

## RECORD OF PROCEEDINGS

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### Hotchkiss Board of Trustees

June 14, 2012

1. Mayor Koontz called the meeting to order at 6:30 p.m. Those present were Georgia Hopper, James Roberts, Marlin McCracken, and Dustyn Foster. Carrie Wingfield and Lindee Cantrell were not present.
2. Those present observed a moment of silence for Flag Day and our troops and recited the Pledge of Allegiance.
3. Georgia Hopper moved to approve the minutes as presented, seconded by Dustyn Foster, with all in favor.
4. Mikel Sparks – Keeping of Livestock in Town  
Rick Sparks represented Mikel in the request for keeping 3 horses on his property at 300 River Ridge Road. He has 4 acres with good fencing and water to irrigate the property. He is surrounded by agricultural land and neighbors have horses.  
Marlin McCracken moved to allow the keeping of three horses as long as all regulations are followed, seconded by Dustyn Foster, with all in favor.
5. Dr. Noe – Colorado Geological Survey Information  
Dr. Noe updated the Trustees on the geological study they are conducting in the Hotchkiss area. This study will take about 3 months and it takes about two years to become available to the public. This information may be used for subdivision development, roads, ground water studies, finding geological hazards and selenium information.
6. Mayor Koontz congratulated Dustyn and Amy Foster on their marriage.
7. Kevin Parks – North Fork Mosquito Abatement District  
Kevin Parks and Elizabeth Collins told the Trustees West Nile Virus has been detected in Delta County. There is a breeding ground area at the sewer pond site and the NFMAD would like to work with the Town to mitigate the problem. Mike Owens will meet with them. They are working with other property owners to mitigate breeding areas in the Hotchkiss area.
8. Heart and Soul Update  
Alexis Halbert, Program Director, gave the Trustees an update on the Heart and Soul program. There are 35 people on the Community Advisory Team and they are working on getting information from the communities on what people value in this area and how to build on that. They had a booth at Pioneer Days and will have booths at Cherry Days and the Delta County Fair to gather information.  
Mayor Koontz asked if there had been a meeting for the public. Ms. Halbert said not yet but maybe in the fall. Georgia Hopper said the senior citizens need to be more involved, they are feeling left out of the process. Ms. Halbert said she would like to work with them.
9. Sarah Marshal – HHS Tennis Courts  
They are working to receive funding/grants for the resurface of the tennis courts at HHS. They are asking the Town to donate \$ 500 toward the tennis courts if the grants are received.  
Attorney Briscoe asked if the school district will be contributing to this project, Ms. Marshal said she did not know at this time.  
James Roberts moved to donate \$ 500 contingent on grants received for the project, seconded by Georgia Hopper, with all in favor.
10. Source Water Protection Grant Discussion  
Mike Owens asked if the Town wants to work with Colorado Rural Water Association and receive a grant to develop a source water protection policy for the Town.  
Dustyn Foster moved to authorize Mike Owens to proceed to work with CRWA and receive the grant to complete a source water protection plan, seconded by James Roberts, with all in favor.
11. Letter of Approval for Driveway at Subway  
Attorney Briscoe told the Trustees that the owner of Subway, Tim Callahan, purchased the flower shop next to the Subway and wants to put in a parking lot for Subway. CDOT wants a letter from the Town stating approval of the removal of two parking spaces on Bridge Street/HWY 92. The Trustees were concerned about traffic entering and exiting on Bridge Street/HWY 92. The concern is the width of the

