

## RECORD OF PROCEEDINGS

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Hotchkiss Board of Trustees

September 10, 2009

1. Mayor Larry Jakubiak called the meeting to order at 6:35 p.m. Those present were Sheila Maki, Tom Wills, Gerald Pearson, George Brauneis, Wendell Koontz and West McKee.
2. Those present recited the Pledge of Allegiance.
3. Sheila Maki moved to approve the minutes for August 13, 2009 with the following corrections; paragraph 8 –Tom Wills stated he felt the zone for the Buettgenbach subdivision should be R-2, mixed use, instead of R-1, residential. The Trustees agreed to change the zoning map for that area. Attorney Briscoe stated that after adoption of the zoning regulations and map they may be changed if needed, the motion was seconded by Wendell Koontz, with all in favor.
4. Public Works Supervisor Leonard McCulloch introduced the new Public Works employee, Gregg Allen. The Trustees welcomed Gregg.
5. Public Hearing  
Boundary Adjustment Request for North Ridge Meadows Subdivision  
Scott Manuppella requested a boundary adjustment on Lot 10 on Filing #1 and Lots 2 & 3 on Filing #2. Mr. Manuppella has a “no build” clause in the easement right of way and he has also accommodated for for the 50 foot street access.  
The plat will need corrections on wording.  
Mayor Jakubiak asked for public comment, for or against. There were none.  
Wendell Koontz moved to approve the boundary adjustment for the North Ridge Meadows Subdivision, with the correction to the wording on the plat, seconded by George Brauneis, with all in favor.
6. Special Events Liquor License  
The Trustees reviewed a Special Events Liquor License request for CAWS for October 16, 2009 at Memorial Hall. Event Manager, Gloria Crouch, told the Trustees this event is their annual fund raiser. Marshal Miller stated he has not had problems in the past with this event.  
George Brauneis moved to approve this liquor license, seconded by Gerald Pearson, with all in favor.
7. Liquor License Renewal  
The Trustees reviewed the Liquor License renewal for Tri-R Liquors. Marshal Miller said he had not had any problems with this business.  
Sheila Maki moved to approve this license, seconded by West McKee, with all in favor.
8. Ordinance Adoption Consideration  
Tom Wills moved to adopt Ordinance 2009-1 for the Zoning Regulations, seconded by Sheila Maki. Voting for were Tom Wills, Sheila Maki, Wendell Koontz, and Gerald Pearson. Voting against were West McKee and George Brauneis. The motion passed.  
Sheila Maki moved to adopt Ordinance 2009-2 on Adult Businesses, seconded by Tom Wills, with all in favor.  
Attorney Briscoe said the Ordinances will be in effect 30 days after publication in the DCI. He is working with the DCI to publish the zoning ordinance and maps as an insert in the paper and also print additional inserts for the Town Hall office.
9. Building Code Information  
Building Inspector Mark Sprinkle could not be present, but he gave the Trustees a written update.
10. Census Information  
Town Clerk Searle reported the 2010 Census count will start soon. Delta County is putting together a “Complete Count Committee” and asking for Town Trustees and citizens to volunteer for this committee. This committee will work to increase awareness about the Census and motivate Delta County citizens to participate in the Census. Sheila Maki volunteered for this committee and Mayor Jakubiak will be the alternate.

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11. Fair Parade Information – Trustee Sheila Maki  
Sheila asked if the committee for the 2010 Delta County Fair Parade could use the Public Works shop parking lot for the start of the parade. Conflicts at the location that has been used in the past will prevent the use of that location. Sheila said they will need room for two small tables and electricity. The Trustees did not feel this would be a problem. Sheila will work with the Public Works department and the Police department on the plans.
12. Water Plant Update  
Mayor Jakubiak told the Trustees he had visited the water plant and was very impressed by the work the Public Works department has completed. Leonard McCulloch reported that the electrician will be here next week. The Public Works crew will be working on the installation of the doors now that the equipment has been delivered and installed in the building. The tech's from Pall will come in to help with installation as needed.
13. Enhancement Project Update – Walking Trails  
Town Clerk Searle and Leonard McCulloch attended CDOT classes to learn how to do the payroll and billing for the trails projects. Engineer Fagan reported the trail at the middle school should get started in late October.  
The Trustees thanked Engineer Fagan for the written report.
14. Attorney Briscoe told the Trustees he had received a letter from Attorney Michael Vaughan, the attorney for Rogers Mesa Domestic Water Company (RMDWC), requesting some changes in their contract with the Town. They would like the dollar amount of the yearly loan payment they owe for the water plant project in the contract and also the length of the contract to be the 20 years of the loan agreement. There was some wording that could be in conflict with the current contract pertaining to the yearly O&M expenses that are used to calculate the yearly fee RMDWC is charged for treatment of their water. Attorney Briscoe will address those concerns with Attorney Vaughan. The Trustees agreed with the changes suggested by Attorney Briscoe and asked Attorney Briscoe to work with Attorney Vaughan and present the information to the Trustees.
15. Five Minute Public Appearance  
None
16. Hotchkiss Planning Commission Update  
Tom Wills reported there was not a quorum at the meeting. They discussed the growth management document. Tom gave a copy to the Trustees and asked them to read it and give him comments. Attorney Briscoe will also review the document.  
Mayor Jakubiak appointed the following to the Planning Commission;  
Tom Wills until 4/2010, Mollie Williams until 8/2013, George Brauneis until 4/2012 and Becky Armstrong until 5/2011.  
The Planning Commission needs two additional members.
17. County Land Use Update  
Tom Wills said there was not a meeting and he did not have an update.
18. Department Reports  
Mike Owens was not present. Leonard McCulloch asked if there were questions on Mike's written report. Leonard told the Trustees that the Town had received one bid on the reroofing of the Town Hall building. The Trustees asked the Clerk to advertise for bids and require bond and insurance for the job.  
  
Marshal Miller asked if there were questions on his written report. Marshal Miller said that Homecoming is coming up in October.  
  
Kathy Browning, DCI reporter, told the Trustees that Marshal Miller received compliments from the Delta County Sheriff for his sex offenders list. The County may be using Marshal Miller's format in the future.

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19. Mayor's Report  
None
20. Town Clerk Report  
The water line replacement on HWY 92 to the high school has been put on hold until the first of year. The Town will have to wait and see if there will be grant money available from DOLA in 2010. A loan from Water Resource has been approved for the project, but a grant would off set expense to the Town and citizens.  
The Clerk gave the Trustees the financial statement for August 2009, Town and County sales tax figures, severance and mineral leasing received to date.
21. Consideration of Bills  
Wendell Koontz moved to pay all bills, seconded by George Brauneis, with all in favor.
22. The Trustees set October 22, 2009 at 6:30 p.m. for a budget work session.
23. Wendell Koontz moved to adjourn the meeting, seconded by Gerald Pearson, with all in favor.

Respectfully Submitted,  
Marlene F. Searle, Town Clerk