

## RECORD OF PROCEEDINGS

### Hotchkiss Board of Trustees

February 13, 2014

1. The meeting was called to order at 6:30 p.m. by Mayor Wendell Koontz. Those present were Marlin McCracken, James Roberts, Lindee Cantrell and Dustyn Foster. Carrie Wingfield and Georgia Hopper were not present.
2. Mayor Koontz reported the Town hosted the two classes of 4<sup>th</sup> graders from Hotchkiss K-8. They were given a small booklet of the United States Constitution. Mayor Koontz read a quote from George Washington referring to the education of our youth in the science of government.
3. Those present recited the Pledge of Allegiance.
4. Minutes for January 9, 2014  
Lindee Cantrell moved to approve the minutes as presented, seconded by James Roberts, with all in favor.
5. Liquor License Renewal  
Peter Knapp, owner of Johnnydog, LLC, dba PJ's Pub was present to request a renewal of his liquor license. Marshal Miller reported no problems.  
Lindee Cantrell moved to approve the renewal, seconded by Dustyn Foster, with all in favor.
6. Drake Welch – Street Closure  
Drake requested approval to close 3<sup>rd</sup> Street from Bridge Street to the alley for Duckworks annual Customer BBQ. He has talked to Julie Lange, owner of Taco Hut, and she will participate in the BBQ. He would like the street closed from 10:00 a.m. to 3:00 p.m.  
Mike told him the Town will provide barricades for the day.  
James Roberts moved to approve the street closure, seconded by Dustyn Foster with all in favor.  
Drake presented Marshal Miller with can phones for communication with his office due to the police department security now in place.
7. Donation Request  
Hotchkiss Home Plate requested a donation for the summer baseball/softball season.  
Marlin McCracken moved to donate \$ 300, seconded by James Roberts, with all in favor.
8. Hotchkiss Library Yearly Update  
Kit Stephenson updated the Trustees on the happenings at the library. She said the library started closing on Fridays about one year ago, and the daily visits and checking out of material went up after the closure. They are seeing about 150 to 200 visits per the days the library is open.  
The Heirloom Seed Project is going well, and they are receiving donations of seeds. They will be offering classes for planting and preserving the seeds.  
The library has begun checking out I Pads. They are continuing with the visits to K-8 and the high school.
9. Enhancement Trails Project Update  
Engineer Fagan reported the money the Town returned to CDOT did not go to the County. CDOT wanted to give the money to someone with an IGA in place.  
The Town and the County are discussing the bridge project. The funding from CDOT for the bridge will be available in July.
10. Town Engineer Report  
Engineer Fagan reported the DOLA preliminary draft application for the sewer line upgrade has been sent to DOLA. The final application is due by April 1<sup>st</sup> and the State Health Department hearing will be in June or July.  
The DOLA application is for \$25,000 and the funding request to the health department is for \$10,000. The total will be used for videoing the lines, data collection, engineering, and the environmental studies.
11. Sanitation Line Upgrade – DOLA Application Approval  
Dustyn Foster moved to authorize the application to DOLA for the wastewater grant, seconded by Marlin McCracken, with all in favor. The Board authorized the Mayor/Mayor Pro-Tem and the Town Clerk/Deputy Clerk to sign all documentation.

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12. Engineer Fagan is working on the proposal for the purchase of the generator at the water plant.
13. Attorney Bo Nerlin  
Attorney Nerlin apologized for not getting his draft proposals/thoughts to the Trustees prior to the meeting and would like to have a work session to discuss the sign code, marijuana regulations and the annexation policy.  
The work session was set for March 6<sup>th</sup> from 6:00 p.m. to 7:30 p.m.
14. BLM Resource Management Plan Update  
Mayor Koontz reported the public meeting will be held in mid August.  
The Trustees met with Bruce Bertram and received good information about oil and gas.
15. Downtown Improvements  
Tom Wills said the Downtown Improvement committee and the merchants had their first meeting. They discussed putting banners up on the light poles throughout the year. The Hotchkiss Chamber of Commerce will be checking into this and report back.  
The Committee is requesting the Town wave the building permit fee for the structure in the Fair/Barney alley.  
James Roberts moved to waive the building permit fee, seconded by Lindee Cantrell, with all in favor.
16. Delta Housing Task Force Update  
Georgia Hopper was not present. The next housing meeting is in March.
17. Hotchkiss Planning Committee Update  
Tom Wills reported there was not an official meeting in January, due to lack of quorum. He reported there are two vacancies on the committee. The Town will advertise for interested parties.
18. Leroux Creek Planning Update  
Carrie Wingfield was not present. Tom Wills stated there was not a meeting in January. Lindee Cantrell moved to reappoint Carrie Wingfield, as the Town representative to the Leroux Creek Planning board, if Carrie Wingfield will accept the appointment, seconded by Marlin McCracken, with all in favor.
19. Five Minute Public Appearance  
None
20. Department Reports  
Mike Owens asked if there were questions on his written report. There were none.  
Mike said the guys have been pushing snow, repairing pot holes and doing maintenance.  
  
Marshal Miller asked if there were questions on his written report. There were none.  
Marshal Miller reported Deputy Lloyd is in Golden for classes. Reserve Ryan Sparks is helping out while Deputy Lloyd is in class. Deputy Lloyd is in the process of ordering the new police vehicle.
21. Hotchkiss Chamber of Commerce Update  
The Chambers has received their Non Profit status from the State and IRS.  
Tom Wills reported they toured Big B's and it was very nice.  
Dustyn Foster asked if Big B's had enclosed the dumpster. The Trustees asked staff to review the requirements for Big B's when they came for the building permit, and see if everything has been complied with.

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22. Mayor's Report  
The Mayor said the Hotchkiss Community Scholarships will be announced at the March Trustee meeting being held at HHS.  
The Town met with Delta County and interested parties for the construction of the river ramp. The County is requesting a letter of support from the Town for their GOCO grant.  
Marlin McCracken moved to authorize a letter of support, seconded by James Roberts, with all in favor.
23. Town Clerk Report  
The Clerk said the candy for the meeting and for Trustees was brought by Attorney Briscoe.
24. Upcoming Events  
Restaurant Specials 2/14  
Hotchkiss Library Book Sale 2/28 & 3/1  
Creamery Arts Open Reception 2/14  
Mosquito Meeting – Paonia 2/17  
United Methodist Church Music Jam 2/23
25. New Business  
None
26. Consideration of Bills  
Dustyn Foster moved to pay all bills, seconded by Lindee Cantrell, with all in favor.
27. Lindee Cantrell moved to adjourn the meeting at 7:45 p.m., seconded by Marlin McCracken, with all in favor.

Respectfully Submitted,  
Marlene F. Searle, Town Clerk

