

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

October 11, 2012

1. Mayor Wendell Koontz called the meeting to order at 6:32 p.m. Trustees James Roberts, Marlin McCracken, Carrie Wingfield, Georgia Hopper, Lindee Cantrell and Dustyn Foster were present.
2. Those present recited the pledge of allegiance.
3. Carrie Wingfield made a motion to approve the minutes, as presented, for the Special Meeting of September 5, 2012. Lindee Cantrell seconded the motion, with all in favor. The motion passed. Carrie Wingfield made a motion to approve the minutes, as presented, for the meeting of September 13, 2012. Georgia Hopper seconded the motion, with all in favor. The motion passed.
4. **Liquor Licenses**
Hotchkiss B.P.O.E. Elks #1807- Special Events Permit
Kenny Burns was present to request a Special Events Permit for the night of October 27, 2012. Gail Houseweart would like to have a Halloween Party for North Fork Families, which will be open to the public. There will be games, contests and family fun. They are hoping to get more adults to join the Elks organization. The hours of the party will be 5:00 p.m. to 1:00 a.m. The Trustees asked Marshal Miller if he had any issues regarding the party. He stated no. Carrie Wingfield made a motion for Hotchkiss B.P.O.E. Elks #1807 to be granted a Special Events Liquor Permit for October 27, 2012, from 5:00 p.m. to 1:00 a.m., for the Halloween Party. James Roberts seconded the motion. James Roberts, Marlin McCracken, Carrie Wingfield, Lindee Cantrell and Dustyn Foster voted in favor of the motion. Georgia Hopper voted against. The motion passed.

City Market/Kroger-Liquor License Renewal
City Market #29/Kroger's 3.2 Beer License expires December 11, 2012. They are requesting a Liquor License Renewal. Marshal Miller stated there had been no problems with their license. Carrie Wingfield made a motion to approve the Liquor License Renewal for City Market/Kroger. Lindee Cantrell seconded the motion, with all in favor. The motion passed.

Tri-R Liquors License Transfer to LLC (Mahalo Beverages LLC dba Tri-R Liquors) and Temporary Liquor Permit
Todd and Katherine Sabatke were present to request a Transfer of Ownership of their Retail Liquor License at 620 East Bridge Street. Mr. and Mrs. Sabatke are transferring the Trade Name of their current business to a Limited Liability Company. The Sabatke's have been in business in the Town of Hotchkiss for many years. Tri-R Liquors will become Mahalo Beverages LLC. The Sabatke's are also asking for a Temporary Liquor Permit from the Town to keep operating until their new Liquor License arrives from the State. Attorney Briscoe stated he had reviewed all of the paperwork, which seemed to be in order. Lindee Cantrell made the motion to approve the Transfer of Ownership and the Temporary Liquor Permit for Todd and Katherine Sabatke at 620 East Bridge Street, to become Mahalo Beverages LLC dba Tri-R Liquors. Carrie Wingfield seconded the motion, with all in favor. The motion passed.
5. **Delta County Economic Development-Annual Update and Request for Continued Funding**
Ed Marston and Scott Thomassen were present to update the Trustees on the mission of Delta County Economic Development. The Board members now take a more active role in the organization and are involved, hands on, in development efforts. They stated DCED works on strengthening the local economy. They are educational agents for North Fork Heart and Soul. Mr. Marsten stated DCED is working on a hydro project that could cut the need for Tri-State. They are asking the Town of Hotchkiss for continued funding in the amount of \$500 annually. The Board of Trustees said they would keep Delta County Economic Development in mind for the 2013 budget.
6. **Donation Requests**
The Center for Mental Health-2012 Donation Request
Ed Hagins was present to request a donation to The Center for Mental Health located in Delta. The Center provides help for people in crisis with mental health and substance abuse problems. They have started an uninsured benefit package, which gives people who are indigent, greater

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6. (continued) access to these health services. The Center has a very large number of people on fee reductions, and they operate on donations, Medicaid, Medicare and third party payment as help with fees for these services. Lindee Cantrell made a motion to donate \$500 to the Center for Mental Health. Carrie Wingfield seconded the motion, with all in favor. The motion passed.

Hotchkiss FFA-Halloween Party at Delta County Fairgrounds

A written request was read by Mayor Koontz asking for a donation toward the annual Halloween Party the Hotchkiss FFA has at Heritage Hall at the Delta County Fairgrounds. The Trustees felt the party is a safe and fun evening for the North Fork children. Marlin McCracken made a motion to donate \$250 to the Hotchkiss FFA Halloween Party, seconded by Carrie Wingfield, with all in favor.

