

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

November 12, 2015

1. Those present were Mayor Wendell Koontz, Mayor Pro Tem Carrie Wingfield, Dustyn Foster, Tom Wills, Lindee Cantrell and Jim Roberts. Trustee Larry Jakubiak was absent.
2. Also present at the meeting were the Hotchkiss High School Student Government members that were introduced by teacher Mr. Matt Kavanaugh. These students were Andrew Oviedo, Sophia Schelle, Mario Espinoza, Nolan Egging and Bruce Turnbull.
3. Mayor Wendell Koontz called the meeting to order at 6:32 p.m. H.H.S Senior Class President, Andrew Oviedo read a quote from Theodore Roosevelt and H.H.S. Student Body President, Sophia Schelle read a quote from Ronald Reagan.
4. Minutes for October 8, 2015
Tom Wills said that the first line of number 8 in the minutes stated that Scott's last name is Thomason.
Tom Wills moved to approve the minutes as corrected. Dustyn Foster seconded the motion and it was passed with all in favor.
5. H.H.S. Good News
The Student Body Secretary was not present to present the "Good News" so Andrew Oviedo delivered the news. Andrew said that the Homecoming three weeks ago was the best that he has ever seen. Andrew also talked about how well the Sports teams finished their seasons, new teachers at the High School and Advanced Placement classes.
6. Hunting Lease Agreement With Possible Renewal
Public Works Director Mike Owens stated that he would like to put no more than 2 hunters at a time in the blank space of 2 h of the Lease Agreement. Tom Wills asked for the reasoning behind the number and Mike answered that with the size of the property and the closeness of the neighbors 2 should be the maximum.
Carrie Wingfield moved to approve the Hunting Lease Agreement as amended. Dustyn Foster seconded the motion and it was passed with all in favor.
7. Donation Requests
 1. Hotchkiss Memorial Hall Board- Billie Marta
Billie Marta told the Board that Memorial Hall had just received an award for the Non Profit of the Year from the Chamber of Commerce. Memorial Hall is asking for a donation from the Town of \$500 to help with the repair of the cement steps at the 1st Street Entrance. Billie stated that the steps are used more than 450 times a year for the various activities at Memorial Hall. Mayor Koontz asked what kind of repairs would be done and Billie said that they are looking at putting Trex over the top of the steps. Mayor Koontz asked when the repairs would be done and Billie said as soon as the volunteers working on them had time.
Lindee Cantrell moved to approve the \$500 donation request from the Memorial Hall Board to help with the repairing of the steps. Carrie Wingfield seconded the motion and it was passed with all in favor.
 2. Hotchkiss Community Dinners-Larry Jakubiak
Larry Jakubiak was not present at the meeting so Town Clerk Marlene Searle spoke for the Hotchkiss Community Dinners. Clerk Searle stated that this is the 17th year that Larry has prepared the Community Christmas and Thanksgiving dinners. It is free to the public and volunteers are always welcome. The dinner is served from 11:30 a.m. until 2:00 p.m. with Volunteers showing up at 10:30 a.m. to help set up or at 2:00 p.m. to help clean up.
Carrie Wingfield moved to approve the \$500 donation request from the Hotchkiss Community Dinners. Jim Roberts seconded and the motion passed with all in favor.
 3. The Center for Mental Health
There was not a representative for the Center for Mental Health present. They are asking for a \$500 donation from the Town.
Jim Roberts moved to approve the \$500 donation request from the Center for Mental Health. Tom Wills seconded and the motion passed with all in favor.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 2
11/12/15

