

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

November 8, 2012

1. Mayor Wendell Koontz called the meeting to order at 6:30 p.m. Those present were Carrie Wingfield, Georgia Hopper, James Roberts, Marlin McCracken and Dustyn Foster. Lindee Cantrell was not present.
2. Mayor Koontz welcomed the Hotchkiss High School State Champion Girls Cross Country Team.
3. Those present recited the Pledge of Allegiance.
4. Carrie Wingfield approved the minutes for October 11, 2012 with the following corrections; paragraph #5 - Delta County Economic Development is the financial agent for North Fork Heart and Soul, and paragraph #8 – Pass the Mic, seconded by Dustyn Foster, with all in favor.
5. Liquor License Renewal – Past Times Tavern
Marshal Miller said there were no problems.
Carrie Wingfield moved to approve the liquor license renewal for the Past Times Tavern, seconded by Dustyn Foster, with all in favor.
6. Donation Requests
Bulldog Booster Club – Anita Violett and Christy Hawk requested a donation to complete the concession stand at HHS and the picture wall at HHS.
Carrie Wingfield moved to approve a \$500 donation to the Bulldog Booster Club, seconded by Georgia Hopper, with all in favor.

North Fork Children’s Christmas Party
James Roberts moved to donate \$500, seconded by Carrie Wingfield, with all in favor.

Hotchkiss Community Dinners
Larry Jakubiak will be serving Thanksgiving and Christmas dinners at the Senior Citizen Site.
Georgia Hopper moved to donate \$500, seconded by Carrie Wingfield, with all in favor.
7. Keeping of Livestock in Town
Dan Bolton requested keeping of about 200 sheep at 480 Cedar Drive for 3 to 4 weeks. There will be a herder with them.
Marlin McCracken moved to allow the keeping of the livestock in town for the 3 to 4 weeks, seconded by Carrie Wingfield, with all in favor.
8. North Fork Ambulance Recruitment
Sheila Maki told the Trustees that it is time for the annual NFAA’s recruitment. Paonia and Crawford are in need of volunteers. Drivers and EMT’s are needed. There is an EMT training class on January 6, 2013. Also, Hotchkiss is looking for a board member.
9. Ordinance 2012-2 – Model Traffic Code Amendment
The Model Traffic Code will be amended from 2003 to 2010 with this Ordinance and it will bring the Town into compliance. Attorney Nettleton completed the work on the amendment. Attorney Nettleton said there are certain parts pertaining to the Town of Hotchkiss.
Carrie Wingfield moved to adopt Ordinance 2012-2, an Ordinance for the regulation of traffic by the Town of Hotchkiss, Colorado; Adopting by reference the 2010 edition of the Model Traffic Code repealing all Ordinances in conflict therewith; and providing penalties for violation thereof. Seconded by Dustyn Foster, with all in favor.
10. Ordinance 2012-3 – Amending the Zoning Code – Parking
This Ordinance will change the parking regulations for two blocks on either side of the core area of Town.
Carrie Wingfield moved to adopt Ordinance 2012-3 amending the zoning code as to specific provisions regarding the C-2 MU Zone allowing new uses in specific areas within the zone which may be established within existing structures to provide only one half of the off-street parking required by Appendix A of the zoning code, seconded by Georgia Hooper, with all in favor.