7. Dustyn Foster had no North Fork 20/20 meeting report.
8. North Fork Heart and Soul Update
Elaine Brett was present to give an update on North Fork Heart and Soul. She stated their future focus is on a number of different areas. They have a Community Advisory Team made up of ranchers, farmers, retirees, coal miners, business owners and many other service groups. They have set up at festivals this year to gather input from the communities. You can read stories from the community on their website at www.northforkheartandsoul.com and listen to KVNF "Pass the Mike". There will be a Joint Chambers' North Fork Valley Business Symposium at the Paonia Town Hall, Grand Ave. in Paonia, Saturday, November 3; from 9a.m. to 3p.m. Elaine stated North Fork Heart and Soul supports the Downtown Beautification/Improvement project.
9. Turnbull Alley-Attorney Sandra Nettleton
Attorney Nettleton told the Trustees the agreement to keep up the pocket park between the Turnbull building and Levels expired several years ago. Julie Littlefield has had a hard time maintaining the park in the last few years. The park belongs to the Town, and now that Julie and her daughter, Pam Turnbull, can no longer keep up with the maintenance and the agreement has expired, the Town needs to look at a new option. Tom Wills stated it could become a part of the beautification project and he would present it to the Hotchkiss Chambers as a job to be placed on their plan. Mayor Koontz asked for a Thank You card to send to Pam Turnbull and Julie Littlefield.
10. 2013 Proposed Budget-Set Worksession Date
The Hotchkiss Board of Trustees set a Budget Worksession for October 23, 2012 at 6:00 p.m. There will be pizza for dinner.
11. Enhancement Trails Project Update-Engineer Fagan
Engineer Fagan told the Trustees the Safe Routes to School Money will possibly require a 20% match from the Town rather than the 100% grant as first informed. She also stated that money for the next phase, which would be the Bridge Phase, is probably going to be cut. The Safe Routes to School application for the "Leonard Pathway" is due December 1st, and perhaps by then CDOT will have decided the required match. Public Works Director, Mike Owens, proposed this question to the Trustees, "What could we do ourselves for \$80,000 by just hiring a contractor?" Maybe a concrete trail that takes as little maintenance and time as possible. Mike also wondered if SRTS and Enhancement money could be pooled for the Bridge Phase. Joanne said that SRTS money is sometimes easier to justify if it's closer to the school. The Town was hoping to use the sidewalks the County was placing in the Fairgrounds Project as match percent for the Town Bridge Phase. The Town did have to sign an agreement with CDOT that stated if the Highway ever widened, the trail could be gone. The trail would need to be ADA compliant. It was brought up at that time that the Sidewalk Ordinance will be going back to the Hotchkiss Planning Commission.

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11. (continued) The Trustees asked Mike to get costs together for the November meeting for the Town to do the "Leonard Pathway", without using grant money.

Joanne also gave an update on the Water Treatment Plant and Pall. Pall has indicated they feel the best way to remove organics from the water is to use the mixing tanks and clarifiers from the old plant. Town staff agrees with this. Joanne stated we (the Town) work on the parts that exist, and they (Pall) work on parts needed! She said tube settlers might be added later. The new system has been an education for both Pall and the Town.

12. Delta County Housing Task Force-Georgia Hopper had no report.

13. Hotchkiss Planning Commission Update

Tom Wills reported the planters that had been discussed were not okayed by CDOT. Eventually, when the Highway is redone through Town, maybe curb extensions can be built and planted. Planters are now being discussed for the side street corners.

It was also mentioned that maybe the alley between the North Fork Valley Restaurant and The Rose, could at some future time, have a narrow sidewalk, some gravel and low planters placed in it.

Tom stated that a draft Ordinance to amend Zoning is being worked on to cut off-street parking requirements by 1/2, two blocks on either end of the core business district in Town. Prior discussion sparked realization that the current parking requirements were too stringent for businesses to locate in these areas of Town.

14. There was no Leroux Creek Planning Update

15. Five-Minute Public Appearance

Kathy Sabatke asked for an explanation of the area included in the downtown core of Hotchkiss.

16. Department Reports

Public Works Director, Mike Owens, asked if there were questions on his written handout.

There were none. He stated he had been to a Source Water Protection meeting and it went well. They are looking over the area for possible contaminants. The next meeting will be November 14, 2012 at 6:00 p.m.

Mike told the Trustees that he had paperwork from the company that did the mosquito fogging on September 8th. He said the fogging went well and the 2013 Budget would reflect money for spraying.

Mayor Koontz, Carrie Wingfield, Chad Lloyd and Tom Wills attended the North Fork Mosquito Abatement District meeting in Paonia. It was stated there didn't seem to be a split in their budget for larviciding and fogging. Their next meeting will be in Hotchkiss. Mayor Koontz would like the Hotchkiss Board of Trustees to have a worksession on mosquito control sometime.

Mike stated he had discussed the banner pole problems with Duane Bosworth, structural engineer.

Marshal Dan Miller asked if there were questions on his written handout. There were none. Dan told the Trustees that James Shackelford had signed up as a reserve officer for the department. He stated there was a Homecoming Parade tomorrow.

17. Hotchkiss Chamber Update

Tom Wills gave the Chamber update. It has been hard for Marshal Miller to attend the meetings lately. Tom will do the updates on the Hotchkiss Chamber meetings from now on. The annual Chamber Meeting will be Thursday, November 1, 2012 at 5:00p.m. Officers will be elected.

18. Mayor's Report

1. Mayor Koontz and Attorney Briscoe are working on an Annexation Policy Update

2. The appeal time for Oak Mesa exploration drilling is up at the end of the week, Oxbow may begin drilling the first week of November

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18. (continued)
 3. Thank You to the Hotchkiss Fire Department for catching the spot fires
 4. Thank You to Mayor Pro-Tem Carrie Wingfield for taking the last meeting
 5. DMEA has announced a rate increase for 2013
 6. Don't forget the November 6th election
 7. There is a United Coal Rally (in support of coal) Saturday at noon in Paonia
19. There was no Town Clerk report.
20. Upcoming Events/Schedule
November 17th -All Day Sale at Senior Center
October 12th -Homecoming with Roaring Fork
21. There was no new business.
22. Carrie Wingfield made a motion to pay all bills. James Roberts seconded the motion, with all in favor. The motion passed.
23. Carrie Wingfield made a motion to adjourn the meeting. Georgia Hopper seconded the motion, with all in favor. The motion passed.

Respectfully Submitted,

Tami Smith
Deputy Clerk
Town of Hotchkiss