

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

June 9, 2016

1. Mayor Koontz called the meeting to order at 6:30 p.m. Those present were John Marta, Jim Roberts, Lindee Cantrell, Larry Jakubiak, Mary Hockenbery and Tom Wills.
2. Mayor Koontz read a quote from Theodore Roosevelt.
3. Those present recited the Pledge of Allegiance.
4. Minutes May 12, 2016
Tom Wills wanted to clarify in item number 12 that he does not have a problem with the Mayor being counted for a quorum, he does not like the idea of a nonvoting Mayor.
Jim Roberts moved to approve the minutes as amended. Larry Jakubiak seconded and it passed with all in favor.
5. Congratulation to Barbara and Jim Roberts on their 50th wedding anniversary.
6. Street Closure Request-Farm to Fiddle
Marsy Moore represented Farm to Fiddle to request a closure of the front half of Second Street from Bridge Street to the alley on August 12th and 13th from 8:00 a.m. to 8:00 p.m. This will be closed for Vendors to set up and to celebrate the Farm to Fiddle Festival during Fair Week.
Marsy also expressed interest in closing part of First Street by the Bank. Mayor Koontz asked Marsy to submit another request and attend the next meeting for that request.
Mary Hockenbery moved to approve the Farm to Fiddle Street closure request for August 12th and 13th from 8:00 a.m. to 8:00 p.m. Jim Roberts seconded and it passed with all in favor.
7. Donation Request-Hotchkiss Home Plate
Erin O'Connell represented Hotchkiss Home Plate. Erin said that they are not really asking for a donation as of right now. They are however requesting a letter of support since they are applying for a GOCO (Great Outdoors Colorado) grant in the amount of \$350,000. They will need to have a 10% match if they receive the grant and they will be applying in November. The grant will help them build four new fields out at the Cross Roads Recreation Center and moving the baseball fields to Cross Roads is part of the Master Plan for the Delta County Fairgrounds as well as for the Cross Roads North Fork Pool and Recreation District.
John Marta moved that the Town of Hotchkiss write a letter of support for Hotchkiss Home Plate to help with the application of the GOCO Grant that they are applying for. Lindee Cantrell seconded and it passed with all in favor.

North Fork Creative Coalition
Mary Hockenbery asked the Trustees to consider becoming a business ally to the North Fork Creative Coalition District in the amount of \$100.00. Mayor Koontz said that if the Town agreed to become an ally then a representative of the Town would need to be appointed to report on the Creative Coalition meetings.
Larry Jakubiak moved to become a business ally with the North Fork Valley Creative Coalition in the amount of \$100.00. Tom Wills seconded the motion and it passed with all in favor.
Mary Hockenbery was appointed as the Town Representative and Larry Jakubiak will be her back up person.
8. Farm to Fiddle Update
Lynda Cannon reported that things are going well for the Farm to Fiddle Festival planning. They have some artists lined up to play music; Miguel Dakota, Geneve Rose Mitchell and Mike Gwinn are a few that she mentioned. Thirty vendors have signed up so far and they will be hosting a juried art show at the Creamery. They are working with the Fair Board and should have a promotional magazine finished soon.
9. Town Park Update
Lynda Cannon said that they are forming a plan and are working to get the lot under contract. They will be working with a grant writer and would like to possibly plan a work session with the Trustees at the July 14, 2016 Town Meeting.

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10. 2nd Reading of Ordinance 2016-3
Attorney Nerlin said that this Ordinance was brought about when there were concerns about getting a quorum together so that a meeting could be held. After much discussion the Board decided to leave things the way that they are and adopt an Ordinance in the future if problems arise.
11. 1st Reading of Ordinance 2016-04
This Ordinance was tabled until the July 14, 2016 meeting.
12. 1st Reading of Ordinance 2016-5
This Ordinance was tabled until the July 14, 2016 meeting.
13. Five Minute Public Appearance
At this point Town Clerk Marlene Searle noted that at the Trustee Training it was suggested that the Five Minute Public Appearance be moved toward the front of the agenda instead of leaving it at the end. The Five Minute Public Appearance could be placed on the agenda after those that have requested to be placed on the agenda to speak. Since there were a couple of people present to talk in the Five Minute Appearance Clerk Searle asked that it be considered and started tonight.
Mary Hockenbery moved that the Five Minute Public Appearance be moved up the agenda and placed after the citizens that have requested to be on the agenda. Tom Wills seconded the motion and it passed with all in favor.

Amy Bell addressed the Board and asked if there is a way to get a sign at Second Street and Orchard to help the traffic slow down. Amy lives at the bottom of the One Way coming down from Willow Heights into Hotchkiss. She says that people fly down the hill after the railroad tracks and she has concerns that a child could get hurt. More discussion will be held on this problem when William's Construction is finished with the Sewer Line Replacement in that area and the road has been put back to normal.

Karen Lacey stated that she has lived in Hotchkiss for forty years and has concerns about the Pedestrian Crossing signs being removed from Bridge Street. Karen said that she would like the signs brought back to alert drivers to pedestrians crossing. The busiest areas are in front of Gambles, the Post Office and the First State Bank of Colorado.
Public Works Director Mike Owens stated that the signs were more of a traffic hazard than a help to the pedestrians. Drivers did not know how to use the turning lanes with the signs in place and they didn't read the signs. Suggestions were offered to help remedy the situation such as painting signs on the pavement. CDOT would have to approve some of the items mentioned since Bridge Street is also State Highway 92.
14. North Fork Valley Creative Coalition Update
Mary Hockenbery stated that the Creative Coalition is having a member drive and that it now has a new office. They are sharing office space with Mike Jackson. They have a strong board and things are going good.
15. Town Engineer Report
Engineer Joanne Fagan said that a surveyor came out and looked at the alley behind Gambles. No solution that they came up with is ideal. Each solution requires filling outside of the right of way and the easement responsibility is up to the owners of the property that would like to see this done. The alley is only sixteen feet wide and is frequently encroached on. The whole length of the alley would need to be done if a solution is agreed upon. Town Clerk Searle asked if there was a budget for this and Engineer Fagan said that there is no funding. Mayor Koontz said that it would have to come out of Public Works budget. Mayor Koontz and Larry Jakubiak will look into the right of way issue and check easements to see if there is a viable solution.

