

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

February 13, 2025

1. CALL THE MEETING TO ORDER

Mayor Jim Wingfield called the meeting to order at 6:30 p.m. A verbal roll call was taken. Those present were Jim Jorgensen, Randy Thalmann, Pat Medina, Custer McLeod, and Sven Edstrom. Absent was Roger Christian.

Those present recited the Pledge of Allegiance.

2. CONSENT AGENDA

MINUTES FOR JANUARY 9, 2024

Mayor Pro Tem Pat Medina found a misspelling on page 3, declaring was missing the "A". Pat Medina made a motion to approve the minutes with the stated corrections, Custer McLeod seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

MINUTES FOR FEBRUARY 6, 2025

Custer McLeod made a motion to approve the minutes as presented, Pat Medina seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

3. CONSIDERATION OF BILLS

Town Clerk Ginger Redden read off the additional bills.

Pat Medina made a motion to pay the bills, Custer McLeod seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

4. PUBLIC COMMENT

There were no public comments.

5. STAFF COMMENT

There were no staff comments.

6. PUBLIC HEARINGS

There were no public hearings.

7. OLD BUSINESS

There was no old business.

8. MAYOR REPORT

DEPARTMENT HEAD REPORTS

CLERK'S OFFICE

Town Clerk Ginger Redden explained to the Board that there is a scholarship opportunity available for the Annual CML Conference in Breckenridge. She stated that there would need to be a letter of support from the Board to attach to the application.

Pat Medina made a motion to approve a letter of support for the scholarship application, Custer McLeod seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

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8. MAYOR'S REPORT (Cont.)
PUBLIC WORKS

Public Works Department Head Marvin Jackson told the Board that they had a frozen pipe at the creek and had managed to thaw it out and that the pond is almost full. The culvert for the irrigation on first (1st) Street was replaced on Monday and Tuesday. He told the Board that Ginger, Joanne and himself are looking into a Water Smart Workshop in Montrose from April 28th to the 30th. This would be an opportunity for the team to learn helpful tools for pursuing goals. An application is required to be submitted to attend this event.

POLICE DEPARTMENT

Chief Scott Green was not present.

HR POLICY UPDATE DISCUSSION

Mayor Wingfield told the Board that he would like two (2) Board members together with the Department Heads to update the HR Policy. Pat Medina and Custer McLeod said that they would volunteer to work on it.

HAZARD MITIGATION PLAN WITH THE COUNTY UPDATE- SUMMARY IN PACKET
KRIS STEWART WILL ATTEND THE MARCH 13, 2025, MEETING

Ginger Redden told the Board that she had sent out a PDF of the plan as it was extensive, and that Kris Stewart would be at the next Board meeting with a Resolution.

RFP MASTER PLAN DISCUSSION

Ginger Redden told the Board that this was in the packets for the Master Plan. The Board would like this on the next agenda.

9. NEW BUSINESS

POSSIBLE AWARDING OF THE ROOFING BID

Steve Clisset from Clisset LLC, Dragon Armor Shingles was the only bid that was turned in. He explained to the Board that the saddle of the cafeteria space had been slathered with tar over the shingles. He would like to remove the saddle and the framing to repair the pitch of the roof. There is a possibility of more costs depending on varying conditions. He also suggested but didn't include in his bid, moving the swamp cooler on the east side of the roof. Building Inspector Scott Stoneburner told the Board that he had talked with John Marta from the Senior Center. John had informed him a lot of what was going on with the roof. Scott stated that he thought the bid amount of \$11,575 was reasonable for the repair. He reiterated that the saddle does have a lot of tar on it and would need the most repairing. Steve stated that the saddle never should have been shingled and that a membrane should have been placed instead. This will help with the runoff draining properly. He mentioned that whoever had done the roof wasn't very experienced. He

said that he is very confident in his work but always offers a 1-year warranty for any repairs needed. The Board deliberated how long ago the roof was worked on and if the contract would

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9. NEW BUSINESS(Cont.)

POSSIBLE AWARDDING OF THE ROOFING BID

be updated with regards to the 1-year warranty. Steve agreed that he would update the contract with the 1-year warranty.

Pat Medina made a motion to approve the bid from Clisset LLC with the condition of the contract being updated with the 1-year warranty, Custer McLeod seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

STREET CLOSURE REQUEST-DUCKWORKS AUTO PARTS CUSTOMER APPRECIATION LUNCH

Brandon Dowell told the Board that this would be the thirty-first (31st) year for the customer appreciation lunch and that they would be merging it with the Black Mesa Cattlewomen's barbeque. Marvin Jackson said that he had no issue with the application. Custer McLeod made a motion to approve the Street Closure application for Duckworks Customer Appreciation Lunch, Randy Thalman seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

BELL TECH PROS CAMERA REPLACEMENT AND UPDATE QUOTE DISCUSSION

Ginger Redden explained to the Board that the cameras weren't done to the highest quality. There are some items that need to be upgraded. With Bell Tech those upgrades should last for twenty (20) years for \$31,000, which would include labor. The Board deliberated; they thought that their bid was on the higher end. Pat Medina stated that she considered that the Town should look for other companies for quotes. Ginger explained that she had tried to get a quote from Peak Alarm that handles the alarm systems but felt the Town was ignored and never got a quote from them. She said that Bell Tech is in Montrose and that they have a fast response time when it comes to the Town's needs for IT and security. Sven Edstrom stated that the Town should investigate companies from the front range for the project. Jim Jorgensen was concerned about safety and if this being held off for another month. He felt that the cost was worth it if the company was local and already had a great reputation with the Town.

Jim Jorgensen made a motion to approve the quote from Bell Tech Pros. This motion died for a lack of second.

Mayor Wingfield tabled this item and directed staff to obtain more quotes.

EXECUTIVE SESSION

It was determined that the executive wasn't needed as the Miner's Trail had come into compliance. Town Engineer Joanne Fagan told the Board that Buckhorn Engineering has submitted a new plan that would tie into the existing sewer main and that they would need to do vacuum testing with a 1-year warranty. She stated that it would bring them more into compliance with the Town but that it would ultimately come down to inspections.

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10. ADJOURNMENT
The meeting was adjourned at 7:32 p.m.

Respectfully Submitted,

Ashley M. Rodarte, Deputy Town Clerk