

## RECORD OF PROCEEDINGS

---

Hotchkiss Board of Trustees

January 11, 2018

1. Mayor Koontz called the meeting to order at 6:30 p.m. with two quotes from Theodore Roosevelt. Those present were Mary Hockenbery, Pat Medina, Jim Roberts, Lindee Cantrell, Tom Wills and John Marta.
2. Those present recited the Pledge of Allegiance.
3. Minutes for December 14, 2017  
Tom Wills wanted clarification in item #5 that he and Mary Hockenbery did not visit Shadescapes but they did correspond through emails with Jo Edmondson.  
Jim Roberts moved to approve the minutes with the above clarification. Tom Wills seconded and the motion passed with all in favor.
4. Liquor License Renewal-Pat's Bar and Grill  
At this point in the meeting, Pat Medina excused herself to the audience.  
Lindee Cantrell moved to approve the Liquor License renewal for Pat's Bar and Grill. Jim Roberts seconded and the motion passed with all in favor and Pat Medina abstaining since it is her license.
5. Sheep Dog Trials-Richard Bailey  
Richard Bailey told the Board that this is his 15th year doing the Hotchkiss Sheep Camp Stock Dog Trials. Traditionally, the Town of Hotchkiss gives the Trials \$500 which they use to add to the prize money to help increase the total award. Richard introduced Gordon Hebenstrett to the Board. Gordon will be taking over for Richard. The Hotchkiss Sheep Camp Stock Dog Trials are held during Mother's Day weekend every year.  
Lindee Cantrell moved to approve the commercial sponsorship of the Hotchkiss Sheep Camp Stock Dog Trials in the amount of \$500. John Marta seconded and the motion passed with all in favor.
6. Resolutions  
2018-01 Completed Sewer Line Replacement Project for Williams Construction  
Tom Wills moved to approve Resolution 2018-01, a Resolution of the Board of Trustees of the Town of Hotchkiss, Colorado, accepting completed construction of the sewer line replacement project. Mary Hockenbery seconded and the motion passed with all in favor.  
  
2018-02 Completed Sewer Line Replacement Project for Tribble Construction  
Tom Wills moved to approve Resolution 2018-02, A Resolution of the Board of Trustees of the Town of Hotchkiss, Colorado accepting completed construction of the sewer line replacement project. Mary Hockenbery seconded and the motion passed with all in favor.  
  
2018-03 Official Notice Location and Official Paper  
Tom Wills moved to approve Resolution 2018-03, a Resolution designating the official public notice location and the official newspaper of general circulation for the Town of Hotchkiss, Colorado. Mary Hockenbery seconded and the motion passed with all in favor.

## RECORD OF PROCEEDINGS

---

### Hotchkiss Board of Trustees

Page 2  
1/11/18

6. (cont.) 2018-04 Local Generated Green Energy Options  
Mary Hockenbery moved to approve Resolution 2018-04, a Resolution of the Town of Hotchkiss, Colorado supporting and encouraging Delta Montrose Electric Association (DMEA) to provide a locally generated "Green Energy Option" to the citizens of Hotchkiss and the Region. Tom Wills seconded and the motion passed with all in favor.
7. Street Tree Application Discussion  
Tom Wills explained the application that he put together for placing trees in the sidewalk in front of local businesses. After discussing this item for several minutes, the Board asked Attorney Nerlin to make any changes necessary and the discussion and possible adoption will continue at the February meeting.
8. Double J Landfill Rate Increase Discussion  
Town Clerk Marlene Searle told The Board that the Landfill has increased their prices from \$28 per ton to \$43 per ton starting January 1, 2018. Rachel from Double J Disposal has asked for a 15% increase in the fees to the Town of Hotchkiss to help defray the 43% increase in the landfill costs. The Garbage fund is an enterprise fund and in 2017 the Town had to do a Resolution due to overspending. This increase would start February 1, 2018. This increase will result in a price raise of the trash cost to the Citizens of Hotchkiss, but would keep our business local and help the economy in this area. The total increase on residential trash and toters would average \$2 to \$4 per account. The biggest increase will be to the businesses that use the dumpster services. The Board asked Attorney Nerlin to work up a Resolution on the increase and have it for possible adoption at the February meeting.
9. Nature Connection MOU (Memorandum of Understanding) Discussion  
Attorney Nerlin revised the MOU that was discussed at the January meeting regarding the Nature Connection and the Town of Hotchkiss. Public Works Director Mike Owens said that the in-kind contribution from the Town was adjusted to 10 (ten) hours of work or \$2500 (twenty five hundred dollars) of labor.  
Tom Wills moved to approve this agreement of in-kind work by and between the Town of Hotchkiss, Colorado and the Nature Connection regarding the construction and installation of a bicycle pump track. Mary Hockenbery seconded and the motion passed with all in favor.
10. Lorah Lane Adoption Discussion  
Attorney Bo Nerlin said that his office has been working on the title commitments for Lorah Lane. He said that it would be a better use of their resources to work with the GIS system through Delta County. No dedication has been located for Lorah Lane and Public Works Director Mike Owens found a couple of other streets in question as well. Attorney Nerlin will have something in writing for the Trustees at the February meeting. Public Works Director Mike Owens will be on vacation but the discussion can continue.

