

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

March 10, 2011

1. Mayor Koontz called the meeting to order at 6:30 p.m. Those present were Sheila Maki, Marlin McCracken, Lindee Cantrell, Carrie Wingfield and Jane Wills. Dustyn Foster was not present.
2. Those present recited the Pledge of Allegiance.
3. Sheila Maki moved to approve the minutes for February 10, 2011 as presented, seconded by Marlin McCracken, with all in favor.
4. Vote of Trustees
Mayor Koontz told the Trustees that at the February meeting there was not a verbal vote taken on Carrie Wingfield and Dustyn Foster.
Mayor Koontz asked, by a show of hands, for a vote for Carrie Wingfield as a Trustee, all voted for.
Mayor Koontz asked, by a show of hands, for a vote for Dustyn Foster as an ex-officio member on the Planning Commission, all voted for.
5. Hotchkiss High School Physics Class
Hotchkiss High School Physics teacher, Mr. Hypio, introduced the students of the class that participated in the National Engineering Design Competition. They won first place for their design of a harness system. This harness allows the disabled to transport luggage on public transportation without the use of their hands. Mayor Koontz gave each student and Mr. Hypio certificates from the Hotchkiss Board of Trustees.
6. Hotchkiss High School Water Line Update; Project Bid Discussion and Award
Engineer Fagan reported the low bidder for the water line was Sapphire Construction. She completed an investigation on the three low bidders for the project. Kelly Taylor, Sapphire Construction, was introduced to the Board. Engineer Fagan reported the Town is still waiting on a final easement from the County to cross the Delta County fairgrounds with the water line. Attorney Briscoe said he had talked to the County Attorney and the easement has not changed. They are waiting on the mylar to complete the easement document. Engineer Fagan said if the Town awards the bid, they should make it contingent upon receiving the easement and it being approved by the Town and Sapphire Construction. Mr. Taylor stated he is comfortable with his bid and he uses change orders only for concrete changes. He stated he has done river crossings before and he is comfortable with that also.
Marlin McCracken moved to award the bid to Sapphire Construction conditional on the execution of the easement from the County being approved by Sapphire Construction and the Town, with notice of award to follow, seconded by Sheila Maki, with all in favor.
7. Donation Request
Painted Sky will table their request until the April meeting.
Janet Castle, Hotchkiss Fine Arts, was present to request a donation for their 52nd show on June 17th - 19th.
Sheila Maki moved to donate \$ 200 for the Best of Show award, seconded by Lindee Cantrell, with all in favor.
8. Liquor License Renewal
The Trustees reviewed the liquor license renewal for the Creamery Arts.
Jane Wills moved to approve the license, seconded by Carrie Wingfield, with all in favor.
9. Special Events Liquor License
CASA postponed this request until a later date.
10. North Fork Pool, Park and Recreation District – Master Plan
Lisa Cook, NFPPRD Board Member, told the Trustees the District hired a consultant to complete a survey and compile the information for the master plan. The master plan will help the district receive grants. She asked the Trustees to read the master plan and if they had comment or concerns to let the NFPPRD know. They will take comment until 3/21/11 and then finalize the master plan. Marlin McCracken asked if the NFPPRD will be asking for an increase in mill levy. Ms. Cook said they were not considering it at this time.

