

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

April 10, 2014

1. Mayor Koontz called the meeting to order at 6:30 p.m. Those present were Carrie Wingfield, Georgia Hopper, Marlin McCracken, Dustyn Foster, James Roberts and Lindee Cantrell.
2. Mayor Koontz read a quote from Thomas Jefferson for Trustees Georgia Hopper and Marlin McCracken.
3. Those present recited the Pledge of Allegiance.
4. Minutes for March 13, 2014
Carrie Wingfield moved to approve the minutes as presented, seconded by James Roberts, with all in favor.
5. Hotchkiss K-8 5th Grade – Community Garden
The students were not present at the meeting.
6. Fire Mountain Canal and Reservoir Lease
Mayor Koontz stated the Town owns 848 shares of Fire Mountain and it has been leased to Stan Baker for years. Marlin McCracken is interested in leasing some shares for his home on Barrow Mesa. Mr. Baker was at the meeting and stated he could get by with 548 shares. Mayor Koontz suggested leasing Mr. Baker 545 shares and advertise for bid the remaining 300 shares.
Carrie Wingfield moved to lease Stan Baker 548 shares of Fire Mountain Canal and Reservoir water and advertise for bid 300 shares in 100 shares allotments, seconded by Georgia Hopper, with all in favor.
7. Assisted Living Units Discussion
Marlin McCracken said he had checked into purchasing the property next to the Town Hall to build assisted living units. Marlin asked the Trustees to keep it in mind and talk to people about this type of project. The Clerk told the Trustee there has been funding, in the past, for private citizens to build assisted living units. Mayor Koontz asked Nathan Sponseller, President of the Hotchkiss Chamber, if this was something the Chamber could look into. Kathy Browning said the company that manages the Paonia Care center might be a contact.
8. Consideration of Bills
Carrie Wingfield moved to pay all bills, seconded by Marlin McCracken, with all in favor.

Farwell to Georgia Hopper and Marlin McCracken
Mayor Koontz thanked Georgia and Marlin for their service on the Board of Trustees and gave highlights of their service.
Georgia thanked the Board and asked them to continue to always consider the citizens of Hotchkiss while making decisions for the Town.
Marlin told the Trustees while considering the new sign code ordinance to remember “Don’t wake a sleeping dog”.
9. 2014 Election
Clerk Searle reported the April 1, 2014 election was canceled due to lack of candidates to fill the open positions. The Board will need to appoint a Trustee in the next few months.

Clerk Searle swore in Lindee Cantrell and Thomas Wills as Trustees for four year terms.
Clerk Searle swore in Wendell Koontz as Mayor for a four year term.
10. Appointment of Town Clerk, Attorney, Judge and Mayor Pro-Tem
Lindee Cantrell moved to appoint Marlene Searle as Town Clerk, seconded by Carrie Wingfield, with all in favor.
Lindee Cantrell moved to appoint Attorney Bo Nerlin, of J. David Reed law office, as Town Attorney, seconded by Carrie Wingfield, with all in favor.
Lindee Cantrell moved to appoint Lynn French as Town Judge, seconded by Carrie Wingfield, with all in favor.
Lindee Cantrell moved to appoint Carrie Wingfield as Mayor Pro-Tem, seconded by James Roberts, with all in favor.

11. **Delta Housing Authority Letter of Support Request**
Delta Housing Authority asked for a letter of support for a grant for housing in Delta County. Carrie Wingfield moved to approve a letter of support, seconded by Tom Wills, with all in favor. Mayor Koontz said the Board will need to appoint a representative to the Housing Authority board. He asked the Trustees to consider this and the Board will discuss it at the May meeting.
12. **First State Bank Street Closure**
Nathan Sponseller requested 1st Street from Bridge to Main be closed on May 9th from 9:00 a.m. to 3:00 p.m. for the bank's annual community lunch. Lindee Cantrell moved to approve the street closure, seconded by Dustyn Foster, with all in favor.
13. **Donation Requests**
Hotchkiss Grad Night Party
Tom Wills moved to donate \$ 150, seconded by Dustyn Foster. The motion passed with James Roberts voting against. He stated that the Trustees did not have a donation form. Mayor Koontz said from now on all donation requests will have a form to the Trustees or the request will not be considered.

Hotchkiss Kiwanis – Easter Egg Hunt
Teresa Burns was present to request \$ 50 for prizes for the annual Kiwanis Easter Egg hunt at the Delta County Fairgrounds on April 19th. The Kiwanis annual fish fry will be on April 25th. Lindee Cantrell moved to donate \$ 50, seconded by James Roberts, with all in favor.

Hotchkiss Youth Soccer Association
Esther Koontz was present to request \$ 250 for equipment replacement. There are 85 youth playing spring soccer season and about the same number for fall soccer season. Tom Wills moved to donate \$250, seconded by Lindee Cantrell, with all in favor.

Hotchkiss Chamber of Commerce
Nathan Sponseller was present to request \$ 100 toward the e-waste disposal day. A Grand Junction company will come to Hotchkiss and set up at the Delta County Fairgrounds June 14th. This is a fund raiser for the Chambers and helps the North Fork area dispose of e-waste. Lindee Cantrell moved to donate \$ 100, seconded by James Roberts. The motion passed with Tom Wills abstaining. Tom Wills is on the Chamber of Commerce board.
14. **Liquor License Renewal**
The Trustees reviewed the North Fork Valley Restaurant liquor license renewal application. Marshal Miller said there were no problems. James Roberts moved to approve the license, seconded by Tom Wills, with all in favor.
15. **High Street Encroachment Permit**
Attorney Nerlin said the Brodel Trailer Court at 344 N 4th Street encroaches on High Street. The permit would allow the continued use of the High Street encroachment area for the trailer court. Mayor Koontz asked the Trustees to authorize continued work on the permit by himself, Attorney Nerlin, and Town staff to finalize an agreement. Carrie Wingfield moved to authorize the Mayor, Attorney Nerlin and Town staff to finalize the agreement with the owner, seconded by Lindee Cantrell, with all in favor.
16. **Attorney Nerlin – Annexation Policy, Recreational Marijuana, Sign Code**
Attorney Nerlin said he had incorporated the changes into the Annexation Policy as discussed at the work session. He will get a clean copy out to the Trustees to be considered at the May meeting.

