

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

November 9, 2017

1. Mayor Koontz called the meeting to order at 6:31 p.m. with a quote from Ronald Regan and Hotchkiss High School (HHS) student, Nolan Egging reading a quote from John F. Kennedy. Those present were Mary Hockenbery, Tom Wills, Pat Medina, John Marta and Lindee Cantrell. Absent was Jim Roberts.
2. Those present recited the Pledge of Allegiance. Mayor Koontz thanked Trustee Veterans Lindee Cantrell, Jim Roberts, Tom Wills and all other retired and active military members for their service in honor of Veteran's Day.
3. Introduction of HHS Student Government
The students representing HHS were: Nolan Egging, Jonathan Gonzalez, Jordan Tamayo, Morgan Miller, Elsie Vazquez, Jace Peebles, Ashley Ziemer, Ava Taylor and Isabella Spano.
4. Minutes for October 12, 2017
Lindee Cantrell moved to approve the minutes as presented. Mary Hockenbery seconded and the motion passed with all in favor.
5. HHS Good News
Nolan Egging reported that Volleyball had the best season since 2009. Football had the best season since 2013. Winter sports start tomorrow. Three students had perfect scores on the AP Exams given at HHS this year.
6. Public Hearing-Change of Use Review-Jacqueline Robertson
Jacqueline Robertson Ballard of 511 Aspen Lane told the Board that she would like to run an AirBnB in her home. She will have no more than four adults in her home at one time. Jacqueline also runs the My Fair Lady Taxi Service in Town.
Mayor Koontz opened the Public Hearing at 6:39 p.m. Larry Wilkening said that he is in favor of the idea and a letter submitted by Cheryl and Bill Grom was also in favor of the idea. There were no comments against the proposal. The Public Hearing was closed at 6:40 p.m. Tom Wills stated that the Planning Commission recommended approval of the change of use for 511 Aspen Lane.
Tom Wills moved to approve the Change of Use at the above noted address with no more than four adults staying at the home at one time. Mary Hockenbery seconded and the motion passed with all in favor.
7. Donation Requests- North Fork Community Dinners
Marlene Searle represented Larry Jakubiak for this request. Larry has hosted this free Community meal on Thanksgiving Day and Christmas Day for 17 years. Last Christmas was the largest turnout that he has ever had and volunteers are always appreciated. The meals are from 11:00 am to 1:00 p.m. with volunteers showing up at 10:00. He is asking for \$500, \$250 for each meal.
Mary Hockenbery moved to approve the \$500 donation request for the North Fork Community Dinners. Pat Medina seconded and the motion passed with all in favor.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 2
11/09/17

7. (cont.) North Fork Children's Christmas Party
Pam Bliss said that this is the 26th year for the party. 150 to 200 children attend this event every year. They are asking for a \$200 donation which breaks down to \$50 a child to support 4 children. The party this year will be at Memorial Hall on Saturday, December 9 with the wrapping party on Saturday, December 2. Volunteers are appreciated.
Lindee Cantrell moved to approve the donation request for \$200 to the North Fork Children's Christmas Party. John Marta seconded and the motion passed with all in favor.
8. Shadescapes-Jo Edmondson-Request to Plant Trees in the Sidewalk
Jo Edmondson from Shadescapes told the Board that they would like to plant trees in the sidewalk in front of their building at 122 E Bridge Street. They would like to plant tall, skinny trees that would not impede the sidewalk.
After several minutes of discussion, it was decided that this item will be revisited at the December meeting when Jo and a couple of Town employees have had a chance to talk and come up with more ideas. Tom Wills stated that he would be happy to work with Jo on a solution.
9. HopeWest Proclamation- Nancy Hovde
Nancy Hovde read the proclamation to the Board and explained about HopeWest and the work that they do in the Community.
Mary Hockenbery moved to approve the HopeWest Proclamation declaring the month of November as "Hospice and Palliative Care Month" in the Town of Hotchkiss and encouraging the support and participation of friends, neighbors, colleagues and fellow citizens in hospice activities and programs now and throughout the year. Lindee Cantrell seconded and the motion passed with all in favor.
10. The Nature Connection-Anita Evans
Anita Evans talked about the Nature Connection and the progress that has been made on the GOCO (Great Outdoors Colorado) Grant, plans for future developments, items in progress and programs already implemented for students to utilize. They currently are running a membership drive to raise money and awareness of the program. Anita encouraged people to become a member. The Nature Connection will know by the end of November the amount of the grant they will receive from GOCO and she thanked the Board and the Public Works crew for all of the support that has been given to them.
11. Discussion of Radar Speed Monitoring Device
Public Works Director Mike Owens told the Board that he and Marshal Miller met with representatives of CDOT (Colorado Department of Transportation) a week ago to discuss the sign changes and removals that have been made. CDOT stated that the removal of the signs were due to having too many and people getting used to them and not paying attention to them after a while. CDOT recommended placing radar signs at each entry into Town that flashes and reports