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11. **Hotchkiss High School Consolidation Discussion**
Mayor Koontz said the School District Board has taken consolidation of Hotchkiss and Paonia High school off the table at this time. He said Lindee Cantrell and Clerk Searle attended the Budget Task Force meeting on March 7th. Lindee stated that the task force was not taking citizen comments so they just listened. Consolidation of Crawford school is still on the table along with other cuts and a consideration of a 4 day school week. Mayor Koontz asked the Trustees to write letters to the task force and voice their opinion and he would like to send a letter from the Town Trustees. The Trustees agreed to send a letter from the Town.
12. **Delta County Housing Authority**
The Clerk told the Trustees that DCHA are asking for funding for rehabilitating houses for 2011. The amount is \$ 250 per home and paid to DCHA when/if a house is rehabilitated in Hotchkiss. Sheila Maki moved to approve funding for two homes at \$ 250 per home, seconded by Jane Wills, with all in favor.
13. **Bulk Water Dispensary Update**
Mike Owens told the Trustees Municipal Solutions gave a price of \$ 20,302.50 for the keyless/cardless system for the bulk water dispensary. A pulse meter would need to be purchased at a cost of \$ 641.25. Carrie Wingfield moved to purchase the system from Municipal Solutions, seconded by Sheila Maki, with all in favor.
14. **Building Inspector Update**
Mayor Koontz read the update from Tim Hinz.
15. **Leroux Creek Planning Update**
There was not a meeting in February.
16. **Sheep Dog Trials and Creamery Arts Center Update**
Sheila Maki reported the Creamery Arts are having a youth art contest for the sheep dog trials. They are asking for three people to judge the contest. Trustees; Carrie Wingfield, Lindee Cantrell and Jane Wills will judge the contest.
Sheila Maki asked Mike Owens if the Creamery Arts can paint dog tracks on the streets to direct people to different events in Town during the Sheep Dog Trials. Mike agreed, but asked if they could use a less durable paint.
The Creamery Arts will have Wilson's BBQ serving food the weekend of the sheep dog trials; Sheila asked Mike if it was alright to have them on Bridge Street. Mike said as long as they are in a parking spot. Marshal Miller said maybe they could set up in the parking lot across from Hotchkiss Shortstop and be off the street.
First State Bank is requesting the closure of 1st Street from Bridge Street to Main Street from 9:00 a.m. to 4:00 p.m. for their annual customer appreciation lunch on May 6th.
Jane Wills moved to approve the closure of 1st Street, seconded by Lindee Cantrell, with all in favor.
17. **Enhancement Project Update-Walking Trails**
The Town met with the property owners on Cedar Street to discuss the proposed walking trail along that street. Joanne Tullis has offered to work with the Town for a trail across her property. The Town thanked her for her willingness to participate with the trail system. The railroad is looking favorably at our request to cross the tracks.
18. **Water Loan Information**
Engineer Fagan told the Trustees the total funds from the forgiveness loan from CPWRDA of \$ 775,000 will not be required for the HHS water line project. Engineer Fagan and Mike would like to use these remaining funds for one of the following or a combination of; repair water lines, purchase water meters, or loop water lines. The Trustees asked them to put together a list to show to the Trustees.
Marlin McCracken moved to authorize the use of the remaining funds for water lines, water meters, or looping of lines, seconded by Sheila Maki, with all in favor.

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19. Jane Wills stated she does not want the trail system south of Town to be totally forgotten.
20. Five Minute Public Appearance
Joanne Tullis told the Trustees she walks the fairgrounds and has found a lot of scattered trash and asked if the Town could place toters around the park. Mike will talk to Les and see if something can be done.

Dave Geist, DG Concrete, gave the Trustees a proposal for pouring concrete for sidewalks. The Town would do all preparation. Mayor Koontz thanked him for the proposal.
21. Hotchkiss Planning Commission Update
There was not a meeting in February. The Commission will review a boundary adjustment at the March 23rd meeting.
22. Department Reports
Mike Owens asked if there were questions on his written report. There were none.
Mike received a bid for \$ 3,650, plus the cost of any repairs, from Portable Divers to inspect the water storage tanks; the work will be completed in April or May.
The new boiler and hot water heater are installed and the Town should see a savings in electric and natural gas bills.
A Pall tech should be here in the near future to continue the testing on the new plant. The Town is waiting on TOC testing kits from Pall.
Mayor Koontz stated the street sweeping is looking good. Mike said the guys will be out with the sweeper as much a possible.

