

## RECORD OF PROCEEDINGS

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### Hotchkiss Board of Trustees

January 12, 2017

1. Mayor Koontz called the meeting to order at 6:29 p.m. with two quotes; One from John F. Kennedy and one from George Washington. Those present were Mary Hockenbery, John Marta, Jim Roberts, Tom Wills and Larry Jakubiak. Absent was Lindee Cantrell.
2. Those present recited the Pledge of Allegiance.
3. Minutes for December 8, 2016  
Tom Wills wanted clarification in item number 11 that the Town does not interfere with private businesses and that Rodney spells his last name Byrge not Burge.  
Mary Hockenbery moved to approve the minutes for December 8, 2016 with the above noted changes. Jim Roberts seconded and the motion passed with all in favor.
4. Appreciation to Deputy Gates Shaklee  
Deputy Shaklee was present to accept an appreciation statue from the Town of Hotchkiss, his wife Anna and daughter Stella were also present. Deputy Shaklee has accepted a job with the Delta County Sheriff's Department and his last day is tomorrow with the Hotchkiss Marshal's Office. Mayor Koontz and Marshal Miller thanked Deputy Gates for his service to the Town over the last five years.  
Mayor Koontz swore in the new Hotchkiss Marshal Deputy Christopher McDonald, whom has been the reserve officer to the Town for the last four years, and welcomed Chris and his wife Tara to Hotchkiss.
5. Liquor License Renewal-Pat's Bar and Grill  
Jim Roberts moved to approve the Liquor License renewal for Pat's Bar and Grill. Tom Wills seconded that motion and it passed with Larry Jakubiak abstaining.
6. Marsy Moore-Farm to Fiddle Festival  
The Farm to Fiddle Festival will be held on August 11th and 12th this year; the last Friday and Saturday of Fair Week. The new mission for the Farm to Fiddle Festival is to use the money made from the festival toward the revitalization of Hotchkiss. They will be having a fundraiser in March featuring Navajo Tacos at Heritage Hall. Marsy asked that Town allow the festival be a rider on the CIRSA insurance or to be a sponsor of the festival again this year. After much discussion, Town Clerk Searle will look into the insurance and see what all that entails. This item will be revisited at the February meeting.
7. Lynda Cannon-Colorado Main Street Program  
Lynda Cannon asked the Board for a letter of support to send to the State to apply to be an Affiliate in the Colorado Main Street Program. There is no cost involved at the Affiliate level. The next step is Candidate. Lynda read the letter to the Board. Mayor Koontz asked what the responsibility of the Town will be. Lynda said that the Affiliate is just the first step and the Town will not be responsible for anything at this time. After several minutes of discussion, the Board would like to see the application and have more information before making a decision. This

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7. (cont.) item will be addressed again at the February meeting. Tom Wills and Mary Hockenbery will be representatives for the Town at the meetings for the Colorado Main Street Program.
8. Hotchkiss Library Alley Maintenance Agreement Renewal  
Attorney Bo Nerlin stated that this Agreement needs to be renewed every five years. Lea Hart represented the Hotchkiss Public Library and said that a map of this area would be nice so that the easement is easier to understand. Engineer Joanne Fagan said that a survey should be done also.  
Tom Wills moved to approve the agreement with the Hotchkiss Library. Mary Hockenbery seconded and the motion passed with all in favor.  
Lea Hart took the agreement to have the rest of their Board sign it at their meeting on Monday night. She will return it completed on Tuesday.
9. Resolution 2017-01 Official Notice Location and Official Newspaper  
Larry Jakubiak moved to approve Resolution 2017-01 as read. Jim Roberts seconded the motion and it passed with all in favor.
10. Richard Bailey-Sheep Dog Trials  
This is the fourteenth year for the Hotchkiss Sheep Dog Camp Trials. The event will be held over Mother's Day weekend in May, the 13th and 14th. Entries open February 1 and there are almost as many people on the waiting list as there are entered every year.  
Larry Jakubiak moved to approve a \$500 Commercial Sponsorship for the Hotchkiss Sheep Dog Camp Trials. Jim Roberts seconded the motion and it passed with all in favor.  
Richard thanked the Town for all of the support given to him over the years.
11. Abigail Palmer-Posting of Sign Request  
Abigail Palmer told the Board that her Square Dance group is offering square dancing lessons starting February 1 and she would like to put signs advertising the lessons in the Town owned flower boxes. After several minutes of discussion the Board decided not to allow advertising in the flower boxes.
12. Five Minute Public Appearance  
None.
13. North Fork Creative Coalition Update  
Mary Hockenbery provided the minutes from the last Creative Coalition meeting. The next meeting will be Monday. Mayor Koontz suggested that Mary ask about hanging local artists pictures around the Town Hall and changing them out every so often since the Town is a Coalition member.