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 3

11/09/17

11. (cont.) the speed that the driver is going. Marshal Miller said that it is an attention getter and will help slow people down as they drive into and through Town. The cost of the signs is approximately \$3300 to \$3400 per sign. CDOT will install them and then the Town will have to do the upkeep and the maintenance. They are solar powered so they are an economical solution to the problem of people speeding through Town.
Town Clerk Marlene Searle said that after a brief discussion about the signs during the Budget Work Sessions, she added \$10,000 to the budget to cover the cost if this was something the Board wanted to do.
Mary Hockenbery moved to authorize Marshal Miller and Public Works Director Mike Owens to get three signs from CDOT for no more than \$4000 a piece and have CDOT install them.
Patricia Medina seconded and the motion passed with all in favor.
12. Discussion of Draft Resolution for Green Energy Options
Tom Wills said that a month ago he attended the energy conference in Paonia with Mary Hockenbery and Mayor Koontz. Green Power energy options were discussed and DMEA (Delta Montrose Electric Association) would like to locally develop some options. A Resolution from the Town to the DMEA Board would encourage them to actively work on local development of these options. The Master Plan talks about solar options and the difficulty that people run into here due to the trees in the area.
The Trustees will look over this Resolution and revisit it at the December meeting with any questions that they have.
13. Farm to Fiddle Festival Update
None.
14. Colorado Main Street Update
Mary Hockenbery said that she attended a meeting at Shadescapes on October 30th. Michelle Haynes also attended and offered some different options to help the plan move forward. The Chamber of Commerce is the affiliate on this project and the next meeting will possibly be the first Monday in December.
15. Five Minute Public Appearance
Town Clerk Marlene Searle told the Board that Mayor Koontz was voted citizen of the year at the annual Hotchkiss Chamber of Commerce meeting. Mary Hockenbery also attended the meeting and said that it was really nice. Taco Hut was named business of the year and Friends of the Hotchkiss Public Library was named non-profit of the year.
16. Preliminary 2018 Budget Discussion
The Board had two Work Sessions to discuss the Budget for 2018. Mayor Koontz noted that the Budget includes a new Police Deputy. The Budget for 2018 will be tightened up and ready for adoption at the December 14th meeting.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 4
11/09/17

17. **Town Engineer Report**
Engineer Joanne Fagan updated the Board on the ongoing sanitation project. She said that there have been more surprises on this project than on any other that the Town has done. Hotchkiss Avenue and Pinon have been really wet and ugly with a lot of collapsing. They hope to cross the Highway late next week and they are hoping to have this project finished up by the December meeting. For the conditions that they have faced, things are going smoothly. The project will come in over the bid price but it should not exceed the amount that Joanne estimated and it would be only fair to give Tribble and Sons a little more money due to lost asphalt. The DOLA (Department of Local Affairs) grant hearing for the Water Tank Project was yesterday and in two to three weeks the amount of the Grant awarded should be announced. The total amount of the funding package for this project should be known by the meeting on December 14.

