

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

January 12, 2012

1. Mayor Koontz called the meeting to order at 6:30 p.m. Those present were Carrie Wingfield, Jane Wills, Marlin McCracken, Dustyn Foster and Lindee Cantrell. Sheila Maki was not present.
2. Those present recited the Pledge of Allegiance.
3. Lindee Cantrell moved to approve the minutes for December 8, 2011, seconded by Carrie Wingfield, with all in favor.
4. Donation Requests
Hotchkiss Sheep Dog Trials
Richard Bailey was present to request \$500 commercial sponsorship for the Sheep Dog Trials on May 11th, 12th, and 13th. They had 74 entries in 2011 and are expecting the same or more in 2012.
Marlin McCracken moved to give \$500 commercial sponsorship for the 2012 Sheep Dog Trials, seconded by Lindee Cantrell, with all in favor.

Hotchkiss Library
Rhonda Duclo was present to request a donation for purchasing program supplies and books for the Hotchkiss Library.
Jane Wills moved to donate \$500, seconded by Marlin McCracken, with all in favor.
5. Sarah Marshal – GOCO Grant Discussion – Tennis Courts at HHS
Ms. Marshal stated that Hotchkiss High School is applying for a grant from GOCO to resurface the tennis courts at HHS and add small bleachers, backboard, lights and a wind screen. She is requesting the Town sponsor the grant and is requesting a \$500 donation to help with matching funds. There are 40 to 50 high school students on the tennis team. The courts are open to the public and she feels if the courts were resurfaced more of the public would use the courts. Jane Wills told her she needed to contact the County, School District and the Recreation District for sponsorship of the GOCO grant. Attorney Briscoe said if the Town sponsors the grant they could become liable for the cost of the matching funds. The Trustees asked Ms. Marshal to do more research for a partnership/sponsorship and other funding for the match and return with an update for the Trustees.
6. Bob Stechert – Delta County Commissioner Candidate
Mr. Stechert introduced himself to the Trustees and said he would like to work with the municipalities to restore growth, increase jobs and prevent business closures; while maintaining the quality of life in Delta County.
7. Sundee Brezonick – 5K Run during Hotchkiss Sheep Dog Trials
Ms. Brezonick told the Trustees that the Kappa Pi would like to change the location of the 5-K run during Sheep Dog Trials. They would like to have the route start on Hotchkiss Avenue at the Fire House and go south along Cedar Street/3400 RD. They will make a loop at the south end of Cedar Drive/3400 RD and return to Town. They are requesting Hotchkiss Avenue be closed at Oak Street to Cedar Street from 8:00 a.m. until 10:00 a.m. on Saturday, May 12th. This fund raiser will go toward scholarships.
The Trustees approved the road closure.
8. Elaine Brett – North Fork 2020
Ms. Brett reported the North Fork 2020 had received a grant for \$100,000 from the Orton Foundation. North Fork 2020 will put together an advisor group. This group will consist of the towns, industry, agriculture, arts, coal, senior citizens and youth, with the communities. They will create a job for a coordinator for the grant. They will need to partnership with one of the Town's or the Chamber of Commerce. Ms. Brett is asking for a Trustee to be on the advisory committee, to have Attorney Briscoe review the partnership agreement and to receive funding from the Town for the next two years. Attorney Briscoe told the Trustees he had received additional information from Ms. Brett and he feels the Town could have a limited partnership and the Trustees would define those limits. The Trustees decided the following: the partnership will be discussed at the February Trustee meeting, Dustyn Foster will be on the advisory committee for the Town, and the donation request will be considered after the partnership agreement is worked out.