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11. North Fork 20/20 Meeting – Dustyn Foster
Dustyn told the Trustees there will be a meeting on November 15th.
12. Sidewalk Ordinance
The Planning Commission is still working on the ordinance.
Attorney Briscoe asked Trustee to send him their concerns/questions.
13. Downtown Improvement Discussion
Tom Wills said the Chamber of Commerce will give \$2000 to the project for planters and trees for the vacant bank owned property on Bridge Street. Planters with benches attached will be placed on Bridge Street. The Town has budgeted \$2300 for the project. Attorney Nettleton thanked the Downtown Improvement volunteers for the cleanup on the Turnbull alley.
14. Enhancement Trails Project Update
Engineer Fagan gave the Trustees a written report on the projected cost and the CDOT/Town contribution. The Town could return the CDOT money and spend Town money and have the Public Works employees to the work and not have to jump through the CDOT regulations. The project would take a lot longer. Engineer Fagan recommended the use of CDOT money with Town match. The Safe Routes to School funding will be a 20% match from the Town and is not a lot of value to the Town at this time. The Trustees will make a final decision at the December meeting.
15. Delta County Housing Task Force
Georgia Hopper reported she attended the last meeting and visited the Delta Villa housing units. Delta County Housing has low interest loans that are used to improve living conditions for those in need.
16. Hotchkiss Planning Commission Update
Mayor Koontz told the Trustees that Marlin McCracken resigned from the Planning Commission and that the Trustees need to appoint a fellow Trustee to the Planning Commission. The Trustees will appoint someone at the December meeting. Tom Wills reported the Commission is working on the sidewalk ordinance and the downtown improvement plan.
17. Leroux Creek Planning Update
Carrie Wingfield reported there was not a meeting held.
18. Five Minute Public Appearance
Rozellynn Hall, 153 E. Main Street, asked the Trustees for a variance to the Keeping of Livestock in Town regulations so she may keep a dwarf goat as a pet. A Public Hearing will be held on December 13th at the regular Town Trustee meeting.
Georgia Hopper asked if the Town could place ads in the paper about dogs being on a lease and not allowed to run at large.
19. Department Reports
Mike asked if there were questions on his written report. There were none. Mike reported there will be additional testing required for sanitation in 2013. The painting of the town shop is complete and the HHS art class will be painting the HHS Bulldog on the front.

Marshal Miller asked if there were questions on his written report. There were none. Officer training is continuing. There will be CPR and a first aid class on 11/19 at 5:00 p.m. at the Town Hall building.
Santa will be at the Fire House on December 22nd.

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20. Hotchkiss Chamber Update
Tom Wills told the Trustees the annual craft sale at Memorial Hall is on November 17th and the Senior Citizens will have their craft sale on the same day. At the annual meeting Carrie Coats was named citizen of the year, the Lions Club was named the non-profit of the year and The Rose was named the business of the year.
21. Mayor's Report
Mayor Koontz asked Attorney Briscoe should the Town consider action due to the results of the election on recreational marijuana. Attorney Briscoe stated he is in waiting to see if the Federal Government decides to step in. Municipalities have until July 2013 to implement regulations. Mayor Koontz said there is North Fork Mosquito meeting on 11/12 at 7:00 p.m. at the Hotchkiss Town Hall and encouraged Trustees to attend.
Mayor Koontz attended the Delta County Economic Development meeting.
Mayor Koontz said Oak Mesa test drilling has started and they should drill 24 holes by 1/13.
Mayor Koontz said there are two new businesses in Town; BOSS Cellular and C&F Builders.
23. Town Clerk Report
None
24. Upcoming Events
Craft Fairs on 11/17
Creamery Arts Opening
HHS Football 11/10
Planning Commission 11/28
First Aid/CPR classes 11/19
Next Trustee meeting 12/13
25. New Business
None
26. Consideration of Bills
Carrie Wingfield moved to pay all bills, seconded by Georgia Hopper, with all in favor.
27. Carrie Wingfield moved to go into an executive session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy of negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402 (4)(e), seconded by Dustyn Foster, with all in favor.
At 8:09 p.m. beginning the executive session Mayor Koontz read Announcement # 1.
At 8:28 p.m. concluding the executive session Mayor Koontz read Announcement # 2.
28. At 8:28 p.m. returning to the regular meeting Mayor Koontz read Announcement # 4.
The time is now 8:28 p.m., and the executive session has been concluded. The participants in the executive session were: Mayor Koontz, Carrie Wingfield, Dustyn Foster, Georgia Hopper, Marlin McCracken, James Roberts, Attorney James Briscoe, Attorney Sandra Nettleton, Public Works Director Mike Owens, and Town Clerk Marlene Searle. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record,
Seeing none, the next agenda item is adjournment.
29. Carrie Wingfield moved to adjourn the meeting at 8:35, seconded by Marlin McCracken, with all in favor.

Respectfully Submitted,
Marlene F. Searle, Town Clerk

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