7. (cont.) Donation Requests
 4. North Fork Children's Christmas Party-Pam Bliss
Pam Bliss said that this is the 24th year for the North Fork Children's Christmas Party. They ask the Town to sponsor four children at \$50 each. The party has from 180 to 200 children every year. The party will be held this year on Saturday, December 12 from 11:00 a.m. to 1:00 p.m. and the wrapping for the party will be on November 28th at 8:30 a.m. Both events happen at Memorial Hall here in Hotchkiss.
Carrie Wingfield moved to approve the \$200 donation request from the North Fork Children's Christmas Party. Jim Roberts seconded the motion and it passed with all in favor.
8. GOCO Inspire Grant- Anita Evans
Anita Evans addressed the Board and explained about the GOCO (Great Outdoors Colorado) Inspire Grant. This Grant is focused on ways to get kids outside. It can be used to develop places for children to be active outdoors and is worth up to \$1,000,000. The Delta County School District formed a Coalition this summer to help children stay active through the use of Science boxes and offering Science inspired ideas. The Coalition has received a \$75,000 planning grant to do research to see what ideas can be generated to keep kids active in the outdoors. Currently the Coalition is housed in the former Montessori School on Bulldog Street. The planning grant is for 18 months. The first 9 months are to collect information and the next 9 months are used for planning. At the end of the 18 months the Coalition can apply for the Inspire Grant again and they would then be competing for \$1 to \$5 million. Mayor Koontz asked Anita to keep the Town informed of the progress.
9. Liquor License Renewal-Mahalo Beverages (Tri-R Liquors)
There was not a representative from Tri-R Liquors. Marshal Miller stated that there have not been any problems with Tri-R Liquors.
Lindee Cantrell moved to approve the Liquor License Renewal for Maholo Beverages. Carrie Wingfield seconded the motion and it was passed with all in favor.
10. Out of Town Water Tap Request-Tom Curry, Mike Pitt
Tom Curry and Mike Pitt appeared to request an out of Town water tap at 35692 Back River Road. Mike has bought the property from Tom. Public Works Director Mike Owens stated that the water pressure in that area is not good at times. The County pulls Town water from the fire hydrant in that area as needed. When the County is pulling water, the pressure drops dramatically. Mike Owens stated that a bigger main would solve the problem but there are no plans in the immediate future to replace the main. At this point there is only are only a few places with Town taps in that area. Other requests for taps in that area could create more of a problem. Tom Wills asked if the High School had approved this request since it is off of the High School line. Town Clerk Marlene Searle said that the Town did not need the High Schools approval any more due to a new contract with them. The High School does however get a 30% portion of the tap fee. Tom Wills stated that he would like to see a statement attached with the tap application stating the problems that the area has with the water pressure and stipulations with it. Attorney Nerlin stated that the Town can record against the title but does not want to make a practice of having stipulations with water taps.
Tom Wills moved to approve the water tap sale with the additional agreement about the possible limitations of the new tap. Carrie Wingfield seconded that motion and it was passed with all in favor.
11. North Fork Valley Creative Coalition Update
No report given.
12. 2016 Preliminary Budget
 1. Judge French, Raise Request Discussion for 2016
Town Clerk Marlene Searle said that the 2016 Budget already reflects the raise. Marlene also stated that Judge French made \$200 a month up until 5 years ago when his wage was raised to \$250 a month. Tom Wills stated that instead of the \$400 why not give him \$350 a month. Dustyn Foster asked why we would cut just \$50? Tom Wills said he was thinking incrementally.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 3
11/12/15

12. (cont.) Marlene also stated that Marshal Miller has refigured his budget and has reduced it by \$5,000 to \$6,000.
Carrie Wingfield moved to approve Judge French's raise from \$250 a month to \$400 a month for the 2016 Budget. Dustyn Foster seconded the motion and it passed with all in favor.
 2. DCED Raise Request Consideration/Discussion for 2016
DCED is asking for an increase from the usual donation of \$500 to \$1000. Mayor Wendell Koontz said that we should stay consistent with DCED and continue to give them the \$500. Tom Wills said that the Town should acknowledge the need for economic development and give DCED the increase. Jim Roberts, Carrie Wingfield, Lindee Cantrell and Dustyn Foster all agreed that it should be left at \$500.
Lindee Cantrell moved to approve a \$500 donation to DCED for 2016. Dustyn Foster seconded and it passed with all in favor.
 3. April 5, 2016 Election Information
This item was moved to the December meeting for discussion.
 4. Partners of Delta, Montrose and Ouray Donation Request 2016
This discussion was postponed to the December meeting.