## RECORD OF PROCEEDINGS

---

### Hotchkiss Board of Trustees

Page 3  
1/11/18

11. Colorado Main Street Update  
Mayor Koontz went to the meeting last month and they will have another meeting next week. Tom Wills is presenting an overview of the Master Plan to all that attend.
12. Five Minute Public Appearance  
Mayor Koontz thanked his wife Esther for the treats.
13. Town Engineer Report  
Engineer Joanne Fagan said that the sewer line project is 99% done. Video inspections and one piece of measuring equipment is all that is left to accomplish. The ad should be ready to go into the paper next week for the completion of the project.  
The Water Tank Project State historic paperwork has been submitted as well as bond and grant paperwork being completed. All bids should be in by the March meeting. It was mentioned that the March meeting will be at the High School and Joanne suggested that maybe a special meeting could be set at the end of February to award the bid. A meeting was tentatively set for Wednesday, February 28th at 5:45 p.m. before the Planning Commission meeting. The Board directed Engineer Joanne Fagan to get things ready and to put the Water Tank Project out for bid. The Sanitation Project grant was given an extension until the end of the year to work things out with the Health Department.
14. Delta County Housing Task Force Update  
No meeting held.
15. Leroux Creek Planning Update  
No meeting held.
16. Department Reports  
Deputy Chad Lloyd filled in for Marshal Miller. Deputy Lloyd said that the Marshal's Office was very busy last month. There were several properties around Town that had been tagged. The new speed limit signs are up and running and are collecting data on the amount of traffic that is coming through Town. There are approximately 8500 cars a day that come through the Town of Hotchkiss. Of those 8500 cars, 70% of them are going over the posted 25 mph. There was an estimated 3 million cars that went through Town last year with only 300 violation tickets being issued.  
Deputy Lloyd thanked Town Clerk Marlene Searle and Deputy Town Clerk Ginger Redden for all of their hard work on the Secret Santa program. Fourteen (14) families and thirty one (31) children were helped this year. The North Fork Ambulance Association helped deliver all of the gifts.  
A new officer will be hired in 2018 with the deadline for accepting applications being January 19, 2018.

## RECORD OF PROCEEDINGS

---

### Hotchkiss Board of Trustees

Page 4  
1/11/17

16. (cont.) Public Works Director Mike Owens said that the Senior Center has a leak and a company called Silver Leaf will be coming to check it out and see how it can be fixed.  
The Public Works Department received the CDC (Center for Disease Control) 2016 Water Fluoridation Quality and Excellence Award.  
Mike talked about the shares of water that the Town owns and this item will be discussed more in the February meeting as well as the leasing of some of the shares.
17. Hotchkiss Planning Commission Update  
Tom Wills said that there was not a December meeting due to the holidays. The Master Plan is almost complete. The Planning Commission will review the draft in the January meeting, have a public hearing in February, have it ready for possible adoption in the March meeting and have it ready for the possible adoption by the Board in April before the new Board is sworn in.
18. Hotchkiss Chamber Update  
None.
19. Mayor's Report  
There is an hour long CML webinar available on February 13th for any Trustee that would like to attend. There will be a Fairgrounds meeting on Monday, January 15th. Thank you to Larry Jakubiak for the wonderful Christmas dinner, over 150 people were served.  
The Scholarships will be awarded on March 8 at the meeting at the High School.  
Department Heads get your 2017 year end information in for the newsletter.
20. Town Clerk Report  
Petitions have been picked up for nominations for the April 3rd Election. Town Clerk Marlene Searle said that a Mayoral Forum will be held sometime the first week of March. Ballots will be sent out the week of March 12. There is one 2 year term available for the Trustees and the rest are 4 year terms.
21. Upcoming Events/Schedule  
January 30th-Seed Saving at the Library  
Main Street meeting next week  
Creamery reopens in mid-February  
January 24th- Planning Commission meeting  
February 8th-Town Meeting  
February 28th-Possible short Trustee meeting before the Planning Commission meeting
22. New Business  
None

## RECORD OF PROCEEDINGS

---

### Hotchkiss Board of Trustees

Page 5  
1/11/18

23. Possible Items for Next Agenda  
Street Tree Discussion  
Water Shares Discussion  
Michelle Haynes from Region 10  
Double J Disposal price increase Resolution  
Elyse Castleberry for Delta County Master Plan and MOU
24. Consideration of Bills  
Lindee Cantrell moved to pay the bills as presented. John Marta seconded and the motion passed with all in favor.
25. Executive Session  
Jim Roberts moved to go into and executive session at 8:15 p.m. for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402 (4)(b). Mary Hockenbery seconded and the motion passed with all in favor.
26. Returned to Open Meeting.  
Mayor Wendell Koontz read the following;  
The time is now 8:27 p.m., and the executive session has been concluded. The participants in the executive session were; Mayor Wendell Koontz, Tom Wills, Lindee Cantrell, Attorney Nerlin, Mike Owens, John Marta, Mary Hockenbery, Marlene Searle, Ginger Redden, Jim Roberts and Patricia Medina.  
For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. Seeing none, the next agenda item is....
27. Adjournment  
Lindee Cantrell moved to adjourn the meeting at 8:28 p.m. Pat Medina seconded and the motion passed with all in favor.

Respectfully Submitted,

Ginger R. Redden, Deputy Town Clerk