

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

August 14, 2014

1. Mayor Koontz called the meeting to order at 6:30 p.m. Those present were Carrie Wingfield, Tom Wills, James Roberts, Lindee Cantrell, Larry Jakubiak and Dustyn Foster.
2. Those present recited the Pledge of Allegiance.
3. Mayor Koontz read a quote from George Washington.
4. Minutes – July 10, 2104
Lindee Cantrell moved to approve the minutes with spelling corrections, seconded by Carrie Wingfield, with all in favor.
5. Support Letter – HHS Cheerleaders
Mayor Koontz explained the Cheerleaders are requesting funds from the Cocker Kid's Foundation and asked the Trustees for a letter of support.
Lindee Cantrell moved to approve the letter of support for the HHS Cheerleaders, seconded by Carrie Wingfield, with all in favor.
6. Christi Schmidt – Temporary Construction Trailer – 360 W Bridge Street
Ms Schmidt, of Keller-Williams Real Estate, rented the old Pack Shack building at 360 W. Bridge Street to Hamilton Construction. They will be working on the HWY 92 project for CDOT. Hamilton Construction will be renting the modular and CDOT will be in the smaller building. They would like to place a construction trailer beside the modular for additional office space.
There will not be water or sewer to the trailer. This project is for a 14 to 16 month period.
Tom Wills moved to allow Hamilton Construction placement of the construction trailer until August, 2016, seconded by Larry Jakubiak with all in favor.
7. Doug Nolte
Not present
8. Support Letter – Great Outdoors Colorado – Boat Ramp
The County is requesting funding from GOCO for the boat ramp at the fairgrounds.
Carrie Wingfield moved to approve the support letter, seconded by James Roberts, with all in favor.
9. Special Events Liquor License
North Fork Valley Rocky Mountain Elk Foundation
Pro Tem Carrie Wingfield ran the meeting for this agenda item. Wendell Koontz told the Trustees about the NF Valley Rocky Mountain Elk Foundation. This event is August 23rd for a fund raiser for the foundation at Heritage Hall. There will be a dinner and door prizes. The building will be posted for the alcohol and the doors manned for control underage drinking.
James Roberts moved to approve the Special Events Liquor license for the NF Valley Rocky Mountain Elk Foundation, seconded by Larry Jakubiak with all in favor.
10. Ordinance 2014-2 – 1st Reading of Marijuana Growing Regulations
Attorney Nerlin asked the Trustees for questions and comments on the draft ordinance.
Questions/comments
Page 1 Add the word "Public" before Consumption in title,
Page 4 (3) clarify "closed to the weather",
Page 4 (4) the number of plants allowed in household/residence needs corrected,
Page 5 (5) change building code requirements for "residential structure" to "type of structure"
Combine (5) and (6)
Page 6 (8) Strike out/remove
Growing of plants within a home where children reside or visit – use State law regulations, which state the plants must be separate from the living area an inaccessible to anyone under 21 years of age.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 2
8/14/14