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14. Town Engineer Report  
Engineer Joanne Fagan said that the water tank is back together but still needs covered and painted. Joanne talked with Eric Worker from the Health Department and there is a \$10,000 planning grant available that the Town meets all of the criteria for. The grant is primarily for a capital project and it would help with getting an assessment of the tank to see if building a new one would be feasible.  
John Marta moved to direct the staff to pursue a planning grant from the Department of Health for the assessment of the water tank. Mary Hockenbery seconded and the motion passed with all in favor.
15. BLM Resource Management Plan Update  
None given.
16. Downtown Improvements Discussion  
Tom Wills reported that Lynda Cannon has been coming to the meetings and Linda Tullis will be attending meetings in the Spring. The goal for the Downtown Improvement Committee is to have signage in the pocket parks done this year and to have a brochure rack in the Barney Fair Park that visitors will have access to.
17. Delta County Housing Task Force Update  
None given.
18. Leroux Creek Planning Update  
Tom Wills gave information on the Scenic Mesa Ranch subdivision. The next meeting will be on January 30.
19. Department Reports  
Marshal Miller said that the Secret Santa program was successful serving seven families and 21 children. The ambulance crew helped to deliver packages and he thanked Town Clerk Marlene Searle and Deputy Clerk Ginger Redden for all of their hard work. He also thanked City Market for their annual fundraiser and employee shopping for the program.  
  
Public Works Director Mike Owens said it snowed at least 12 inches last Friday and the Public Works crew is starting to get a handle on all of the clean up that goes along with it. Mike is talking to Brian Mitchum about the Water Plant computer programming. Brian's proposal is more expensive than the proposal from PALL but he is local and will be easier to get a hold of. The amount for Brian's proposal is already in the approved budget.
20. Hotchkiss Planning Commission Update  
There was no meeting held in December. The next meeting will be on January 25th.

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21. Hotchkiss Chamber Update  
None given.
22. Mayor's Report  
Citizen Letter reports need to be turned in to the Town Clerk by February 1.  
Jeff Schwartz from Big B's would like to be on the February agenda.  
Mayor Koontz encouraged everyone to sign up for Elevate, the DMEA broadband.  
Mayor Koontz thanked Larry Jakubiak for a great job on the Community Christmas dinner.  
Larry said that they fed over 120 people and thanked all of the volunteers that showed up. John Marta thanked Larry for leaving the Senior Center in great condition and for his donation to the Senior Center.
23. Town Clerk Report  
Deputy Town Clerk Ginger Redden asked all of the Trustees to fill out the beneficiary document for death and dismemberment insurance through CIRSA and drop it off at the Town Hall.
24. Upcoming Events/Schedule  
Monday Night-Memorial Hall Board Meeting at 7:00 p.m.  
Creamery Reopening January 28 and will have Geneve Rose Mitchell play a concert for Valentines Day  
Wrestling Tonight at Grand Valley  
Basketball games on the 14th and the 19th  
Shadescapes will host a fundraiser for the Rotary Club on January 28  
Fair Grounds Meeting January 23  
Planning Commission January 25  
Next Town Meeting February 9
25. New Business  
None
26. Possible Items for Next Agenda  
None
27. Consideration of Bills  
John Marta moved to pay all bills as presented. Larry Jakubiak seconded and the motion passed with all in favor.
28. Adjournment  
The meeting was adjourned at 7:50 p.m.

Respectfully Submitted,  
Ginger R. Redden, Deputy Town Clerk