those that fail to comply with the Ordinance.
  - C) Decide how many feet away from a business a Vendor will be allowed to set up.Trustees will read over the regulations and get anything else they would like addressed to the Town Hall. This item will be revisited at the June meeting.
10. Irrigation Lease's Discussion  
This item was discussed at the May 3rd Work Session. The Overland Ditch lease and the Fire Mountain Ditch were the two main topics of discussion since they are the ones with current leases and will need to be amended.  
Esther Koontz moved to approve extending the current Irrigation Leases this year, sending a letter to the current lease holders and putting the leases up for bid in January or February of 2019. Jim Roberts seconded and the motion passed with all in favor. A letter will be sent to each of the lease holders explaining this decision.

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11. DCED Update-Stacy Voigt  
No report. The Town Hall will contact DCED to see if they will be at the June meeting.
12. Five Minute Public Appearance  
Terry Baker showed up to hear about the Irrigation Lease Discussion. He would like to keep the lease and will be happy to sign any extension.
13. Hotchkiss Senior Citizen Update-John Marta  
John said that he will have more of a report at the next meeting. The Senior Citizens deliver meals to home bound people that cannot make it to Town for lunch three days a week. They only have one volunteer delivering at this time and there are 15 meals to deliver. All Points Transit helps get the Senior Citizens here that can no longer drive but they have a hard time finding drivers for this area.
14. Delta County Housing Task Force Update-Pat Medina  
No meeting was held.
15. Town Engineer Report  
Engineer Fagan said that construction has not been started on the Effluent Line yet. They are hoping to start in a couple of weeks.  
An Engineer has been hired to start working on the Water Tank Project and Doughty Steele is sorting out the dome and how to handle it. The Pipe Contractor is now on the Government List.
16. Leroux Creek Planning Update  
There is not a representative for the Town and the County is restructuring groups once the Master Plan is finalized. Leroux Creek Planning may not survive the cut.
17. Department Reports  
Marshal Miller was not present so Deputy Lloyd gave the update for the Marshal's Office.  
Deputy Lloyd has recently been promoted to Sergeant.  
Deputy McArtor is doing well with his training.  
Hotchkiss Sheep Camp Stock Dog Trials are this weekend but no problems are anticipated.  
Deputy McDonald attended the ceremony for Constable Robert G. Lewis and brought back pictures. There is a display in the Police Department foyer.

Public Works Director Mike Owens said that Terry Holybee will hopefully be certified by next Spring. He attended a CDOT (Colorado Department of Transportation) meeting and heard that it would be at least 5 plus years before work will begin on Roger's Mesa at the cost of \$3 million dollars per mile.

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18. Hotchkiss Planning Commission Update  
The Planning Commission needs one more person to finish filling all of the seats. Sean Cantrell has agreed to serve a two year term and Sharon Schmidt would like to continue to serve on the Commission but not as chair person.
19. Hotchkiss Chamber Update  
No report given.
20. Mayor's Report  
Mayor Wilkening said that it has been a busy month. He has frequently visited the Town Hall and is getting to know the routine. He has been surprised by how busy things have been. The E cycle put on by the Chamber was a great success. The Corner Stone Ceremony went well. Thanks went to Esther Koontz and Mary Hockenbery for helping with the Town clean-up. He would like to know more about Region 10 and will attend meetings and be in contact with them. The Municipal Quarterly was very interesting in that all of the Town's are facing the same problems. The meeting he attended with Senator Gardner's staff was very informative.
21. Town Clerk Report  
Deputy Town Clerk Ginger Redden said that the office has been very busy setting up water accounts for the stand pipe. Both of the stand pipes in Paonia are down and Crawford's is not usable at the moment either.
22. Consideration of Bills  
John Marta moved to approve all bills as presented. Pat Medina seconded and it passed with all in favor.
23. Upcoming Events/Schedule  
Hotchkiss Sheep Camp Stock Dog Trials this weekend  
Customer Appreciation Lunch at the First State Bank on Friday  
North Fork Ambulance free lunch and open house on Saturday

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24. Possible Items for the Next Agenda
  - Vendor Ordinance
  - Farm to Fiddle Update
  - DCED update
  - Irrigation Water Lease
  - Possible Water Restrictions Reminder
  
25. Pat Medina moved to adjourn at 8:10 p.m. Esther Koontz seconded and it passed with all in favor.

Respectfully Submitted,

Ginger R Redden, Deputy Town Clerk