Town Clerk Marlene Searle she will be reworking the figures on the 2016 Budget until the last minute prior to adoption at the December meeting.
13. Town Engineer Report/Sanitation Line Upgrade Report
Engineer Joanne Fagan said that they are making progress on the Sewer Line Replacement Project. They are replacing lines from the 1900's South of Highway 92. When the project progresses down the alley behind Gambles, Storage Tank Technologies will have William's Construction help them to clean up the soil from underground gas tanks that belonged to the gas station that once stood on the corner of 2nd and Bridge Street. Once the contaminated soil is removed, William's Construction will continue with the Sewer Line Replacement Project. Joanne said that the first block of the project was very difficult. Mike Owens said that there were several pipes exposed in that area but there is no reason as to why they were there. Joanne said that Cedar should reopen next week. They are hoping to be able to work through the winter or at least part of the winter. Mike Owens said that it really depends on what kind of winter that we have.
14. BLM Resource Management Plan Update
Mayor Koontz said that the Uncompaghre Field Report will be out in draft form in January and they will hold public meetings starting in February.
15. Downtown Improvement Discussion
Tom Wills said that the flower project is wrapping up. Some of the flowers are still blooming and the ones that are not are being replaced with the wood flowers. They are also digging up bulbs and storing them for the winter in cellars around Town.
16. Delta County Housing Task Force Update
Town Clerk Marlene Searle, reporting for Larry Jakubiak, said that there was no meeting held.
17. Hotchkiss Planning Commission Update
Tom Wills said the Planning Commission is working on Mobile Home Regulation Updates and are trying to figure out how to limit the older mobile homes from coming into Town. The draft should be ready to be presented to the Council in March. They would like to have a public hearing in January to allow the citizens of the Town a say in the Updates to the Regulations. Tom also said that the Planning meeting will be held on November 18 this month because of the holiday.
18. Leroux Creek Planning Update
No meeting was held.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 4
11/12/15

19. Five Minute Public Appearance
Mayor Wendell Koontz recognized Jim Roberts and Lindee Cantrell for their service in the armed forces and thanked them for serving.
Andrew Oviedo said that his family had friends come stay with them from Columbia and they complimented the Town on how pretty it is here and how friendly the people are. Andrew said that the visitors liked the flower boxes in Town.
20. Department Reports
Marshal Dan Miller recognized Deputy Gates Shaklee as Citizen of the Year and said that Deputy Shaklee is very active in the schools with coaching and volunteering. The police department is in training from 10 to 15 hours a week in the areas of driving, gun and arrest control.
Public Works Director Mike Owens said that the Public Works Crew had to rebuild a pump that went out at the lift station. They are also working on the last of the sidewalk for the year in front of Napa. The street sweeper has been fixed and the sander is ready to go when it is needed.
21. Mayor Report
Mayor Koontz said that the Mosquito District sent a thank you letter and he passed it around for the Trustees to read. Mayor Koontz and Town Clerk Searle will be attending a meeting at the Fair Grounds to discuss ways to increase the ways people use the Fair Grounds all year long. They will continue to attend these meetings and Mayor Koontz told the High School Students that they would be welcome to attend and offer suggestions also.
Mayor Koontz let the High School Students know that the Town offers scholarships every year to the High School Seniors. The scholarship is worth \$500 each, one male and one female, and is based on volunteering and helping out around the community. The scholarship will be available to apply for in January and the winners will be announced at the combined meeting at the High School in April.
22. Hotchkiss Chamber Update
Tom Wills said that their annual meeting was held tonight. The awards were given to Deputy Gates Shaklee for Citizen of the Year; Memorial Hall for Non Profit Organization of the year and TDS for business of the year.
23. Town Clerk Report
None given.
24. Upcoming Events
HHS food and coat drive
North Fork Children's Christmas Party-December 12th
Craft Fair and Sale-November 21st
Marshal's Office Secret Santa Program
Santa at the Fire Department-December 19th
25. New Business
No new business.
26. Consideration of Bills
Carrie Wingfield moved to pay all of the bills presented. Lindee Cantrell seconded and the motion passed with all in favor.
27. Adjournment
Carrie Wingfield moved to adjourn the meeting at 7:52 p.m. Lindee Cantrell seconded and the motion passed with all in favor.

Respectfully Submitted,
Ginger Redden, Deputy Town Clerk