10. (continued) Attorney Nerlin said he will reference the State HB so as the law changes the Ordinance will change with it. Attorney Nerlin will change the draft Ordinance and return to the Trustees. The Ordinance will be read as a 1st reading again at the September meeting.
11. Sign Code Discussion and Review
Trustee had some comments concerning the sign code. Attorney Nerlin and Trustees Tom Wills will continue to work on the code and have a revised draft for the September meeting.
12. Enhancement Trails Project Update
Engineer Fagan told the Trustees that Town Staff and the County will meet with CDOT on August 26th to further discuss the trail system around and in the fairgrounds.
13. Sanitation Line Upgrade/Engineer Report
The signed contract has been received from DOLA for the sewer line videoing. The Public Works crew is still doing monitoring of the lines. The filming of the sewer lines will take several weeks.
Engineer Fagan reported the engineer report is complete and filed with the State for funding for the sewer line replacement project. The application is due September 15 to the State.
14. BLM Resource Management Plan Update
The draft report will be available September or October for public comment and start holding public meetings.
15. Downtown Improvements
Tom Wills reported that most of the planters are adopted by businesses. The projects that will be worked on for next year are; planters, art work bike racks downtown.
16. Delta Planning Commission Update
Larry Jakubiak said there was not a meeting.
17. Planning Commission Update
Tom Wills reported that Sharon Schmidt was appointed Planning Chair. Planning is working on the downtown improvement plan, updating the master plan, and reviewing and updating the subdivision regulations.
Doug Nolte discussed, with the Commission, an out of town water tap for his property on Barrow Mesa. He will approach the Trustees on this subject.
Mayor Koontz appointed Mary Hockenbery to a two year term and Sean Cantrell to a four year term on the Planning Commission. Attorney Nerlin said there is not a conflict of interest with Sean and Lindee Cantrell on the commission because it has been disclosed.
18. Leroux Creek Planning
Carrie Wingfield said there was not a meeting.
19. Five Minute Public Comment
None
20. Department Reports
Mike reported the sidewalk project will run over budget. There were some problem areas and estimating the cost is a challenge.
A resident in Willow Heights is requesting a street light installation. DMEA charges \$2,000 for installation. The Trustees asked that the resident come to a Trustee meeting to discuss.
Mike was contacted by a person saying that the Yellow Billed Cuckoo Bird nests in the Tamarisk and Russian Olive trees at the sewer ponds and they asked that the Town not remove them. The State has declared both trees to be noxious and want them removed. The Trustees authorized Mike to have them removed.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 3
8/14/14

20. (continued) Marshal Miller reported Deputy Shaklee is directing the reinstated Neighborhood Watch program.
There has been some vandalism in Willow Heights. The department is working on these reports.
21. Chamber of Commerce Update
Tom Wills reported the minutes for the last Chamber meeting were given to the Trustees.
Bill Long will attend the next Trustee meeting to discuss the replacement of the Welcome To Hotchkiss sign on HWY 133.
22. Mayor's Report
Mayor Koontz reported the Les Linman reported that the fair went well and was well attended. The mosquito district did a good job on mosquito control during fair.
There will be a Mayor's Summit in Denver on September 11th.
Marshal Miller reported the Pro Challenge Bike Tour may come through Hotchkiss if they need to change their route due to weather.
23. Town Clerk Report
None
24. Upcoming
Labor Day 9/1 - Town Hall Closed
Back to School BBQ 9/3
NF Chapter Elk Foundation Fund Raiser 8/23
School Starts 8/20
25. New Business
None
26. Consideration of Bills
Lindee Cantrell moved to approve all bills, seconded by Carrie Wingfield, all in favor.
27. Lindee Cantrell move to go into an executive session at 8:00 p.m. to discuss the purchase, acquisition, lease, or sale of real, personal, or other property interest under C.R.S. 24-6-402 (4)(a), seconded by Tom Wills, with all in favor.
28. Mayor Koontz read Announcement #4 "The time is 8:21 p.m., and the executive session has been concluded. The participants in the executive session were:
Dustyn Foster, Larry Jakubiak, Lindee Cantrell, Marlene Searle, Carrie Wingfield, Tom Wills, James Roberts, Mike Owens and Attorney Bo Nerlin.
For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns of the record.
Seeing none, the next agenda item is possible sale of the town shop.
29. Carrie Wingfield moved to authorize Attorney Nerlin to contact and hire an appraiser, with the necessary background, to appraise the town shop building, seconded by Larry Jakubiak, with all in favor.
29. Carrie Wingfield moved to authorize Mayor Koontz, Carrie Wingfield, Mike Owens, Marlene Searle and Attorney Bo Nerlin to conduct negotiations with the party interested in the possible purchase of the town shop, seconded by Dustyn Foster, with all in favor
30. Lindee Cantrell moved to adjourn the meeting, seconded by Carrie Wingfield, with all in favor.

Respectfully Submitted,
Marlene F. Searle, Town Clerk

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