

RECORD OF PROCEEDINGS

Hotchkiss Board of Trustees

April 10, 2025

1. **CALL THE MEETING TO ORDER**

Mayor Jim Wingfield called the meeting to order at 6:30 p.m. A verbal roll call was taken. Those present were Jim Jorgensen, Randy Thalmann, Pat Medina, Roger Christian, Custer McLeod, and Sven Edstrom.

Those present recited the Pledge of Allegiance.

2. **CONSENT AGENDA**

MINUTES FOR MARCH 13, 2025

Mayor Pro Tem Pat Medina found a misspelling on page 1, multi-jurisdictional was missing the “-”.

Custer McLeod made a motion to approve the minutes with the stated corrections, Pat Medina seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

3. **CONSIDERATION OF BILLS**

Town Clerk Ginger Redden read off the additional bills.

Pat Medina made a motion to pay the bills, Custer McLeod seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

4. **PUBLIC COMMENT**

There were no public comments.

5. **STAFF COMMENT**

There were no staff comments.

6. **PUBLIC HEARINGS**

There were no public hearings.

7. **OLD BUSINESS**

CAMERA AND LOCK REPLACEMENT UPDATE

Mayor Wingfield told the Board that he, Mayor Pro Tem Pat Medina and the Department Heads, had a meeting. They spoke with Rene Dominquez of Cable Worx, who previously worked on the camera and lock system. He worked to finish the work that was not completed. Mayor Wingfield stated that he wouldn't charge the Town unless there were upgrades needed for the system.

HR POLICY UPDATE

Pat Medina told the Board that she has been working with Trustee Custer McLeod and that they have talked with multiple other municipalities and should be ready for a work session soon.

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7. OLD BUSINESS (cont.)
MASTER PLAN UPDATE
Attorney Bo Nerlin told the Board that Shay Coburn had received a copy of the RFP for the Master Plan. He has also sent it to some firms in Aspen. He is hoping that this will aid in receiving more proposals.
8. MAYOR REPORT
Mayor Wingfield told the Board that he has been working with Chief Scott Green to inquire about the prices of leasing new Police Patrol Vehicles.

DEPARTMENT HEAD REPORTS

PUBLIC WORKS

Department Head Marvin Jackson told the Board that they had to send out a water report to the newspaper and to all citizens for a water violation. He stated that the Department has been working on a lot of projects, between the public parking lot on Hotchkiss Avenue and the road work on South Cedar.

TOWN CLERKS

Town Clerk Ginger Redden told the Board that the roofers will be in on Monday to start on the roof repair and are hoping the project will be completed by Wednesday. She stated that through the training that the Clerk's office has participated in, it is best practice to prepare a financial report each month for the total funds that were budgeted and what has been spent so far. The first copy of that report was included in the Trustees' packets. She also gave the Board the update that the Spring Clean up will be this Friday and Saturday.

POLICE DEPARTMENT

Chief Scott Green was not present.

9. NEW BUSINESS
LIQUOR LICENSE RENEWAL-CREAMERY ARTS CENTER-165 W BRIDGE STREET
Mayor Wingfield stated that the application looked good to both the Town Clerk and the Police Chief.
Custer McLeod made a motion to approve the renewal of the Creamery Arts Center Liquor License, Roger Christian seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

SPECIAL EVENTS LIQUOR LICENSE-DELTA COUNTY FAIR BOARD-RYAN BATES

Mayor Wingfield stated that the application looked good to both the Town Clerk and the Police Chief.

Pat Medina made a motion to approve the Special Events Liquor License for the Delta County Fair Board, Custer McLeod seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

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9. NEW BUSINESS(Cont.)
SPECIAL EVENTS LIQUOR LICENSE-NORTH FORK CHAPTER OF THE ROCKY MOUNTAIN ELK FOUNDATION
Mayor Wingfield stated that the application looked good to both the Town Clerk and the Police Chief.
Jim Jorgensen made a motion to approve the Special Events Liquor License for the North Fork Chapter of the Rocky Mountain Elk Foundation, Randy Thalmann seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

MEDICAL MARIJUANA LICENSE RENEWAL-FRYE STOP DISPENSARY DBA BUD BARN DISPENSARY

Mayor Wingfield wanted to let it be known that the local Marijuana tax is to be remitted by the 21st of every month. He also stated that the application looked good for both the Town Clerk and Chief of Police.

Custer McLeod made a motion to approve the renewal of the Medical Marijuana License for Frye Stop dispensary DBA Bud Barn Dispensary for the period of one year, Roger Christian seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

TDS/ELEVATE FRANCHISE LETTER

Mayor Wingfield told the Board that this was a letter letting the Board know that Elevate had bought out TDS Telecomm. He asked Attorney Bo Nerlin if there needed to be a motion acknowledging the letter. Attorney Nerlin told the Board that it would be best to make a motion to record that the Board is acknowledging the buyout may affect the Town contracted Franchises.

Sven Edstrom made a motion to approve the letter to transfer from TDS to Elevate Franchise, Custer McLeod seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

PROCLAMATION FOR CLERKS APPRECIATION WEEK MAY 4TH-10TH

Sven Edstrom made a motion to approve the Proclamation for Clerks Appreciation Week May 4th-10th, Custer McLeod seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

PROCLAMATION FOR NATIONAL POLICE WEEK MAY 12TH-16TH

Jim Jorgensen made a motion to approve the Proclamation for National Police Week May 12th-16th, Pat Medina seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

PROCLAMATION FOR PUBLIC WORKS APPRECIATION WEEK MAY 18TH-24TH

Randy Thalmann made a motion to approve the Proclamation for Public Works Appreciation Week May 18th-24th, Sven Edstrom seconded. A verbal vote was taken with all Trustees voting in favor. Motion passed.

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10. **ADJOURNMENT**

The meeting was adjourned at 6:54 p.m.

Respectfully Submitted,

Ashley M. Rodarte, Deputy Town Clerk