Attorney Nerlin said he had revised the indoor Recreational Marijuana cultivation ordinance with the comments at the work session. The Trustees decided to hold a Public Hearing at the June 12th Trustee meeting to receive public input on this regulation. Attorney Nerlin will get additional information to the Trustees.

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16. (continued) Attorney Nerlin reviewed the sign code and it should be available for consideration at the May meeting. Tom Wills still wants the Town to investigate CDOT's right of way for Bridge Street. Mayor Koontz asked Engineer Fagan to research this for the Town.
17. Enhancement Trails Project Update
Engineer Fagan said the County and the Town will be meeting to discuss working together on trail projects in that area.
Mike Owens said the Public Works crew has started some preliminary staking of the "Leonard Trail".
18. Engineer Report
Engineer Fagan stated the Public Works crew is doing a good job on the sewer main monitoring. The generator for the water plant will be here in a couple of weeks. The survey, location, and mapping of the water meters is being worked on.
19. BLM Resource Management Plan Update
Mayor Koontz reported that Public Hearings will be held in August.
20. Downtown Improvement
Tom Wills reported the posts for the display sign in the Barney/Fair Park have been placed. They will be working on the cement pad and reinforcement beams. It should be complete by Sheep Dog Trials. Tom reported 18 gallons of paint had been donated for the planters. Betty and Art Wolvertson donated stain that can be used on the posts in the alley.
Mayor Koontz asked if help was needed from the Town for the Barney/Fair Park project. Tom said that they could use some help with dirt work. Mike said the skid steer would be available with advanced notice.
Flower planting day will be May 6th in the late afternoon. Tom will get notice out.
21. Delta Housing Authority.
Georgia Hopper reported earlier in the meeting that there was not a Housing Authority meeting held.
22. Hotchkiss Planning
Tom Wills reported they did not have a quorum so they just discussed the sign code.
Mayor Koontz reported he had a letter of interest from Sharon Schmidt to serve on the Planning Commission. Mayor Koontz appointed Mrs. Schmidt and thanked her for volunteering.
23. Leroux Creek Planning
Carrie Wingfield reported there had not been a meeting.
24. Five Minute Public Appearance
None
25. Department Reports
Marshal Miller asked if there were questions on his written report. There were none.
He reported he has one Reserve at this time. The department is looking forward to Sheep Dog Trials. The Fire Department will not have a pancake breakfast this year; they were not making money with this fund raiser.
Marshal Miller told the Trustees that the two deputies are due their yearly pay increase. He has completed their reviews and the Mayor has reviewed them.

Mike Owens asked if there were questions on his written report. There were none.
The crew will be sweeping streets next week. The upgrade to the sprinkler system at the Town Hall is complete and seems to be working well. Mike reported the sprinkler system cost was about half the budgeted amount and asked if the remainder of the money could be used for landscaping at the Town Hall.
The Trustees approved this expenditure.

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26. Hotchkiss Chamber of Commerce
Tom Wills said the Chambers will be sending the Town a letter to ask the Town to get information concerning the CDOT right of way on Bridge Street.
They have been working on the Sheep Dogs Trials and the e-waste program.
27. Mayor's Report
Mayor Koontz asked the Trustees if they could do a HWY 92 & 133 clean up on Friday, April 18th at 1:00 p.m. The Hotchkiss K-8 National Junior Honor Society students will participate. The Trustees agreed.
The Hotchkiss K-8 Spring Fling fund raiser went well.
The annual 5K Fun Run will be May 10th during Sheep Dog Trials.
Mayor Koontz said he and Mike walked the area for the 2014 sidewalk repair and replacement project. The Town will be sending letters to those residents soon. This year's project includes; paving, curb, gutter and sidewalk on one side of 1st Street from Main to Orchard Street, also paving, curb, gutter and sidewalk on Main Street from 1st Street to Town Hall.
Jane Wills said 2nd and Bridge Street is not handicap accessible. Mike said he was aware of that and he is working toward getting something done in that location.
Mayor Koontz asked about the spring Town clean up. He asked the Clerk and Mike to work with Double J on dates for a spring clean up.
Tom Wills said there are some citizens in Town that do not have a way to transport larger items to the drop off site.
28. Town Clerk Report
Clerk Searle told the Trustees she had attended the Municipal Quarterly and a meeting with the County and several entities about a self insurance program for employees. This will be an ongoing project.
29. Upcoming Events
HWY clean up on 4/18
Kiwanis Easter Egg Hunt 4/19
Kiwanis Fish Fry 4/25
HHS Prom 4/26
Creamery Arts "Night in Tuscany" 4/26
Gunnison Basin Roundtable Public Hearing 4/30 at Senior Center
Church of Art Open House 4/11
Creamery Open Reception 4/11
CML Annual Conference 6/20
DMEA Annual Meeting 6/12
30. New Business
None
31. Carrie Wingfield moved to adjourn the meeting at 8:15 p.m., seconded by James Roberts, with all in favor.

Respectfully Submitted,
Marlene F. Searle, Town Clerk