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 2
1/12/12

9. Resolution 2012-1- Public Notice Posting Location
Attorney Briscoe told the Trustees that State Statute requires that the legal newspaper and posting place for all public meetings held by the Town be adopted yearly by resolution.
Carrie Wingfield moved to adopt Resolution 2012-1, seconded by Dustyn Foster, with all in favor.
10. Town Logo T-Shirts
The Trustees will talk to the Clerk if they have suggestions or ideas.
11. Master Plan update
The Clerk told the Trustees she is retyping the information received from Planning members and waiting on additional information from Mike Owens.
12. Hotchkiss Planning Commission Update
There was not a meeting in December.
13. Building Inspector Update
Wendell Koontz read a letter of resignation for Tim Hinz, effective February 9, 2012. The Town will advertise for a building inspector.
14. Leroux Creek Planning
No meeting.
15. HHS Water Line Project Update
Engineer Fagan reported the water line is complete. Mayor Koontz, Engineer Fagan and Mike Owens met with the contractor and worked on change order #2. The net increase of the project was \$26,245.75. The as-builts are still due and the settlement date is 1/25/12.
Jane Wills moved to approve change order #2, seconded by Marlin McCracken, with all in favor.
16. Enhancement Project Update – Walking Trails
Engineer Fagan will meet with CDOT concerning the right of way information. She will then work on the budget and design for the trail on Cedar Street. Engineer Fagan said she will have most of the design completed by the February meeting. The railroad is waiting for the IGA between CDOT and the Town before they start any work.
17. Five Minute Public Appearance
John Willett, Creamery Arts Center, was present to ask the Trustees to write a letter of support for grants they are writing. If the grants are received, they will be for purchasing of the building, operations and scholarships for students.
Jane Wills moved to write a letter of support from the Town, seconded by Carrie Wingfield, with all in favor.
18. Department Reports
Mike asked if there were questions on his written report. There were none. Mike said most of his department information has been discussed during the meeting. They are still working with Pall on the water plant.
The nutrient standards will come to hearing in March with action in April. The stream standards for the smaller communities will not change for at least 10 years.

Marshal Miller said everything in the police department is going well. The new server is installed and running and the backup computer for the water plant is also installed and running. He is still working with the Fire Department on the disaster plan update.
19. Hotchkiss Chamber of Commerce Update
Marshal Miller did not attend the meeting. Tom Wills reminded the Trustees about the symposium on January 21st. He reported that Ride the Rockies will be in Hotchkiss on June 10th and will stop at the

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

Page 3
1/12/12

19. (continued) Hotchkiss K-8 and Delta County Fairgrounds. Colorado Grand will be here this fall. Hotchkiss Happening, extra business hours and Opening at the Creamery are on January 14, 2012.
20. Mayor's Report
Mayor Koontz reported that BLM had extended the comment period until February 9th and Attorney Briscoe and Mayor Koontz are working on the letter from the Town, with the comments from Trustees included.
The staff is completing the Citizen Newsletter.
Clerk Searle told the Trustees that Tami attended the first meeting for the Pro Cycling Challenge at the City of Delta. They are in the beginning stages and did not have a lot of information as to what they want from the other communities. They will need volunteers, money and will be doing fundraisers. They are to have the next meeting late January, and Tami will attend.
21. Town Clerk Report
The Clerk reported on the upcoming election. The election will be on April 3rd and there are 5 Trustees seats available. Nomination packets are available February 13th.
22. Upcoming Events
Creamery Arts Open Reception - January 14th
North Fork Life Styles – Sample of local sausage and mustards January 20th
Chamber Symposium – January 21st
Attorney Briscoe – MDA Jail Time – February 15th
23. New Business
None
24. Consideration of Bills
Jane Wills moved to pay all bills, seconded by Carrie Wingfield, with all in favor.
25. Carrie Wingfield moved to go to an executive session at 8:21 p.m. for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving any specific employee who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; seconded by Jane Wills, with all in favor.
26. Mayor Koontz read the following statement after the executive session;
The time is now 8:42 p.m., and the executive session has been concluded. The participants in the executive session were: Mayor Wendell Koontz, Dustyn Foster, Lindee Cantrell, Carrie Wingfield, Marlin McCracken, Jane Wills, Attorney Briscoe and Clerk Searle. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.
Seeing none, the next agenda item is adjournment.
27. Lindee Cantrell moved to adjourn the meeting, seconded by Carrie Wingfield, with all in favor.

Respectfully Submitted,
Marlene F. Searle
Town Clerk

RECORD OF PROCEEDINGS

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