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11. (continued) driveway. The Trustees discussed doing a one-way in on Bridge Street and a one-way out through the alley.  
Marlin McCracken moved to authorize Mr. Callahan to do the one-way in and one-way out with 50% used for Subway parking and 50% for public parking. The motion did not receive a second. The Trustees tabled this request and asked the Clerk to contact Mr. Callahan and ask him to come to the July meeting, with a diagram, to discuss the driveway.
12. Consideration of Camera Purchase for Police Cars  
Marshal Miller told the Trustees that the purchase of video cameras for the police cars will reduce the Town's liability insurance costs. The camera's film the front and back of the car. They can be used for evidence in a case. The recordings will be kept on a hard drive and are tamper proof. The cost is \$ 5,700 for the three video camera systems for the cars.  
The expense can be out of the Capital Improvements fund.  
James Roberts moved to purchase three video systems for the police cars, seconded by Dustyn Foster, with all in favor.
13. Building Inspector Update  
There was not a written report. The Clerk reported the split between residential and commercial is working well. They are both keeping busy.
14. Enhancement Trails Project  
Engineer Fagan reported she is still working with State on the IGA. They are reviewing the Town's in-kind and she should have information at the July meeting.
15. North Fork 2020  
This report was completed with the Heart and Soul update.
16. Master Plan Update  
A Public Hearing is set for June 27<sup>th</sup> at 6:30 during the Hotchkiss Planning Commission meeting.
17. Planning Commission Update  
Mayor Koontz reported the Downtown Beautification surveys are being calculated by Tom Wills. After the Master Plan is finished the Commission will start the Downtown Improvement Plan.
18. Leroux Creek Planning Update  
No meeting.
19. Five Minute Public Appearance  
None
20. Department Reports  
Mike Owens reported Pall Corporation has been here for the last two weeks, and the membranes are finally clean. They are starting performance tests next week. They will take about a month and then the results will be available in about another month.  
DMEA is testing the amount of kilowatts it is getting off the hydro plant. They are taking it slow. Mike will have an update at the July meeting.  
Mike reported he is asking citizens to conserve water. The plant is producing 100,000 gallons more this year than last year at this time.  
Mike reported that ECO Construction will be starting next week on Orchard Street. Serve Construction is working on the curb and gutter.  
  
Marshal Miller reported Deputy Shaklee has completed is training. Ride the Rockies went well.
21. Hotchkiss Chamber of Commerce Update  
Tom Wills reported that the last meeting was preparing for Ride the Rockies. 7<sup>th</sup> Street Center will have a Business after Hours on June 21<sup>st</sup> from 5:00 p.m. to 6:30 p.m.

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22. Mayor's Report  
Mayor Koontz reported on the letter he wrote, with Trustee approval, to the BLM concerning the Oak Mesa Exploration. Drilling is to start the first of August.  
He is reviewing the employee evaluations. Pay raises will be considered at the July meeting. The overall salary base needs to be reviewed.  
Mayor Koontz reported the Planning training went well. He asked James Roberts to give Marshal Miller a bio and to get a picture taken for the web site.  
Marshal Miller needs to update Planning Commission data also.  
The Gunnison Roundtable will be celebrating the Paonia Dam project.  
Mayor Koontz said the August meeting date needs to be changed, due to fair. The Trustees decided on August 16<sup>th</sup> at 6:30 p.m.
23. Town Clerk  
No report.
24. Upcoming Events  
Hotchkiss National Fish Hatchery Huck Finn Days – June 16th  
CIRSA General Membership Meeting – 30th Year Anniversary – June 19<sup>th</sup>  
Hotchkiss Happening – July 14<sup>th</sup>
25. Georgia Hopper asked if the Town was going to have a round-about at HWY 133 and 92. Ron Alexander, CDOT, told the Trustees that is one of the options, but other ideas are being considered. The project will not be for several years and there will be public hearings and discussions with the Hotchkiss Board of Trustees before a decision is made.
26. New Business  
Town Clerk Marlene Searle, told the Trustees she will be separating from her position as Town Clerk from August 1<sup>st</sup> through October 31<sup>st</sup> of this year for personal and financial reasons. She will be working part time during the three months and return full time as Town Clerk on November 1<sup>st</sup>. Deputy Clerk Tami Smith, will be doing the primary duties. Mayor Koontz said this is within the HR policy.
27. Consideration of Bills  
Dustyn Foster moved to pay all bills, seconded by James Roberts, with all in favor.
28. Georgia Hopper moved to adjourn the meeting at 8:45 p.m., seconded by Marlin McCracken, with all in favor.

Respectfully Submitted,  
Marlene F. Searle, Town Clerk