



Town of Hotchkiss Encroachment/Excavation Permit

Applicants are encouraged to consult with the Town prior to preparing and submitting this application to enhance the chances of a timely approval and reduce the need for revisions.

Completed applications can be faxed to (970) 872-4328. Mailed to PO box 369 Hotchkiss, Co. 81419. Emailed to hpwd@townofhotchkiss.com or delivered to Hotchkiss Town Hall at 276 West Main St.

Application Date		Street Address for Encroachment Area	
Applicants Name		Legal Description (Subdiv. Lot. Blk)	
Applicants Phone		Applicants Email	
Contractors Name		Contractors Phone	
Estimated Start Date		Estimated completion Date	

Type of Encroachment (check all that apply):

<input type="checkbox"/>	Parallel (along street or alley)	<input type="checkbox"/>	Perpendicular (to alley or street)
<input type="checkbox"/>	Utility Repair/Installation(residential)	<input type="checkbox"/>	Installation of Main Line (gas or power)
<input type="checkbox"/>	Utility Repair/Installation(commercial)	<input type="checkbox"/>	Installation of Communication Utilities
<input type="checkbox"/>	Utility Repair/Installation(industrial)	<input type="checkbox"/>	Landscaping
<input type="checkbox"/>	Street or alley cut/Curb cut/Sidewalk cut	<input type="checkbox"/>	Culvert/Drain Line
<input type="checkbox"/>	Water	<input type="checkbox"/>	Sewer
<input type="checkbox"/>	Phone	<input type="checkbox"/>	Power
<input type="checkbox"/>	Natural Gas	<input type="checkbox"/>	Other

Town Infrastructure Affected by Work (check all that apply):

<input type="checkbox"/>	Street	<input type="checkbox"/>	Alley	<input type="checkbox"/>	Sidewalk	<input type="checkbox"/>	Landscaping	<input type="checkbox"/>	Other
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Is Traffic Control Needed: Yes No

Is Corrosion Control Needed: Yes No

Purpose of Proposed Construction/Excavation/Work:

Please Provide map or plan showing the proposed location of the encroachment or excavation area.

Following Receipt of this application the Town of Hotchkiss and Applicant/Contractor shall schedule a meeting to discuss specific requirements in order to obtain a permit including those set out in the following charts.

Permit Fee:	
Administrative Costs Deposit:	
Administrative Costs:	
Performance Security:	
Release of LOC or Bond:	
Rental Fee:	

Attachments:

Document Type	Submitted	Approved	Not Applicable
Workman's Comp.			
Liability Insurance			
Engineered Drawings/Plans			
Other			



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Estimated Square Footage of encroachment.

Concrete \$8.00 square foot multiplied by _____ square ft. surface area = \$ _____

Asphalt \$8.00 square foot multiplied by _____ square ft. surface area = \$ _____

Gravel \$4.00 square foot multiplied by _____ square ft. surface area = \$ _____

Dirt \$2.00 square foot multiplied by _____ square ft. surface area = \$ _____

Total = \$ _____

Upon passing final inspection the Town of Hotchkiss will retain \$50.00 to cover administrative costs. The remainder of the permit fee will be paid in full within 30 days to the applicant.

Notes: _____

Applicant Signature: _____ Date: _____

Contractor Signature: _____ Date: _____

CALL 811 FOR LOCATES
BEFORE YOU DIG!