18. **Delta County Housing Task Force Update**
Pat Medina said that they will have a meeting in the Spring that she will be attending. She also noted that the Delta County Housing Task Force will have completed 25 voucher loans County wide by the end of 2017.

19. **Leroux Creek Planning Update**
There is ongoing discussion about the County Master Plan and a subdivision in Paonia was discussed.

20. **Department Reports**
Public Works Director Mike Owens said that the County would like the Town to adopt Lorah Avenue. The County has done research and has not found where it belongs to them. Mayor Koontz said that it would be nice to adopt the street and put sidewalks in. Engineer Joanne Fagan said that they would have to wait and see about the sidewalks there. Mike Owens said that if the Town did adopt Lorah Lane there would be a lot of homes on that street that are out of Town. Attorney Nerlin, Mike Owens and Joanne Fagan will have recommendations on this item at the December meeting.

Mayor Koontz presented an award to Marshal Dan Miller from CBI (Colorado Bureau of Investigations) for perfect record keeping of NIBRS (National Incident Based Crime Reporting System) uniform crime reporting for the Town. Only ten Cities and Towns in the State received this award this year.

21. **Hotchkiss Planning Commission Update**
Mayor Koontz appointed Larry Wilkening as the new Planning Commission member. Tom Wills said that at the Planning Commission meeting on November 29, they will invite the public for input on the goal action statements for the Town's Master Plan. The County will hold a public meeting on the County Master Plan on November 14 at Memorial Hall. On the agenda for the next Town Planning meeting will be a Variance Setback review.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 5
11/09/17

22. Hotchkiss Chamber Update
Mary Hockenbery said that she spoke with the Chamber and the flower program will continue next year.
23. Mayor's Report
Mayor Koontz said that the Town Scholarship survived the Budget discussion and the application will be sent to the High School in January. Mr. Hypio is now a member of the School Board. April 21, 2018 will be the annual E Waste recycling at the Fair Grounds.
24. Town Clerk Report
Town Clerk Marlene Searle, Deputy Clerk Ginger Redden and Deputy Lloyd are gearing up for the Secret Santa Program and have already received a few names for Santa's list.
25. Upcoming Events/Schedule
Saturday, November 18-Town Wide Craft Fairs from 9:00 a.m. to 4:00 p.m.
Heritage Hall-North Fork Ambulance Association sponsored
Memorial Hall-Hotchkiss Chamber of Commerce sponsored
Hotchkiss Town Hall-Senior Center sponsored
Saturday, November 10-Coffee for Krissy- In front of the Coaltrain Coffee House
Thursday and Friday, November 23rd and 24th-Town Hall closed for Thanksgiving
Thursday, November 23-Free Hotchkiss Community Dinner
Friday, November 24-Crawford Parade of Lights
26. New Business
None
27. Possible Items for the Next Agenda
None
28. Consideration of Bills
Lindee Cantrell moved to approve all bills as presented. John Marta seconded and the motion passed with all in favor.
29. Executive Session
Lindee Cantrell moved to go into and executive session at 8:26 p.m. for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402 (4)(b). Mary Hockenbery seconded and the motion passed with all in favor.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 6
11/09/17

32. Returned to Open Meeting.
Mayor Wendell Koontz read the following;
The time is now 8:48 p.m., and the executive session has been concluded. The participants in the executive session were; Mayor Wendell Koontz, Tom Wills, Lindee Cantrell, Attorney Nerlin, Marshal Daniel Miller, Mike Owens, John Marta, Mary Hockenbery, Marlene Searle, Ginger Redden and Patricia Medina.
For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. Seeing none, the next agenda item is....
33. Patricia Medina moved to have Attorney Bo Nerlin undertake the advice of the Attorney to the Board of Trustees as discussed in the Executive Session. Mary Hockenbery seconded and the motion passed with all in favor.
34. Adjournment
The meeting was adjourned at 8:49 p.m.

Respectfully Submitted,

Ginger Redden, Deputy Town Clerk