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16. Sanitation Line Upgrade Report
Engineer Fagan said that William's Construction is progressing slowly because the trench was not compacted the last time the work was done in the area they are in right now so there is a lot of sagging in the line. There is one more line to repair on Pinon and this project will be complete. The project has come in under budget so Engineer Fagan asked for approval from DOLA (Department of Local Affairs) to use some of the money to repair Second Street. Once the paperwork is signed the repairs can start on Second Street to Orchard. The road will stay gravel until the County can come in and lay the asphalt.
Signature authorization needed to be verified for who is eligible to sign the DOLA paperwork and requests. Engineer Fagan said that those authorized to sign are the Mayor, Mayor Pro-Tem, Town Clerk and Deputy Town Clerk. Anyone no longer serving in one of these positions needs to be removed from the paperwork.
Lindee Cantrell moved to remove former Mayor Pro-Tem Carrie Wingfield and former Deputy Clerk Tami Smith from the paperwork and add current Mayor Pro-Tem Larry Jakubiak and current Deputy Town Clerk Ginger Redden to the paperwork. This leaves the authorized signers to be Mayor Wendell Koontz, Town Clerk Marlene Searle and the aforementioned current Mayor Pro-Tem and Deputy Town Clerk. Tom Wills seconded the motion and it passed with all in favor.
17. BLM Resource Management Plan Update
Mayor Koontz said that there will be a public hearing on June 22 at the Hotchkiss High School regarding the directive that BLM will be using to manage public lands for the next twenty years. Mayor Koontz would like the Town to send a comment letter to BLM and would like to have it discussed for possible approval at the July 14th meeting. A draft letter was sent out in the meeting packets for all Trustees to look over.
18. Downtown Improvements Discussion
Mary Hockenbery said that Larry Jakubiak had painted the tables in the Barney Fair Park that is located by Pat's Bar and Grill and it looks very nice. Dustyn Foster also had his children come to the park and pull all of the weeds. Dee Morris cleaned up the alley next to ShadeScapes and everything is looking really good with all of the flowers on Bridge Street.
19. Delta County Housing Task Force Update
No meeting held.
20. Hotchkiss Planning Commission Update
Tom Wills said that they are working on final Mobile Home Regulation updates. There will be a public hearing in September regarding the regulations. The Commission is drafting a survey and new questions are needed to give to the Citizens of Hotchkiss that deal with the needs of the Town and the Master Plan. Mayor Koontz appointed Edna Sue Chisolm as a new Planning Commission member at the last meeting.
21. Leroux Creek Planning Update
No meeting held but some of the members met with the Delta County Planning Commissioners and they released a letter on how they will proceed with the Master Plan. The Commissioners are hoping to have the revisions done by May of 2017.
22. Department Reports
Public Works Director Mike Owens said that the Public Works crew has had the street sweeper out and is trying to stay ahead of all of the weeds. The runoff has been slow this year so it has not affected the water plant. Lindee Cantrell asked about the dandelions up at Willow Heights Park. Mike said that he will get a quote to see how much it would cost to spray the park.

Marshal Miller said that the Deputies are doing Code Enforcement for the weeds. The Citizen's Police Academy is going well. Deputy Shaklee is very organized and has had a good turnout. The Marshal's Office is also taking additional training.

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23. Hotchkiss Chamber Update
None given.
24. Mayor's Report
Mayor Koontz thanked Attorney Nerlin for organizing the Trustee Training in May. Mary Hockenbery said that it gave her a whole new perspective on being a Trustee.
Mayor Koontz asked John Marta for a Raise the 'H' report. John said that they have raised \$2500 so far and some of the classes that are getting together for Class Reunions are volunteering to help. Mayor Koontz and Attorney Nerlin put together a draft letter for the BLM and it is due July 28th. Mayor Koontz encouraged the Trustees to look it over for discussion at the July meeting. Mayor Koontz welcomed back Deputy Town Clerk Ginger Redden from vacation.
25. Town Clerk Report
None given.
26. Upcoming Events/Schedule
Katherine Colwell is having an Embroidery Show at the Library
Shop Hotchkiss Day is June 11th
Pioneer Days in Crawford this weekend
North Fork Uncorked June 18th and 19th
27. New Business
The trash cans in the Turnbull Park are very nice and there was a discussion that since there are two in the park if one could be moved to the Barney Fair park between the picnic tables. An ashtray for the Barney Fair Park was also discussed. Public Works Director Mike Owens said to just let him know where the trash can was relocated to if it gets moved.
28. Items for Next Agenda Discussion
Street Closures-Church of Art, Farm to Fiddle
Donation Request-Hotchkiss Home Plate
Work Session for Town Park
Traffic Signs 2nd and Orchard discussion
2 Ordinances-2016-04, 2016-05
August Meeting Date Change
29. Consideration of Bills
Lindee Cantrell moved to pay all bills seconded by Mary Hockenbery and it passed with all in favor.
30. Adjournment
Lindee Cantrell moved to adjourn the meeting at 8:29, Tom Wills seconded and it passed with all in favor.

Respectfully Submitted,

Ginger Redden, Deputy Town Clerk