

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

August 18, 2011

1. Mayor Koontz called the meeting to order at 6:30 p.m. Those present were Sheila Maki, Carrie Wingfield, Jane Wills, Dustyn Foster, Lindee Cantrell and Marlin McCracken.
2. Those present recited the Pledge of Allegiance.
3. Lindee Cantrell moved to approve the minutes for July 14, 2011 as presented, seconded by Jane Wills, with all in favor.
4. Donation Request
Needlerock Family Health Clinic – No representative present – tabled
Hotchkiss Memorial Hall
Memorial Hall Treasurer, King Robertson, was present to request a \$500 donation to help with expenses to resurface the floor in the main room. The floor was resurfaced about 7 years ago, but did not last. The new resurface has a 10+ year life. The total cost of the resurface is \$10,000.
Sheila Maki moved to donate \$500, seconded by Marlin McCracken, motion passed with Jane Wills voting against.
5. Special Events Liquor License
CASA was tabled until the September meeting.
6. Region 10
Paul Gray was not present.
7. Fall/Spring Town Cleanup
Dustyn Foster said that Double J Disposal offered to bring in roll offs for a Town cleanup and he would like to see one done this fall/winter and in the spring of 2012. The Trustees decided on December 27th through January 2, 2012 and to schedule one the in spring of 2012. The Town Clerk will contact Double J.
8. Building Code Inspector Update
Mayor Koontz read a report from Tim Hinz.
9. Leroux Creek Planning Update
Jane Wills reported there was not a meeting.
10. HHS Water Line Project Update
Engineer Fagan reported the project is moving along well. They are preparing for the highway crossing and the river crossing. The Trustees suggested they cross the river while the water is low. Engineer Fagan reviewed the change order for the high school water line project in the amount \$16,409.75.
Marlin McCracken moved to approve the change order, seconded by Carrie Wingfield, with all in favor.
11. Enhancement Project Update – Walking Trails
Engineer Fagan reported she had submitted an IGA to CDOT and the paperwork for Finding in the Public Interest (FIPI). She reported that building/relocating the road on the west side of Cedar Drive, to accommodate the trail on the east side, is not eligible for funding through CDOT. The cost to the Town would be about \$ 80,000. The Trustees asked Engineer Fagan to get cost estimates for relocating the trail to the west side of Cedar Drive and extra costs to do a retaining wall, railing, etc.
Engineer Fagan said a TOPO map would help to get better figures for the cost estimates.
12. Five Minute Public Appearance
Lawrence Hill has a food cart he wanted to locate within Town. He spoke with town staff and was told that he would have to complete the review process required by the zoning regulations. He feels that his food cart should be allowed within Town without the review and is asking the Trustees to consider this. Attorney Briscoe stated that in reading the zoning regulations, Mr. Hill is required to go through the Planning Commission and the Board of Trustees for a review. Mayor Koontz told Mr. Hill he needs to proceed through the process of a review.

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13. Hotchkiss Planning Commission
Marlin McCracken read a report from Chairperson Alice McCracken. The public informational meeting will be on September 14, 2011 from 6:30 p.m. to 8:30 p.m. at Memorial Hall. The Commission continued the discussion on an amended sidewalk ordinance. Their next meeting will be August 24th.
14. Department Reports
Mike Owens is on vacation.
Marshal Miller said fair went well, attendance seemed to be down. Marshal Miller said he has a new reserve, he is working weekends.
15. Hotchkiss Chamber of Commerce Update
Marshal Miller did not attend the last meeting. Tom Wills said they discussed the business survey for the master plan update.
16. Mayor's Report
Mayor Koontz reported that he had received information from County Administrator Susan Hansen and Paonia Mayor Neil Schwieterman concerning a funding request from KNVF for their 2nd emergency alert system feed. The Town of Hotchkiss has not received a request yet.
Mayor Koontz said there was an article in the Denver Post concerning the proposed Oak Mesa coal mine. The article was incorrect and the information did not come from him.
There will be a staff meeting on September 6th at 4:00 p.m. Mayor Pro-Tem Sheila Maki said she could not meet at that time (the time may change).
August 19th is the anniversary of the macro burst in Hotchkiss.
Mayor Koontz attended the emergency preparedness meeting, prior to fair, with the Fire Department and Hotchkiss Marshal office.
Mayor Koontz told the Trustees they had an update on the chicken house proposal from Kelly Yeager for their review. Clerk Searle stated the Trustees could still make comment to the Delta County Commissioners.
17. Town Clerk Report
No report
18. Upcoming Events
Open Reception at Creamery Arts on August 19th.
Rocky Mountain Elks Foundation - Hotchkiss Big Game Banquet at the Hotchkiss Elks on August 19th,
Hotchkiss Happenings and Creamery Arts Open Reception on September 9th.
19. New Business
Sheila Maki thanked Public Works, Hotchkiss Marshal and Town Staff for their help with the fair parade.
20. Review of Bills
Bills were paid prior to the meeting. The Trustees did not have questions on bills paid.
21. Executive Session – C.R.S. Section 24-6-402(4)(e)
Sheila Maki moved to go into an executive session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiations, under C.R.S. Section 24-6-402(4)(e), seconded by Carrie Wingfield, with all in favor.

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22. Mayor Koontz read the following statement; the time is now 8:31 p.m., and the executive session has been concluded. The participants in the executive session were: Mayor Koontz, Sheila Maki, Lindee Cantrell, Dustyn Foster, Jane Wills, Carrie Wingfield, Marlin McCracken, Attorney James Briscoe and Town Clerk Marlene Searle. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.
Seeing none, the next agenda item is adjournment.
23. Lindee Cantrell moved to adjourn the meeting, seconded by Jane Wills, with all in favor.

Respectfully Submitted,
Marlene F. Searle,
Town Clerk