Mike Owens and Marshal Miller reported on the train derailment. The train had 2nd Street, Cedar Street and HWY 92, at the west end of Town, blocked for about 6 hours. Residents had to use 4th Street and the Coal Road to access Willow Heights and to go west of Town. Marshal Miller mentioned the Town may want to look at alternate routes access in the future, so the Town would not be totally shut down. Mike thanked the Public Works crew, Marshal's department, Hotchkiss Fire Department and residents on Willow Heights for helping with directing traffic.
Mayor Koontz reported the railroad will be doing line maintenance from Grand Junction to Somerset for the next six weeks.
23. Hotchkiss Chamber of Commerce Update
Marshal Miller said they discussed the Hotchkiss High School consolidation and will write a letter to the school board of their concerns with closure of HHS.
They discussed Hotchkiss Happenings and said some businesses will be open extended hours on Friday the 11th.
24. Mayor's Report
Mayor Koontz reported the web site is coming together. Marshal Miller needs bio's on the Trustees to place on the web site. The logo contest deadline is April 14th. Marshal Miller will do a web site training session for the Trustees.

Lindee Cantrell moved to give the logo contest winner \$100 and a tee shirt with the logo printed on it, seconded by Carrie Wingfield, with all in favor.
The judges for the logo contest will be; Larry Jakubiak, Sheila Maki and Joanne Tullis.

Mayor Koontz reported he and Engineer Fagan had attended the State wide Gunnison Basin Round Table meetings. They are working with the State on water issues and protecting the water on the Western Slope.

Mayor Koontz told the Trustees the CML conference will be held in June and if a Trustee is interested in attending, the Town will fund some of the cost.

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25. Town Clerk Report
The Clerk reported she is still looking into a credit card system for the Town. It would be expensive for the Town to accept online payments. The Clerk has talked with the First State Bank about an in-house credit card system.
Sheila Maki moved to approve the purchase of a credit card system from the First State Bank and charge a \$ 5.00 administrative fee for credit card use, seconded by Carrie Wingfield. Jane Wills voted against the motion, the motion passed.
26. Upcoming Events
Scenic Mesa Kids Pasta Project on 3/14,
Mt Harvest Festival in Paonia,
HHS school play on 3/11,
Memorial Hall is hosting Water Irrigation Seminars on Thursday for the next three weeks,
ELKS Bingo every Tuesday.
27. Old Business - Contract Discussion with Attorney Briscoe; Possible Executive Session
Sheila Maki moved to go into a executive session for the purpose of determining positions relative to that which may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiations, under C.R.S. Section 24-6-402(4)(e), seconded by Lindee Cantrell, with all in favor.
28. The Trustees returned to the regular meeting.
Mayor Koontz made the following statement; the time is now 8:59 p.m. and the executive session has been concluded. The participates in the executive session were; Mayor Koontz, Sheila Maki, Jane Wills, Marlin McCracken, Lindee Cantrell, Carrie Wingfield, Attorney Briscoe, Public Works Director, Mike Owens, and Town Clerk, Marlene Searle. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. Seeing none, the next agenda item;
29. New Business
Attorney Briscoe stated with Trustee authorization he had been negotiating a contract for the purchase of four lots at the intersection of HWY 92 and HWY 133, owned by Arlie and Kay Clark.
The Town purchase price of the four lots is \$ 150,000; the Clark's will remove all improvements and deed the Town a clear and marketable property.
The closing will take place on April 14, 2011 and the property will be cleared by April 28, 2011 when the Town takes possession. The Town would give the Clark's \$ 120,000 on 4/14/11 and the remaining \$ 30,000 after clearing of the property on 4/28/11.
Sheila Maki moved to purchase the 4 lots for \$ 150,000, with removal of all improvements. \$ 120,000 to be paid at closing and \$ 30,000 to be paid on 4/28/11 after clearing of the property and the Town takes possession, seconded by Jane Wills. Marlin McCracken voted against the motion. The motion passed.
30. Sheila Maki told the Trustees CASA postponed the fund raiser until later this year.
Sheila Maki asked the Trustees if they would do a Proclamation for Child Abuse Prevention Month in April. The Trustees agreed to the proclamation.
31. Consideration of Bills
Sheila Maki moved to pass all bills, seconded by Lindee Cantrell, with all in favor.
32. Sheila Maki moved to adjourn the meeting at 9:20 p.m., seconded by Lindee Cantrell, with all in favor.

Respectfully Submitted,
Marlene F. Searle, Town Clerk

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